

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, NOVEMBER 13, 2023, AT 25 S CENTRAL STREET, COLORADO CITY, ARIZONA

The meeting was called to order at 6:00 p.m. by Mayor Howard Ream.

Roll call showed present: Mayor Howard Ream, Vice Mayor Dalton Barlow, and Council Members: John Chatwin, Jerusha Darger, Alma Hammon, Thomas Holm, and Nathan Burnham.

The Pledge of Allegiance was led by Mayor Howard Ream.

MINUTES OF PRIOR MEETINGS

The minutes of the October 16, 2023, and October 30, 2023, meetings were presented for approval. There was a name correction pointed out and a request to add a street name for clarification.

A motion was made by Nathan Burnham to approve the minutes of the October 16, and October 30, 2023, meetings, with those corrections. The motion was seconded by Alma Hammon, and all voted in favor.

PUBLIC COMMENTS

Matthew Barlow- 240 E. Johnson Ave. zoning issue to be looked at. There are many trailers and people living everywhere!

Jared Steed- Brought up a concern regarding Juniper Street and Arizona Avenue where the water has washed part of the chip seal out and created a deep hole that is crumbling away.

DEPARTMENT REPORTS

The department reports were in the information packet. Vance Barlow answered questions and clarified the reports.

Airport
Building
Police
Public Works/Parks
Utilities
Town Manager

CDBG PUBLIC HEARING NO.2—Input on Community Development & Proposed Projects Selection

Public Hearing Opened at 6:14 and closed at 6:21.

Tracy Barlow – works for the UEP and as an employee he has interest in the Hildale Street improvements.

Jesse Barlow – would like to see the Hildale Street Project take precedence.

Elissa Wall – Feels like there is a safety factor on Hildale Street. Kids walk that street. She would like to see the Hildale Street project happen.

Matthew Barlow – supports the Hildale Street project

Jared Steed – Voted for Hildale Street & if there were extra funds, he would like to see the rest of the streets done also.

Mayor Ream asked the Council if they were ready to vote on this. There were still questions by the council members that they felt needed answered before a decision could be reached.

Mayor Ream reopened the Public Hearing.

Jerusha Darger asked Jesse Barlow, as a fire fighter, if there were any fire hydrant risks right now? Jesse said yes. Cane Beds does not have any hydrants but as for our town, we have an ESO rating of 3 which is really pretty good for a rural town. We would like to be at a “2” rating though. Ideally, we would like to have a fire hydrant within 250 feet of every house.

Mayor Ream explained that there is undeveloped land on Hildale Street. He would like to protect the residences that are here now and let the developers improve Hildale Street.

Elissa Wall came back with, there are not as many private undeveloped lots were on that street as we think.

Devan Darger posed the question, “Why are you considering the fire hydrant project when that is the responsibility of the Utility Department?”

Mayor Ream pointed out that we own the “Utilities.”

Mayor Ream asked the Council Members opinions. Two felt strongly that they wanted the Hildale Street Project. Five of the members wanted the Fire Hydrant Project as safety is a priority.

Mayor Ream closed the Public Hearing

Public Hearing was closed at 6:46.

Consider Resolution Selecting CDBG Project and Authorizing Submission of CDBG SSP Application

Grants Manager/ Building Official Andrew Barlow presented this item. He explained to the Council that CDBG grant projects must either be for community wide benefit to meet low to moderate income thresholds, or a neighborhood income survey must be conducted by the Town.

The SSP activities are limited to projects that have an environmental review completed or projects that do not need an environmental review. Eligible activities must be ready to begin implementation within 30 days of execution of a grant agreement. It is important to note that any project requiring an environmental review record (ERR) may not be eligible for an SSP grant if the ERR is not completed prior to the application submittal.

A motion to adopt Resolution 2023-28 Authorizing Submission of the 2023 CDBG-Special Projects grant application for CDBG Projects as the Fire Hydrant Project as the project was made by Howard Ream, and it was seconded by Nathan Burnham. All voted in favor and the motion passed.

Consider Appointments to the Town of Colorado City Planning Commission

Mayor Howard Ream explained to the meeting members that on May 11, 2023, Charles Bradshaw's and Shem Barlow's terms as Planning Commission Members ended leaving two positions that needed to be acted upon for several months.

A notice of opportunity was posted, and the incumbents were notified that if they would like to be considered for reappointment, they needed to apply. Both incumbents applied for appointment. We also had one other applicant, outside the incumbents, apply for the appointment. The three applications for the positions were reviewed by Mayor Ream. With this appointment the Planning Commission would consist of the following:

Charles Bradshaw	5/11/2029
Charles Hammon	5/11/2027
Aaron LaCorti	5/11/2025
Carl Pavilonis	5/11/2029
Lehi Steed	5/11/2025

A motion to ratify the appointment of Charles Bradshaw and Carl Pavilonis to the Town of Colorado City Planning Commission for a six-year term ending May 11, 2029, was made by Jerusha Darger, and seconded by Alma Hammon. All voted in favor.

Consider Approval of Final Plat for Township Yard Commercial Subdivision

Town Manager Vance Barlow informed the Council regarding the status of an application for the final subdivision plat approval for the Township Commercial Subdivision, which has been received by the Town.

The application and accompanying documents have been reviewed by staff and all elements of the application have been met except for the title report which is in process.

Jerusha Darger recommended that we approve "pending a title report."

A motion to approve the final plat for Township Commercial Subdivision and authorize its recording upon final receipt of the title report was made by Alma Hammon and seconded by John Chatwin. All Voted in favor.

Consider Resolution Approving Updated IGA with Arizona Department of Revenue for TPT Collection.

Town Manager Vance Barlow presented, for Council action, a Resolution approving the 2023 IGA with the Arizona Department of Revenue (ADOR) and authorizing the mayor and staff to execute the same.

This updated IGA was negotiated by a team of City Tax Administrators, the League, and ADOR including representatives from the Arizona Attorney General's Office.

Per ARS 42-6001 the Town is required to adopt this final version and it cannot be changed by the Town. In the packet was a memo to the Council explaining the IGA and the process. Also of note, the IGA will automatically renew every calendar year until 2028 when the ADOR comes up for sunset review by the legislature.

A motion to adopt Resolution 2023-29 approving the Intergovernmental Agreement between the Arizona Department of Revenue and the Town of Colorado City was made by Nathan Burnham and seconded by Howard Ream. All voted in favor.

Consider Resolution Approving Section 218 Agreement for Social Security Coverage and Authorizing the Town Manager to Sign the Same.

Town Manager Vance Barlow explained that while in discussion with the ASRS representative they stated that the Town needed to have a Section 218 agreement before enrolling in the pension plan.

Working with the representative for ADOA who oversees the 218 agreements we were unable to find an existing agreement for the Town of Colorado City.

Before the Town can go any further with the discussion on retirement options the 218 agreement needs to be approved and executed.

When the Social Security system was first implemented, as a federal act, it excluded state and state sub entities. In 1951 an agreement was made with the state to allow the state and state sub entities to pay into the social security system. All cities and sub entities are required to adopt the enclosed agreement which is considered an amendment to the state agreement.

The agreement will be antedated back to the time of incorporation. The Town has withheld social security taxes and paid them on behalf of the employees since the inception of the Town. Vance explained that this was a requirement, and the Town is required to have it.

A motion to adopt Resolution 2023-30 Approving the Plan for Political Subdivision Social Security Coverage was made by Howard Ream and seconded by Nathan Burnham. All voted in favor.

Consider Resolution Adopting New Leasing Agreement for Unified Leasing

Vance Barlow asked the Council to consider a Resolution for Unified Leasing, who the Town leased an Administration vehicle through. They have changed the bank they work with and so the Town needs to approve the new master lease with Umpqua Bank Equipment Leasing & Finance. The new lease makes provisions for multi-year and capital leases if needed.

A motion to adopt Resolution 2023-31 approving a Municipal Lease-Purchase agreement with Umpqua Bank, pending legal review was made by Jerusha Darger and seconded by Alma Hammon. All Voted in favor.

Budget Report and Order to Pay Due Claims

Town Manager Vance Barlow presented the Budget Report and Town Clerk Rosie White touched on some of the items in the Payment Approval Report as was presented for review and approval. The Council has reviewed the budget report and a detailed report of the due claims.

A motion to accept the budget and pay the due claims as they become due was made by John Chatwin and seconded by Jerusha Darger. All voted in favor.

COUNCIL COMMENTS

No Comments.

The meeting was Adjourned at 7:12 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 13th day of November 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated December 11, 2023


Town Clerk

