

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, JANUARY 8, 2024, AT 25 S CENTRAL STREET, COLORADO CITY, ARIZONA

The meeting was called to order at 6:00 p.m. by Mayor Howard Ream.

Roll call showed present: Mayor Howard Ream, Vice Mayor Dalton Barlow, and Council Members: John Chatwin, Jerusha Darger, Alma Hammon, and Thomas Holm. Nathan Burnham was present via phone.

The Pledge of Allegiance was led by Mayor Ream.

MINUTES OF PRIOR MEETINGS

The minutes of the December 11, 2023, and December 20, 2023, meetings were presented and there were some grammatical and date corrections noted.

A motion was made by Alma Hammon to approve the minutes of the December 11, 2023, regular meeting and December 20, 2023, work session with corrections. There was a second from Howard Ream, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

LaNae Jeffs asked the Council why the roads couldn't be fixed.

Councilmember Tom Holm stepped off the dais and spoke as a citizen to the Council. He stated that the town needed someone who could focus on the roads specifically and make them their #1 priority. He voiced his concern that the need for a more direct approach to the roads was very important to him and suggested that the Town appoint someone who did not have responsibility for parks, landfill, etc. as well as streets. His concern was mostly with grading the dirt roads more.

DEPARTMENT REPORTS

The department reports were in the information packet.

Airport

Building

Police

Public works

Utilities

Town Manager

Mayor Ream then presented a department year-end milestone report to the Council which touched on some of the bigger accomplishments throughout the year 2023.

The meeting recessed at 6:26 p.m. and a Public Hearing was opened for the Town of Colorado City Culinary Water Master Plan Update.

PUBLIC HEARING for Town of Colorado City Culinary Water Master Plan Update

Town Manager Vance Barlow explained that ARS 9-463.05 requires a public hearing at least 30 days prior to the adoption of the land use assumptions and infrastructure improvements plan. It was reported that the land use assumptions and infrastructure improvements plan were reviewed by the Town Council at a work session held October 30, 2023. On November 8, 2023, a notice of a public hearing was posted for January 8, 2024. The infrastructure improvements plan, it was also noted that the summary and recommendation from the infrastructure improvements advisory committee which were received on Friday December 29, 2023, were included in the Council packet.

There were no public comments.

The Public Hearing was closed at 6:31 p.m. and the regular Council meeting was reconvened at 6:31 p.m.

Councilmember John Chatwin asked for some clarification on the impact fees. Town Manager Vance Barlow explained that the fees would be driven by the study.

No action was taken on the matter at this time. Action is scheduled for the February 12, 2024, Town Council meeting.

CONSIDER ZONING MAP AMENDMENT -- Parcel 404-53-601 from RE-1A Residential Estate to R-12 Single Family Residential

Town Manager Vance Barlow presented this item. The Planning Commission considered the request for zoning map amendment by William Timpson at the January 2, 2024, Planning Commission meeting and unanimously recommended approval.

He said that the developer's intent of this rezone was to develop a flag lot for single family residential. There were some clarifying questions asked by the Council.

A motion to adopt Ordinance 2024-02 approving rezoning Parcel 404-53-601 from RE-1A Residential Estate to R-12 Single Family Residential was made by Dalton Barlow and seconded by John Chatwin. All voted in favor and the motion passed.

CONSIDER ZONING MAP AMENDMENT – Parcel 404-53-341 from R1-20 Single Family Residential to R-2 Multi-Family Residential

Town Manager Vance Barlow presented this item also. The Planning Commission considered the request for zoning map amendment by Jared Bistline at the January 2, 2024, Planning Commission meeting and after some discussion on the location unanimously recommended approval.

He said that the developer's intent of this rezone was to develop a duplex on a portion of the existing approximately half acre lot.

A motion to adopt Ordinance 2024-03 approving rezoning Parcel 404-53-341 from R-20 Single Family Residential to R-2 Multi Family Residential was made by Jerusha Darger and seconded by Alma Hammon. All voted in favor.

CONSIDER ZONING MAP AMENDMENT – Parcel 404-53-530 from RE-1A Residential Estate to R1-8 Single Family Residential

Town Manager Vance Barlow presenting stated that the Planning Commission considered the request for zoning map amendment by Zayco, LLC, and after considerable discussion and a recommendation that the Town amend the lot with requirement for R1-8 Single family residential unanimously recommended approval.

The developer's intent of this rezone is to develop several smaller lot residential units.

There was some discussion regarding the development and Mr. Thomas Timpson addressed the Council to answer their questions.

A motion to adopt Ordinance 2024-04 approving rezoning Parcel 404-53-530 from RE-1A Residential Estate to R1-8 Single Family Residential was made by Jerusha Darger and seconded by John Chatwin. All voted in favor.

CONSIDER RESOLUTION ADOPTING RELATED PARTIES POLICY

Town Manager Vance Barlow explained the Town has an annual requirement to adopt a related party's policy. Per ARS §38-503 political subdivisions other than school districts may purchase through members of their governing bodies, without using public competitive bidding procedures, supplies, materials and equipment not exceeding three hundred dollars in cost in any single transaction, not to exceed a total of one thousand dollars annually, from a member of the governing body if the policy for such purchases is approved annually.

A motion was made by Alma Hammon to adopt Resolution 2024-01 establishing procedures for purchasing from the Mayor and any member of the Council. There was a second made by Jerusha Darger. All voted in favor. Motion passed.

CONSIDER APPOINTMENT OF CLERK AND DEPUTY CLERK

Town Manager Vance Barlow noted that Town Clerk Rosie White resigned as Town Clerk effective December 31, 2023, but will continue to work for the Town in an administrative capacity doing the payroll and assisting with other duties as needed. He explained that when Shirley Zitting and Sarah LaCorti were hired in July 2023, it was with the understanding that when Rosie made this move Shirley would be appointed Town Clerk and Sarah Deputy Town Clerk. Shirley was appointed Deputy Town Clerk on July 17, 2023. Vance said that both Shirley and Sarah have been learning and performing the duties of the office and Town Manager Vance Barlow highly recommended that Shirley Zitting be appointed Town Clerk and Sarah LaCorti as Deputy Town Clerk. It was noted that the position of Town Clerk is an FLMA exempt position, and the position of Deputy Town Clerk is not an FLMA exempt position. It is recommended that the Salary for Shirley be set at \$52,632.80 and the rate for Sarah be increased from \$18.50 per hour to 20.35 per hour.

There was some discussion on what Rosie would be doing and Vance explained that she would be continuing to process payroll and would be a resource for the office, and possibly helping with some building department needs. He noted also that she would no longer be exempt and would be

paid at an hourly rate.

A motion to appoint Shirley Zitting as Town Clerk for the Town of Colorado City and set her salary at \$52,632.80 and to appoint Sarah LaCorti Deputy Town Clerk for the Town of Colorado City at a rate of \$20.35 per hour was made by Tom Holm and seconded by Nathan Burnham. The motion passed unanimously.

CONSIDER UPDATING WELLS FARGO BANK SIGNERS

It was noted that the policy for the Town is to have two signatures on every check, the Town Clerk and one other. A resolution removing Rosaleta White, as she is no longer the Town Clerk, and adding Shirley Zitting as a signer and retaining Mayor Howard Ream, Councilmember John Chatwin and Town Manager Vance Barlow as signers was presented for Council action.

There was a motion by Alma Hammon to adopt Resolution 2024-02 updating Town of Colorado City Wells Fargo Bank Signers which was seconded by Dalton Barlow. All voted in favor.

SECOND READING OF ORDINANCE 2024-01 AMENDING TOWN CODE TITLE III, CHAPTER 31, SECTION §31.41 PURCHASING

An amendment to the Town Code identifying the Town Manager as the purchasing agent for the Town was presented for a second reading. It was noted that the ordinance had a first reading at the December 11, 2023, meeting and was presented for a second reading and possible adoption.

A motion to read Ordinance 2024-01 adopting amendments to the Town Code Title III, Chapter 31, Section §31.41 Purchasing in full was made by Jerusha Darger and seconded by Alma Hammon. All voted in favor.

****Town Clerk Shirley Zitting read Ordinance 2024-01 in full.**

CONSIDER ADOPTION OF ORDINANCE AMENDING TOWN CODE TITLE III, CHAPTER 31, SECTION §31.41 PURCHASING

After the second reading Ordinance 2024-01 was presented for possible adoption.

Motion by Jerusha Darger to Adopt Ordinance 2024-01 adopting amendments to the Town Code Title III, Chapter 31, Section §31.41 Purchasing. Seconded by Dalton Barlow passed unanimously.

DISCUSSION AND POSSIBLY ACTION FOR THE TOWN TO LEND ITS SUPPORT TO THE ARIZONA STATE SENATE AND BECOMING INVOLVED NON-MONITARILY IN THE PENDING LITIGATION AGAINST THE BIDEN ADMINISTRATION OVER DESIGNATION OF BAAJ NATIONAL MONUMENT

Mayor Ream presented this item stating that the Arizona State Senate is intending to pursue litigation against the Biden Administrations designating the Baaj National Monument in northern Mohave County and Coconino County. This was the Biden Administration's 5th monument designation in two and a half years under the antiquities act. A fact-finding phase is currently in progress, with a goal of filing suit against the Biden Administration.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 8th day of January 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of February 2024


Town Clerk



