



COUNCIL INFORMATION PACKET

Council Meeting

Monday

November 13, 2023

6:00 p.m. MDT

TOWN OF COLORADO CITY

MEETING NOTICE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Colorado City Town Council and to the general public that the Town Council will hold a meeting open to the public on **Monday November 13, 2023**, at 6:00 p.m. at the **Colorado City Town Hall, 25 South Central Street**, Colorado City, Arizona.

AGENDA:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Previous Meeting(s)
5. Public Comments / Informational Summaries
6. Town Manager & Department Reports to the Council
7. CDBG Public Hearing No. 2
8. Consider Resolution Selecting CDBG Project and Authorizing Submission of CDBG SSP Application
9. Consider Appointments to the Town of Colorado City Planning Commission
10. Consider Approval of Final Plat for the Township Yard Commercial Subdivision
11. Consider Resolution Approving Updated IGA with Arizona Department of Revenue for TPT Collection 218 Resolution
12. Consider Resolution Approving Section 218 Agreement for Social Security Coverage and Authorizing the Town Manager to Sign the Same
13. Consider Resolution Adopting New Leasing Agreement for Unified Leasing
14. Budget Report and Order to Pay Due Claims
15. Council Comments
16. Adjournment

Agenda items and any variables thereto are set for consideration, discussion, approval or other action. All items are set for possible action. The Town Council may, by motion, recess into executive session, which will not be open to the public, to receive legal advice from the Town's attorney(s) on any item contained in this agenda pursuant to ARS § 38-431.03 (A) (3)(4), or regarding sensitive personnel issues pursuant to ARS § 38-431.03 (A) (1), or concerning negotiations for the purchase, sale or lease of real property; ARS § 38-431.03 (A) (7). One or more Council members may be attending by telephone. Agenda may be subject to change up to 24 hours prior to the meeting. Persons with a disability may request a reasonable accommodation by contacting the Town Clerk at 928.875.2646 as early as possible to allow sufficient time to arrange for the necessary accommodations. Town of Colorado City Council Meeting Agenda.



Town of Colorado City
COUNCIL MEETING AGENDA
STAFF SUMMARY REPORT
Monday November 13, 2023

6:00 p.m.

4. Minutes of prior meetings

Page 1

Presented are the minutes of the October 16, 2023, meeting and the October 30, 2023, meetings that needs to be reviewed and approved by the Council.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:** ____/____

Motion to approve the minutes of the October 05, 2023, Executive Session and October 16, 2023, meeting.

5. Public Comment

The chairperson of the meeting should outline the rules of public comment and the time limit imposed according to the following guidelines:

Anyone from the public is invited to make a comment at this time. Please step up to the podium and state your name for the record. There is a standard time limit of three minutes per person. Although we welcome and invite your comments, no discussion or response from the Council is required and individuals should not anticipate any.

According to Arizona law (A.R.S. § 38-431.01(H) the only action that may be taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

6. TOWN MANAGER & DEPARTMENT REPORTS

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1. Airport Manager & Advisory Committee – LaDell Bistline Sr.
2. Building Department-- Andrew Barlow
3. Police Department/ Dispatch – Robb Radley
4. Public Works/ Landfill– John T. Barlow
5. Utility Department – Jerry Postema
6. Administration Department – Vance Barlow
7. Magistrate Court -- Barbara Brown

Department reports should be treated like public comment and limited to clarifying questions directing staff to study the matter or scheduling the matter for further consideration and possible action at a later date.

7. CDBG PUBLIC HEARING NO.2—Input on Community Development & Proposed Projects Selection **Opened** _____ **Closed** _____ **Page 34**

The Mayor should affirmatively open the Public Hearing at the appointed time, and then formally close the public hearing when completed. The public hearing has been noticed and advertised.

Per the public participation plan that was approved by the Town Council on August 21, 2023,

public hearing #1 was held on September 25, 2023, to receive public input on community development and housing needs. A list of eligible projects, that the Town has the capacity to administer and complete, identified in hearing #1 has been assembled. A final selection will need to be made at this meeting.

This application will be only for the Statewide Special Projects (SSP) grant which is a very competitive statewide grant.

In the packet is a summary sheet of the eligible projects that were presented at the public hearing #1.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:**___/___

Allow public input on the options for the final project that will be applied for through the State Special Projects Application

8. Consider Resolution Selecting CDBG Project and Authorizing Submission of CDBG SSP Application

CDBG grant projects must either be for community wide benefit to meet low to moderate income thresholds, or a neighborhood income survey must be conducted by the Town.

The SSP activities are limited to projects that have an environmental review completed or projects that do not need an environmental review. Eligible activities must be ready to begin implementation within 30 days of execution of a grant agreement. It is important to note that any project requiring an environmental review record (ERR) may not be eligible for an SSP grant if the ERR is not completed prior to the application submittal.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:**___/___

Motion to adopt Resolution 2023-28 Authorizing Submission of the 2023 CDBG- Special Projects grant application for (*insert recommended project name*)

9. Consider Appointments to the Town of Colorado City Planning Commission

Presenter: Mayor Howard Ream

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On May 11, 2023, Charles Bradshaw's and Shem Barlow's terms as Planning Commission Members ended leaving two positions that needed to be acted upon for several months.

A notice of opportunity was posted, and the incumbents notified that if they would like to be considered for reappointment, they needed to submit an application both incumbents submitted an application for appointment.

The Town received three applications for the positions which were reviewed by Mayor Ream.

With this appointment the Planning Commission would consist of the following:

	5/11/2029
Charles Hammon	5/11/2027
Aaron LaCorti	5/11/2025
	5/11/2029
Lehi Steed	5/11/2025

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:** ____/____

Motion to ratify the appointment of _____ and _____ to the Town of Colorado City Planning Commission for a six-year term ending May 11, 2029.

(After the motion is approved the Mayor may then perform the swearing in of the appointees to the Town of Colorado City Planning Commission.)

10. Consider Approval of Final Plat for Township Yard Commercial Subdivision

Presenter: Vance Barlow, Town Manager

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An application for final subdivision plat approval for the Township Commercial Subdivision has been received by the Town.

The application and accompanying documents have been reviewed by staff and all elements of the application have been met with the exception of the title report which is in process.

Included in the packet is the subdivision plat, and engineering review of the application. The Town's staff has inspected the project and stated that it was completed and ready for final approval.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:** ____/____

Motion to approve the final plat for Township Commercial Subdivision and authorize its recording upon final receipt of the title report.

11. Consider Resolution Approving Updated IGA with Arizona Department of Revenue for TPT Collection.

Page 49

Presenter: Vance Barlow, Town Manager

Presented for Council action is a Resolution approving the 2023 IGA with the Arizona Department of Revenue (ADOR) and authorizing the Mayor and staff to execute the same.

This updated IGA was negotiated by a team of City Tax Administrators, the League and ADOR including representatives from the Arizona Attorney General's Office.

Per ARS 42-6001 the Town is required to adopt this final version and it cannot be changed by the Town. In the packet is a memo to the Council explaining the IGA and the process. Also, of note the IGA will automatically renew every calendar year until 2028 when the ADOR comes up for sunset review by the legislature.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:** ____/____

Motion to adopt Resolution 2023-29 approving the Intergovernmental Agreement between the Arizona Department of Revenue and the Town of Colorado City.

12. Consider Resolution Approving Section 218 Agreement for Social Security Coverage and Authorizing the Town Manager to Sign the Same.

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Presenter: Vance Barlow, Town Manager

In discussion with the ASRS representative they stated that the Town needed to have a Section 218 agreement before enrolling in the pension plan.

Working with the representative for ADOA who oversees the 218 agreements we were unable to find an existing agreement for the Town of Colorado City.

Before the Town can go any further with the discussion on retirement options the 218 agreement needs to be approved and executed.

When the Social Security system was first implemented, as a federal act, it excluded state and state sub entities. In 1951 an agreement was made with the state to allow the state and state sub entities to pay into the social security system. All cities and sub entities are required to adopt the enclosed agreement which is considered an amendment to the state agreement.

The agreement will be antedated back to the time of incorporation. The Town has withheld social security taxes and paid them on behalf of the employees since the inception of the Town.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:** ____/____

Motion to adopt Resolution 2023-30 Approving the Plan for Political Subdivision Social Security Coverage

13. Consider Resolution Adopting New Leasing Agreement for Unified Leasing
Presenter: Vance Barlow, Town Manager **Page 97**

Unified Leasing, who the Town leased a Administration vehicle through, has changed the bank they work with and so the Town needs to approve the new master lease with Umpqua Bank Equipment Leasing & Finance. The new lease makes provisions for multi-year and capital leases if needed.

The lease agreement has been sent for legal review by the Town's Attorney.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:** ____/____

Motion to adopt Resolution 2023-31 approving a Municipal Lease-Purchase agreement with Umpqua Bank, pending legal review.

14. Budget Report and Order to Pay Due Claims **Page 125**
Presenter: Vance Barlow, Town Manager

The Budget Report and Payment Approval Report is presented for review and approval.

RECOMMENDATION **Motion:** _____ **2nd:** _____ **Vote:** ____/____

Motion to pay the due claims as they become due.

15. Council Comments

This time is for any Council Member to bring up other items for awareness. The Council will not be able to take action on items brought up at this time. The Council can direct staff to do additional research on matters and/or schedule them for action on a future agenda.

Per State Statute (A.R.S §38-431.02(K)(2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

16. Adjournment

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, OCTOBER 16, 2023, AT 25 S CENTRAL STREET, COLORADO CITY, ARIZONA

Meeting was called to order at 6:00p.m. by Mayor Howard Ream.

Roll call showed present: Mayor Howard Ream, and Council Members: John Chatwin, Jerusha Darger, Alma Hammon, Thomas Holm, and Nathan Burnham.
Vice Mayor Dalton Barlow attended via telephone.

The Pledge of Allegiance was led by Mayor Howard Ream.

PUBLIC COMMENT

LaDell Bistline Commented on the condition of the Airport Rd. He is wondering if someone could fix the ditch in the road.

MINUTES OF PRIOR MEETINGS

The minutes of the September 11, 2023, meeting was presented and there were no corrections noted.

A motion was made by Alma Hamon to approve the minutes of the September 11, 2023, meeting. There was a second by Nathan Burnham, and all voted in favor.

Howard Ream gave recognition to the city's two newest officers. Seargent Wilkinson introduced Rachel Fischer and Kevin Lane. Seargent Wilkinson made note that there are now 10 officers and 1 animal control, and that the police department is fully staffed. Pictures were taken with the council and the new officers.

DEPARTMENT REPORTS

The department reports were in the information packet. The department heads clarified information and answered questions in order and directed by Vance Barlow.

Airport
Building
Police
Public Works/Parks
Utilities
Town Manager

Consider Zoning Map Amendments

There were several Parcels for Zoning Map Amendments. It was suggested by Nathan Burnham that they all be combined and considered for amendment as one because they all pertained to residential lot rezoning. After some discussion with the council members and after they confirmed that they read each one, Mayor Ream said he would consider

combining agenda items 8 through 14 as one motion. All Councilmembers agreed on combining the agenda items.

A motion to adopt Ordinance 2023-19 rezoning Parcel 404-53-511, Ordinance 2023-20 rezoning Parcel 404-53-011, from RE-1A Residential Estate to R-12 Single Family Residential, Ordinance 2023-21 rezoning north portion of Parcel 404-53-480 from R-12 Single Family Residential to R-2 Multi Family Residential, Ordinance 2023-22 rezoning west portion Parcel 404-20-038 from Parks/Open Space to R-20 Single Family Residential, Ordinance 2023-23 rezoning Parcel 404-53-008 from RE-1A Residential Estate to R-20 Single Family Residential, Ordinance 2023-24 rezoning Parcel 404-53-538 from RE-1A Residential Estate to R-12 Single Family Residential, and Ordinance 2023-25 rezoning east portion of existing Parcel 404-53-205 from RE-12 Single Family Residential to R-2 Multi Family Residential was made by Howard Ream and Seconded by Nathan Burnham. All voted in favor.

**Consider Updated Intergovernmental Agreement (IGA) with Colorado City Unified School District No.14 for Maintenance, Repair, Fuel and School Resource Officer
Presenter: Vance Barlow, Town Manager**

The Colorado City Unified School District requested that the Town update the IGA between the Town and the District, to allow for some parking lot maintenance, fuel purchases and the School Resource Officer (SRO) function. Town and District staff have worked together to draft an updated IGA that is presented here for Council consideration and possible approval.

The IGA has been reviewed by the Town's legal counsel and by AMRRP with their concerns addressed.

A motion to approve the Intergovernmental Agreement with Colorado City Unified School District No. 14 for Maintenance, Repair, Fuel and School Resource Officer was made by Nathan Burnham and seconded by Alma Hammon. All voted in favor.

Consider School Resource Officer (SRO) Agreement with Colorado City Unified School District No. 14

Presenter: Vance Barlow, Town Manager

Presented for Council consideration is the School Resource Officer (SRO) Agreement with Colorado City Unified School District No. 14. This agreement identifies the responsibilities of the Town, the District, and the SRO(s) in performing the duties and functions of the SRO. It also details how the Town will be paid for providing the SRO(s). This agreement has been reviewed by the Town's legal counsel and by AMRRP with their concerns addressed.

A motion to approve the School Resource Officer Agreement with Colorado City Unified School District No. 14 was made by Jerusha Darger and seconded by John Chatwin. All voted in favor.

Consider Resolution Reorganizing and Restructuring the Colorado City Municipal Airport Advisory Board.

Presenter: Vance Barlow, Town Manager

Town Manager Vance Barlow presented for Council Consideration a Resolution to reorganize and restructure the Colorado City Municipal Airport Advisory Board. The Airport Advisory Board (Board) has historically not had set terms of appointment but would serve at

the pleasure of the Council. This proposal would set the end dates for the existing members and then establish six-year terms going forward.

The last time he could find any record of Council action respecting the Board was in May of 2006 when the Board was reduced from seven to five members.

The current members of the Board are:

- Daniel Barlow Jr. appointed 05-11-1987 at inception of the Board.
- Jeffery Jessop Sr. appointed 09-12-2011.
- Jacob Jessop appointed 09-14-2015.
- Paul Black appointed 02-18-2015.
- Darlene Stubbs appointed 11-15-2021.

The duties of the Board include:

- Review airport operations with the Airport Manager & FBO(s)
- Help develop the capital improvement plans for the Colorado City Municipal Airport
- Review site plans and conditional use permits on developments withing the airport overlay zones. *This duty is spelled out in the Town's zoning codes.*
- Review and recommend engineering services selections for the Airport.

May also serve in other capacities as needed for airport planning functions.

A motion adopting Resolution 2023-25 Reorganizing and Restructuring the Colorado City Municipal Airport Advisory Board was made by John Chatwin and Seconded by Jerusha Darger. All voted in favor.

Ratify Appointment to the Utility Board

Presenter: Mayor Howard Ream

Utility Board member Arvin Black recently submitted his resignation from the Board. Per the Utilities IGA the Mayor appoints replacements. The appointment is then ratified by the Council. Mayor Ream informed the Council that Mayor Jessop and himself appointed Ezra Nielsen to fill the joint appointee with Hildale City which was vacated by Arvin. His term will be up for reappointment December 31, 2025.

A motion to ratify the appointment of Ezra Nielsen to the Utility Board, to fill out the term vacated by Arvin Black, as a joint appointee with Hildale City with term expiring December 31, 2025. Contingent on approval by Hildale City was made by Thomas Holm and Seconded by Howard Ream. All voted in favor.

Consider Resolution Sponsoring Fall Clean Up Week October 30th through November 3rd and Encouraging all Citizens to Join in a Community-Wide Clean-Up Around Their Homes and Businesses

Presenter: Town Manager Vance Barlow

Town Manager Vance Barlow noted that the Town sponsored a community spring clean-up event the last week of April. Due to quite a bit of rain the clean-up event was not as robust as in past years and the Council had requested that the Town do another clean-up week in the fall in an effort to improve the community and assist low-to-moderate-income families. The clean-up event was scheduled to be for one week beginning Monday October 30th and ending on Friday November 3rd, 2023.

He said the Town will place roll-off dumpsters located at the City Offices of Colorado City Arizona and Hildale Utah, for citizens of the municipalities to deposit household refuse free of charge for the week. Town residents can also haul covered and secured loads of household refuse to the Landfill (during regular Landfill hours) during this week free of charge if they have proof of residency, such as a utility bill.

A motion to adopt Resolution 2023-26 sponsoring community fall clean-up event and encouraging citizens to improve surroundings and clean up along the streets in their neighborhoods was made by Alma Hammon and Seconded by Jerusha Darger. All voted in favor.

Consider Resolution Authorizing Application for EPA Water System Infrastructure Resilience and Sustainability Grant.

Presenter: Vance Barlow, Town Manager

The Utility Department requested authorization to apply for an EPA Water System Infrastructure Resilience and Sustainability Grant.

The grant is for up to \$570,000 for small water systems under 10,000 population. There is an up to 10% local match requirement. There is additional information in the packet.

The Department is planning to request operational systems, such as SCADA and metering upgrades.

A motion to adopt Resolution 2023-27 authorizing staff to apply for and execute a Water System Infrastructure Resilience and Sustainability Grant up to \$570,000 and committing the matching funds up to 10 percent of the grant was made by Nathan Burnham and Seconded by Alma Hammon. All voted in favor.

Budget Report and Order to Pay Due Claims

Presenter: Vance Barlow, Town Manager

The Budget Report and Payment Approval Report is presented for review and approval. The Council reviewed the budget report and a detailed report of the due claims.

A motion to accept the budget and pay the due claims as they become due was made by Nathan Burnham and seconded by Alma Hammon. All voted in favor.

COUNCIL COMMENTS

John Chatwin asked when the General Plan would be updated. Howard Ream said it was on the radar for a later date.

Thomas Holm brought up Richard Street Crossing "issue" and Township. He feels like Township Avenue needs some barrier or retaining wall because it is washing away. Howard Ream suggested the Homestead Sewer line be put back on the agenda again.

Note: Mayor Ream has called a Work Session to discuss the Utility IGA and Utility CIP for Monday October 30, 2023 @ 6:00 p.m.

The meeting was Adjourned at 6:48 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 16th day of October 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated

Town Clerk

DRAFT

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL WORK SESSION HELD MONDAY, OCTOBER 30, 2023, AT 25 S CENTRAL STREET, COLORADO CITY, ARIZONA

Meeting was called to order at 6:00 p.m. by Mayor Howard Ream who led the group in the Pledge of Allegiance

Roll call showed present: Mayor Howard Ream, Vice Mayor Dalton Barlow, and Council members Thomas Holm, Alma Hammon, and John Chatwin Nathan Burnham, and Jerusha Darger.

Staff present: Town Manager Vance Barlow, Town Clerk Rosie White, and Deputy Clerk Shirley Zitting and Sarah La Corti

Court Monitor: Roger Carter, and Utility Board Members Ezra Nielsen and Theil Cooke

Discussion on the Hildale and Colorado City Utility Management IGA (the IGA was approved in June 2022) was presented by Mayor Howard Ream.

He pointed out the sections that will be submitted to the council for adjustments in the wording. Howard reminded us that the Utility IGA was not a legally binding document, but a joint document to advise both parties on functioning. The change in sections 3 and 11 is for the purpose of bringing clarity only. There were some questions from Ezra Nielsen about where budgets come from. Council Members had a long discussion about members of the Utility Board that have left and the frustrations they had that lead to them resigning from the board.

The board and staff brainstormed on various ways we can prevent this from happening again with our new Utility Board Member Ezra Nielsen. After Howard Ream went around to each board member to give them a chance to speak, the biggest concession was that we need better communication and accountability.

The Draft/Utility Capital Improvement Plan (CIP)/ Impact Fee was a discussion about a drafted plan to start requiring an impact fee. The pros and cons were weighed out. While no decision was made, the council was asked to think about the topic as the Draft would be presented in the next council meeting.

A 60-day notice for the hearing is required for the Impact fees. It will be a public hearing that will be held in January.

The Potential CDBG SSP Projects were discussed. The first CDBG public hearing was held on September 25, 2023, and from all the possibilities, the top 4 picks are:

- Fire Hydrant Upgrades at multiple locations
- Street improvements on Airport Avenue from SR 389 to Central Street
- Street Improvements on Hildale Street from Edson Ave to Creek Crossing
- Street Improvements on Township Avenue from Central Street to Hildale Street.

The Second hearing will be on November 13, 2023.

ADJOURNMENT 8:13

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the work session of the Town Council of Colorado City held on the 30th day of October 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 13th day of November 2023.

Town Clerk

DRAFT



TOWN OF COLORADO CITY

P. O. Box 70 * Colorado City, Arizona 86021

Phone & TDD: 928-875-2646 * Fax: 928-875-2778

AIRPORT MANAGER'S REPORT

November 05, 2023

Airport Operations

Total recorded operations for October 2023, were 829. October 2022 traffic counts were 480. Fuel sold for October 2023: Jet A = 1787 gallons, Avgas = 948 gallons.

Private Hangars:

We were supposed to have the Catex sign-off after the first week of October. I still have not heard from FAA, though I have been told the documents were in the mail.

In talking with Lance Weaver about the infrastructure fees and yearly lease fees, 23.3 cents per square foot of plot space (which will be adjusted periodically for inflation), he said he thought that was too high. He asked about a smaller plot. I told him we had paid for 3 records of survey now and that we did not want to delay everybody, nor increase the project costs by changing things now. He said he would have to re-think building here. I told him to let us know what he has decided as there are others who would be happy to take that spot.

Runway 29 Taxiway

The taxiway project is right on schedule. The roadbase has been installed and prepared for pavement. JNJ is scheduled to do the paving the week of November 6th. They plan to take 3 days to get the pavement laid. The electrical conduits have been installed. Electrical equipment has been ordered but has not yet arrived. The clock was stopped on the construction schedule on the 2nd of November because the paving is the next step and the weather was too cold to pave. The week starting on Nov. 6th, should be warmer.

Airport Maintenance

We have done some mowing. We have also taken care of a few routine items relating to all the systems; water, lights, normal building maintenance, etc.

FBO Report

Westwing Aviation has continued to be very busy with inspections and repairs. Activity seems to continue to grow along with the airport. Fuel sales are up. Activity is up.

Respectfully submitted,

LaDell Bistline Sr.
Airport Manager.

ACIP – Airport Capital Improvement Plan(ning)

ADO – Airports District Office

CATEX – Categorical Exclusion
Airport Manager's Report – November 5th, 2023

AWOS – Automated Weather Observation System



TOWN OF COLORADO CITY

P. O. Box 70 * Colorado City, Arizona 86021

Phone & TDD: 928-875-2646 * Fax: 928-875-2778

BUILDING OFFICIALS REPORT

November 9, 2023

There are 15 building permits that are in plan review. There are 5 permits that are approved and are pending payments. There are 77 applications that have been started but not yet submitted. 11 permits have been issued within the last month. 8 permits have been completed and closed out, which includes 14 new family dwellings. There are still more than 50 active permits that have not been closed out.

We have issued the Certificate of Occupancy for the first building in the Cottonwood Village project. The second building is expected to be finished within about a week. They have been working to start renting in the first two buildings in November.

COLORADO CITY CDBG GRANT MANAGEMENT

Regional Account (RA)

The Hildale street project is moving along. Most of the curb is poured and they are working on the drive aprons and preparing the road surface for asphalt.

State Special Projects (SSP)

The Central Street project will get started in the Spring.

As soon as we know what project is selected for the next SSP application, we will get started on the environmental review.

Respectfully submitted,

Andrew J. Barlow, CBO
Building Official



Colorado City Police Department
Hildale City Police Department
Courage-Compassion-Integrity

Robbins A. Radley
Chief Marshal

Police Department Report

October 2023

Patrol: In Colorado City officers took 263 cases and in Hildale City 213 cases. Traffic citations in Colorado City 25 with 80 warnings, and Hildale City had 40 citations and 148 warnings.

Dispatch:

The dispatch center has continued to increase its cyber security defenses, reducing the vulnerability to cyber threats that continue to increase.

A formal intergovernmental agreement will be coming between the Town of Apple Valley and the dispatch center. The agreement is a requirement and will be similar in nature as our IGA with Hildale City for dispatch services.

Administration:

The police department has been certified as a physical fitness testing center for Arizona POST. POST came and did a physical review of the testing area prior to certifying the agency. At this time this allows for all of the police agencies above the Grand Canyon to come here to perform their Peace Officer's Physical Aptitude Test (POPAT) for their officers.

In addition to receiving this designation the police department's officers are all dual certified and we have met all of our training requirements for Arizona POST for the year.

At this time the newest officers have completed their field training and are dual POST certified.

Thank you, *Robbins A. Radley*



Public Works Report

November 8, 2023

We prepared the base for asphalt on west Johnson. The asphalt was placed by Diamond C Asphalt company. We need to do some cleanup work and will be done with this project.

Several days were spent hauling cinders in to be able to have enough base for the Jonson Ave and Hildale Street project.

We finished moving the dirt off Hildale Street.

The crusher is a has been run for several days to get enough base prepared for the Johnson Ave. and Hildale Street projects.

We have been having lots of issues with the garbage trucks, some electrical issues are hard to trace down. Paul has been putting the motor in the Peterbilt front loader truck so we can have a backup truck.

We ran sweeper and had to fix it. We are working on making our streets better.

I went to a couple of different conferences in Tucson.

Thanks for the opportunity to help improve our community.

Public Works Director



Parks Department Report

Date: November 6, 2023

SPECIAL PROJECTS

We finished placing the valve boxes on the University Avenue for the Cottonwood Village irrigation line extension. We were able to get everything buttoned up in time to winterize this line. Our two-inch main valve at Hildale Avenue and University Avenue will not shut off all the way. We requested the utility department to turn off the water at the meter as they informed us, we are not allowed to until we receive special training and are certified to do so.

HERITAGE PARK

We received a request from a citizen who needed to be active and exercise for 20 minutes each day to weed the Heritage Park. This individual has weeded the whole park and repaired the playground fence as well. We appreciate the help as we have been busy working on the irrigation line for the Cottonwood Village and the irrigation line extension on Hildale Street to stay ahead of the construction there.

We have the water off on this park already as it has been so cold.

We have a few small projects to do in this park this winter. Our valve cluster for the sprinkler system needs some repairs.

LAURITZEN PARK

We have winterized this park. We have several projects we are hoping to get to in the next few months at Lauritzen Park.

PARK SHOP BUILDING

We have made an effort to condense, or reorganize, our equipment in the shop to make room for the ditch witch and trailer we recently acquired. We may need to trim down the pipe rack to better accommodate the mower trailer and landscape trailer. This will allow us to keep our equipment out of the weather better.

STREET PARK STRIPS



Rickie and Mike bedding in our conduit.



Mike installing a saddle on our 6" irrigation line.

Parks Department Report

We trenched alongside Hildale Street (west side) across the end of Garden Avenue and Johnson Avenue. We placed a 12" conduit so that we could feed our 6" irrigation line through later and not interfere with the finished road. The public works crew worked with us and taught us how to be more efficient.

We worked along the north side of Mohave Avenue installing saddles on the 4" irrigation line and stubbed out a line for each park-strip. This is in preparation for the sidewalk that will be poured as they finish the Hildale Street CBDG project.

We have been placing plastic wrapped insulation in all our valve boxes to prepare for winter. We have made an effort to winterize all our boxes in the last two weeks.

TOWN OFFICE GROUNDS



We finished running the irrigation to the planter next to the front porch in preparation for redoing the landscape now that the office remodel is complete.

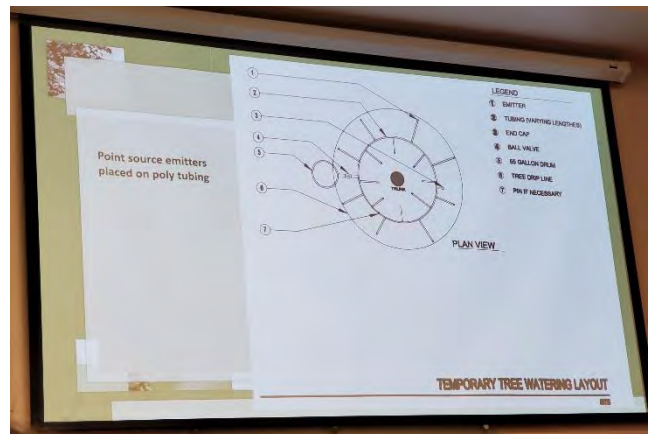


PARK DEPARTMENT TRAINING

Mike, Rickie, and I went to the annual UNLA green conference in St. George this month. Our training was geared toward tree care, pruning and tree diseases. It was a very well put together set off classes.



Pruning class at the UNLA Green Conference.



Heber white



Utilities Monthly Report

October 2023

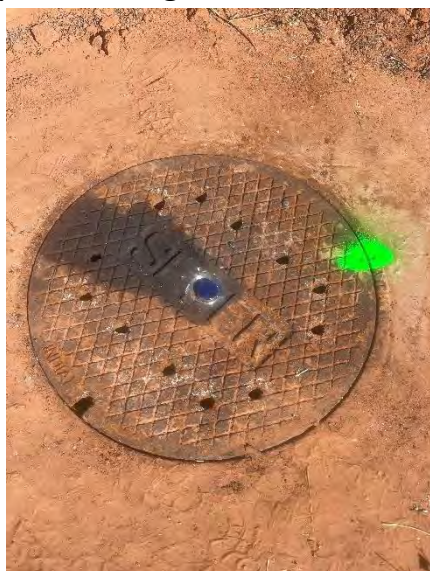
Gas Operations:

Gas usage will be going up as the weather gets colder into the winter months. The Natural Gas contract and Propane contract are in place and will keep the prices stabilized throughout the colder weather for the communities.

Sewer Operations:

Sewer Lagoons

Discharging of the effluent from the sewer ponds onto the field has been discontinued for the next few weeks so the landowner can allow his cattle on the field for grazing. Staff continue the cleaning of the sewer main lines for the year as part of the federal Capacity Management, Operations and Maintenance (CMOM) requirements. A “Smart Cover” System was purchased and installed on the last manhole in the Centennial Park sewer system going into the Lift Station. This will provide an early alarm warning to Utility staff for potential malfunctions at the Lift Station by measuring increased sewer flows in the manhole.

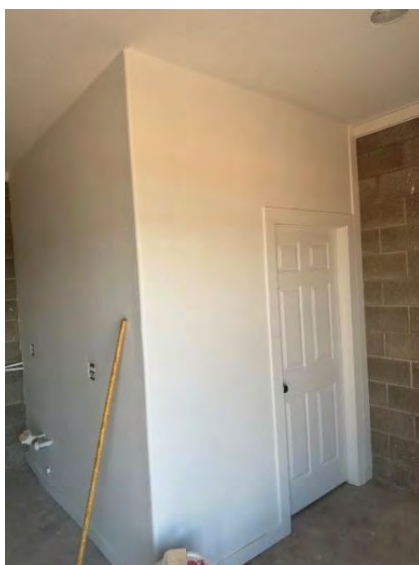


(Smart Cover Sewer Lift Station)



Sewer Headworks Project

Aardvark Underground Inc. has substantially completed the Headworks Building construction. The work on the headworks screen is completed for the installation of the slide gates. The slide gates are estimated to be delivered in the third week of November.



(Headworks Building & Headworks Screen)



Water Operations:

Staff repaired the water line in Maxwell Canyon that comes from the spring. Staff spent significant time and resources repairing the road, which was washed out during the last big storm event. Staff have been working at the Water Treatment Plant replacing a check valve and getting the pumps repaired and operational. In preparation for the cold weather, staff covered the wells with insulated boxes to protect them from freezing temperatures. The handheld meter reading device is out for repair. Utilities ordered a rental hand reading device to get the water and gas meter reads for billing until the handheld is repaired and sent back for use.



(Maxwell Canyon Line Repair)



(Well Insulated Boxes)

Well 17 Drilling

Well 17 has been drilled and the casing installed. Cluff will provide a pump test for 24 hours so staff can order the correct size pump and motor to be installed on the well.

Fiber:

Utilities added one more fiber customer with TKS this month.

Staff worked with the Hildale IT Team contractor to install two cameras at the Utility Shop and yard. These cameras view the gate and the backyard, which are tied into our fiber optic system.



Grants and Administration:

Work with Sunrise Engineering this month on the final draft Water Master Plan, Facilities Plan, Capital Improvement Plan and the Impact Fee analysis was substantially completed and ready for City Council reviews in November.

The Rate Study, through the Rural Community Assistance Corporation (RCAC), is now substantially complete and will be available for discussion on the rate structure and timing of the increases over the remainder of 2023. The goal is to have the framework for the water rates in place for City Council adoption in 2024. The rate study is being prepared for the communities at no cost. The project is being funded through the United States Department of Agriculture – Rural Development (USDA-RD)

Staff have been working on design and cost for the installation of a Booster Pump Station to eliminate the low-pressure zone in the southwest portion of Hildale. The booster pumps will allow construction of buildings and provide increased fire flows for the area.

Staff are working on securing a Water Infrastructure Finance Authority (WIFA) Loan/Grant, as well as other grants, for the maintenance of the 600,000 (6K) gallon and 800,000 (8K) gallon tank. The 6K tank needs to be taken out of service and the inside cleaned, painted and placed back in service. The 8K tank needs cathodic protection installed and the exterior cleaned and painted.

Work on the Mohave County American Recovery Plan Act (ARPA) Water Project is substantially designed and will include two (2) wells and a new raw water line from the new wells and eight (8) existing wells to the water treatment plant.

Staff are reviewing updates to the existing wells to bring them into compliance with Arizona Department of Environmental Quality (ADEQ) standards. This will include meters at each well for measuring the water being pumped and sent to the water treatment plant. The metering will increase the water reporting requirement in Arizona and Utah for water pumped compared to the water used and billed by the communities.



Staff is working on energy efficiency programs for the wells and treatment plant by installing Variable Frequency Drives (VFD), the investigation includes finding grants for the purchase and installation of the VFD's.

The EPA Water Resiliency Grant is in the works and may pay for a portion of the Supervisory Control and Data Acquisition (SCADA) replacement. The current SCADA system is extremely old and failing. Two (2) SCADA system companies inspected the existing system and provided Utilities with quotes to install a replacement system and connect to Utility fiber, while using the current radio as a backup system.

Utilities staff are researching the conversion of the current gas and water meter reading system with an updated version that will provide better service and reliability. The current system, Badger Meter, has discontinued the gas meter portion of the sales and moved the reading platform to a cloud application using a third-party vendor, Amazon. Staff recommend moving to a generic reading system that can be used on all existing meters. The price for conversion and the reading devices would be significantly cheaper than making a change to another meter and reading company. Once the costs have been received, a presentation and recommendation will be provided to the Board and Councils.

CITY OF HILDALE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

2017 JUDGMENT RESOLUTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
63-38-101 TRANSFER FROM GENERAL FUND	.00	.00	24,000.00	24,000.00	.0
63-38-102 TRANSFER FROM WATER FUND	.00	.00	8,000.00	8,000.00	.0
63-38-103 TRANSFER FROM WASTEWATER	.00	.00	8,000.00	8,000.00	.0
63-38-105 TRANSFER FROM GAS FUND	.00	.00	8,000.00	8,000.00	.0
TOTAL REVENUES	.00	.00	48,000.00	48,000.00	.0
TOTAL FUND REVENUE	.00	.00	48,000.00	48,000.00	.0

CITY OF HILDALE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

2017 JUDGMENT RESOLUTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
63-41-310 PROFESSIONAL & TECHNICAL	6,661.51	13,051.64	28,000.00	14,948.36	46.6
63-41-315 LEGAL - GENERAL	.00	.00	20,000.00	20,000.00	.0
TOTAL EXPENDITURES	6,661.51	13,051.64	48,000.00	34,948.36	27.2
TOTAL FUND EXPENDITURES	6,661.51	13,051.64	48,000.00	34,948.36	27.2
NET REVENUE OVER EXPENDITURES	(6,661.51)	(13,051.64)	.00	13,051.64	.0

CITY OF HILDALE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

JOINT ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
65-38-102 TRANSFER FROM WATER FUND	.00	.00	717,270.00	717,270.00	.0
65-38-103 TRANSFER FROM WASTEWATER	.00	.00	925,730.00	925,730.00	.0
65-38-105 TRANSFER FROM GAS FUND	.00	.00	21,304.00	21,304.00	.0
65-38-910 LANDFILL REVENUES	2,000.00	6,000.00	20,000.00	14,000.00	30.0
65-38-915 GARKANE SERVICES	.00	.00	12,000.00	12,000.00	.0
TOTAL REVENUES	2,000.00	6,000.00	1,696,304.00	1,690,304.00	.4
TOTAL FUND REVENUE	2,000.00	6,000.00	1,696,304.00	1,690,304.00	.4

CITY OF HILDALE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

JOINT ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
65-41-110 SALARIES-PERMANENT EMPLOYEES	81,796.18	133,432.30	757,994.00	624,561.70	17.6
65-41-113 MANAGER	5,049.24	6,311.55	97,388.00	91,076.45	6.5
65-41-114 TREASURER	7,889.19	13,719.19	55,654.00	41,934.81	24.7
65-41-115 RECORDER	4,985.00	5,738.00	37,330.00	31,592.00	15.4
65-41-120 SALARIES-TEMPORARY EMPLOYEES	5,384.28	9,750.88	103,024.00	93,273.12	9.5
65-41-130 PAYROLL TAXES	6,887.72	11,677.75	81,600.00	69,922.25	14.3
65-41-140 BENEFITS-OTHER	10,872.15	23,977.31	123,900.00	99,922.69	19.4
65-41-144 PRINT AND POSTAGE	828.63	3,707.79	20,000.00	16,292.21	18.5
65-41-145 AUDITOR	17,895.50	24,433.50	20,000.00	(4,433.50)	122.2
65-41-150 STIPENDS - UTILITY BOARD	400.00	800.00	3,000.00	2,200.00	26.7
65-41-160 MERCHANT PROCESSING	.00	.00	1,000.00	1,000.00	.0
65-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	1,236.31	4,200.00	2,963.69	29.4
65-41-230 TRAVEL	.00	.00	3,000.00	3,000.00	.0
65-41-235 FOOD & REFRESHMENT	.00	469.62	3,000.00	2,530.38	15.7
65-41-240 OFFICE EXPENSE & SUPPLIES	.00	467.07	3,000.00	2,532.93	15.6
65-41-242 SERVICE FEES	970.79	1,721.19	1,000.00	(721.19)	172.1
65-41-250 EQUIPMENT SUPPLIES & MAINT	2,840.58	5,899.89	13,500.00	7,600.11	43.7
65-41-257 FUEL	6,239.89	8,410.05	39,700.00	31,289.95	21.2
65-41-260 TOOLS & EQUIPMENT-NON CAPITAL	2,923.96	5,848.44	10,000.00	4,151.56	58.5
65-41-271 MAINT & SUPPLY - OFFICE	462.21	1,378.97	5,000.00	3,621.03	27.6
65-41-280 UTILITIES	999.87	1,509.79	23,514.00	22,004.21	6.4
65-41-285 POWER	1,785.43	2,808.23	27,000.00	24,191.77	10.4
65-41-287 TELEPHONE	2,571.83	3,911.15	12,000.00	8,088.85	32.6
65-41-310 PROFESSIONAL & TECHNICAL	6,286.59	14,509.55	40,000.00	25,490.45	36.3
65-41-313 AUDITOR	2,847.50	12,897.50	20,000.00	7,102.50	64.5
65-41-315 LEGAL - GENERAL	.00	.00	4,000.00	4,000.00	.0
65-41-317 INFORMATION TECHNOLOGY - CONS	.00	.00	25,000.00	25,000.00	.0
65-41-318 INFORMATION TECHNOLOGY - SOFTW	10,382.67	20,438.89	27,000.00	6,561.11	75.7
65-41-319 INFORMATION TECHNOLOGY - SYSTE	.00	.00	10,000.00	10,000.00	.0
65-41-330 EDUCATION	.00	.00	10,000.00	10,000.00	.0
65-41-510 INSURANCE	98,704.35	99,901.05	85,500.00	(14,401.05)	116.8
65-41-521 CREDIT CARD EXPENSE	1,390.29	3,897.42	.00	(3,897.42)	.0
65-41-580 RENT OR LEASE	.00	.00	10,000.00	10,000.00	.0
65-41-620 MISC. SERVICES	.00	12,655.76	.00	(12,655.76)	.0
65-41-720 BUILDINGS	.00	450.00	3,000.00	2,550.00	15.0
65-41-741 EQUIPMENT - OFFICE	.00	.00	5,000.00	5,000.00	.0
65-41-850 DEBT SERVICE - VEHICLE & EQUIP	.00	.00	11,000.00	11,000.00	.0
TOTAL EXPENDITURES	280,393.85	431,959.15	1,696,304.00	1,264,344.85	25.5
TOTAL FUND EXPENDITURES	280,393.85	431,959.15	1,696,304.00	1,264,344.85	25.5
NET REVENUE OVER EXPENDITURES	(278,393.85)	(425,959.15)	.00	425,959.15	.0

CITY OF HILDALE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>						
81-37-111	WATER SALES - METERED	31,779.50	144,536.60	495,930.00	351,393.40	29.1
81-37-121	WATER SALES - FLAT RATE	38,296.22	113,880.31	459,870.00	345,989.69	24.8
81-37-160	CONSTRUCTION REVENUE	.00	.00	5,000.00	5,000.00	.0
81-37-331	CONNECTION CHARGES	1,050.00	13,905.00	40,000.00	26,095.00	34.8
81-37-332	CONSTRUCTION & REPAIR	50.00	150.00	89,600.00	89,450.00	.2
81-37-351	SUNDRY OPERATING REVENUE	.00	.00	20,000.00	20,000.00	.0
81-37-411	INTEREST	4,032.25	11,569.39	22,000.00	10,430.61	52.6
81-37-412	PENALTIES	4,349.64	12,960.13	60,000.00	47,039.87	21.6
TOTAL OPERATING REVENUES		79,557.61	297,001.43	1,192,400.00	895,398.57	24.9
<u>NON-OPERATING REVENUE</u>						
81-38-102	TRANSFERS FROM R&R RESERVE	.00	.00	150,000.00	150,000.00	.0
81-38-361	LOAN PROCEEDS	.00	.00	460,000.00	460,000.00	.0
81-38-999	CONTINGENCY	.00	.00	400,000.00	400,000.00	.0
TOTAL NON-OPERATING REVENUE		.00	.00	1,010,000.00	1,010,000.00	.0
TOTAL FUND REVENUE		79,557.61	297,001.43	2,202,400.00	1,905,398.57	13.5

CITY OF HILDALE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
81-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	3,000.00	3,000.00	.0
81-41-230 TRAVEL	.00	.00	5,000.00	5,000.00	.0
81-41-235 FOOD & REFRESHMENT	.00	.00	1,000.00	1,000.00	.0
81-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	5,000.00	5,000.00	.0
81-41-257 FUEL	.00	.00	400.00	400.00	.0
81-41-260 TOOLS & EQUIPMENT-NON CAPITAL	127.28	127.28	10,000.00	9,872.72	1.3
81-41-273 MAINT & SUPPLY - SYSTEM	22,095.57	79,935.78	177,700.00	97,764.22	45.0
81-41-285 POWER	25,475.78	53,674.83	20,800.00	(32,874.83)	258.1
81-41-311 ENGINEER	2,580.00	2,580.00	40,100.00	37,520.00	6.4
81-41-314 LABORATORY & TESTING	370.00	1,961.00	12,500.00	10,539.00	15.7
81-41-315 LEGAL - GENERAL	.00	.00	1,300.00	1,300.00	.0
81-41-330 EDUCATION	.00	1,230.00	3,500.00	2,270.00	35.1
81-41-340 SYSTEM CONSTRUCTION SERVICES	3,085.96	17,885.96	33,830.00	15,944.04	52.9
81-41-341 CONST-CUSTOMER'S INSTALLATION	114.70	3,709.13	5,000.00	1,290.87	74.2
81-41-432 SPECIAL DEPT SUPPLIES	3,185.47	5,418.47	23,000.00	17,581.53	23.6
TOTAL OPERATING EXPENDITURES	57,034.76	166,522.45	342,130.00	175,607.55	48.7
<u>NON-OPERATING EXPENDITURES</u>					
81-42-560 BAD DEBT EXPENSE	.00	.00	7,000.00	7,000.00	.0
81-42-730 IMPROVEMENTS OTHER THAN BLDGS	.00	.00	7,000.00	7,000.00	.0
81-42-742 EQUIPMENT - FIELD	.00	.00	1,000.00	1,000.00	.0
81-42-750 SP PROJECTS CAPITAL	.00	.00	460,000.00	460,000.00	.0
81-42-780 RESERVE PURCHASES	.00	.00	150,000.00	150,000.00	.0
81-42-815 PRINC. & INT W.RIGHTS LOAN	.00	.00	61,300.00	61,300.00	.0
81-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	717,270.00	717,270.00	.0
81-42-912 TRANSFERS TO LITIGATION	.00	.00	12,000.00	12,000.00	.0
81-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	8,000.00	8,000.00	.0
81-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	36,700.00	36,700.00	.0
81-42-999 CONTINGENCY	.00	.00	400,000.00	400,000.00	.0
TOTAL NON-OPERATING EXPENDITURES	.00	.00	1,860,270.00	1,860,270.00	.0
TOTAL FUND EXPENDITURES	57,034.76	166,522.45	2,202,400.00	2,035,877.55	7.6
NET REVENUE OVER EXPENDITURES	22,522.85	130,478.98	.00	(130,478.98)	.0

CITY OF HILDALE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
82-37-160 CONSTRUCTION REVENUE	.00	.00	10,000.00	10,000.00	.0
82-37-311 SERVICE CHARGES	70,084.73	210,057.92	804,470.00	594,412.08	26.1
82-37-312 SERVICE CHARGES - CPMCWID	.00	32,079.04	196,000.00	163,920.96	16.4
82-37-331 CONNECTION CHARGES	.00	.00	11,530.00	11,530.00	.0
82-37-332 SERVICING CUSTOMER INSTALL	450.00	1,785.00	10,000.00	8,215.00	17.9
82-37-411 INTEREST	5,786.86	16,603.73	30,000.00	13,396.27	55.4
82-37-451 IMPACT FEE	12,000.00	12,000.00	600,000.00	588,000.00	2.0
82-37-452 IMPACT FEE - CPMCWID	.00	595,925.00	48,500.00	(547,425.00)	1228.7
TOTAL OPERATING REVENUES	88,321.59	868,450.69	1,710,500.00	842,049.31	50.8
<u>NON-OPERATING REVENUES</u>					
82-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	120,000.00	120,000.00	.0
82-38-361 LOAN PROCEEDS	.00	.00	500,000.00	500,000.00	.0
82-38-440 SUNDRY NON-OPERATING REVENUE	.00	.00	1,000.00	1,000.00	.0
82-38-999 CONTINGENCY	.00	.00	400,000.00	400,000.00	.0
TOTAL NON-OPERATING REVENUES	.00	.00	1,021,000.00	1,021,000.00	.0
TOTAL FUND REVENUE	88,321.59	868,450.69	2,731,500.00	1,863,049.31	31.8

CITY OF HILDALE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
82-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	3,000.00	3,000.00	.0
82-41-230 TRAVEL	.00	.00	8,400.00	8,400.00	.0
82-41-235 FOOD & REFRESHMENT	.00	.00	600.00	600.00	.0
82-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	3,000.00	3,000.00	.0
82-41-257 FUEL	776.55	998.90	5,400.00	4,401.10	18.5
82-41-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	3,500.00	3,500.00	.0
82-41-273 MAINTENANCE & SUPPLY - SYSTEM	504.98	1,311.48	131,000.00	129,688.52	1.0
82-41-274 MAINT & SUPPLY EQUIPMENT	.00	.00	71,670.00	71,670.00	.0
82-41-285 POWER	15,019.80	22,748.90	38,000.00	15,251.10	59.9
82-41-311 ENGINEER	2,025.30	2,651.80	58,000.00	55,348.20	4.6
82-41-314 LABORATORY & TESTING	.00	.00	3,000.00	3,000.00	.0
82-41-315 LEGAL - GENERAL	.00	.00	2,500.00	2,500.00	.0
82-41-330 EDUCATION	.00	.00	5,300.00	5,300.00	.0
82-41-340 SYSTEM CONSTRUCTION SERVICES	126,455.13	126,455.13	540,000.00	413,544.87	23.4
82-41-341 CONST-CUSTOMER'S INSTALLATION	.00	.00	10,000.00	10,000.00	.0
TOTAL OPERATING EXPENDITURES	144,781.76	154,166.21	883,370.00	729,203.79	17.5
<u>NON-OPERATING EXPENSES</u>					
82-42-560 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
82-42-710 LAND	.00	.00	100,000.00	100,000.00	.0
82-42-720 BUILDINGS	.00	.00	30,000.00	30,000.00	.0
82-42-742 EQUIPMENT - FIELD	.00	.00	30,000.00	30,000.00	.0
82-42-750 SP PROJECTS CAPITAL	64,819.15	64,819.15	.00	(64,819.15)	.0
82-42-780 RESERVE PURCHASES	.00	.00	230,000.00	230,000.00	.0
82-42-812 PRINCIPAL ON BONDS - RDA B	.00	.00	35,000.00	35,000.00	.0
82-42-822 INTEREST ON BONDS - RDA - B	.00	.00	40,000.00	40,000.00	.0
82-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	925,730.00	925,730.00	.0
82-42-912 TRANSFERS TO LITIGATION	.00	.00	12,000.00	12,000.00	.0
82-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	8,000.00	8,000.00	.0
82-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	134,400.00	134,400.00	.0
82-42-990 APPROPRIATION FOR FUND BALANCE	.00	.00	130,000.00	130,000.00	.0
82-42-999 CONTINGENCY	.00	.00	163,000.00	163,000.00	.0
TOTAL NON-OPERATING EXPENSES	64,819.15	64,819.15	1,848,130.00	1,783,310.85	3.5
TOTAL FUND EXPENDITURES	209,600.91	218,985.36	2,731,500.00	2,512,514.64	8.0
NET REVENUE OVER EXPENDITURES	(121,279.32)	649,465.33	.00	(649,465.33)	.0

CITY OF HILDALE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

		GAS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>						
84-37-111	GAS SALES - METERED NAT GAS	11,451.92	28,252.09	800,000.00	771,747.91	3.5
84-37-112	GAS SALES - METERED PROPANE	14,717.35	42,065.35	796,069.00	754,003.65	5.3
84-37-113	GAS SALES - CYLINDER	339.98	535.19	8,700.00	8,164.81	6.2
84-37-114	GAS SALES - CYLINDER EXCHANGE	159.97	179.96	3,700.00	3,520.04	4.9
84-37-121	NATURAL GAS SALES - FLAT RATE	3,140.25	9,412.24	38,000.00	28,587.76	24.8
84-37-122	PROPANE GAS - FLAT RATE	4,064.00	12,250.13	64,000.00	51,749.87	19.1
84-37-160	CONSTRUCTION REVENUE	.00	3,873.70	100,000.00	96,126.30	3.9
84-37-331	CONNECTION CHARGES	150.00	900.00	8,000.00	7,100.00	11.3
84-37-351	SUNDRY OPERATING REVENUE	.00	.00	47,000.00	47,000.00	.0
84-37-411	INTEREST	3,848.35	11,041.74	25,000.00	13,958.26	44.2
84-37-412	PENALTIES	928.88	3,679.66	19,000.00	15,320.34	19.4
TOTAL OPERATING REVENUES		38,800.70	112,190.06	1,909,469.00	1,797,278.94	5.9
<u>NON-OPERATING REVENUES</u>						
84-38-102	TRANSFERS FROM R&R RESERVE	.00	.00	175,030.00	175,030.00	.0
84-38-316	INTRAGOVERNMENTAL GRANTS	.00	.00	250,000.00	250,000.00	.0
84-38-999	CONTINGENCY	.00	.00	400,000.00	400,000.00	.0
TOTAL NON-OPERATING REVENUES		.00	.00	825,030.00	825,030.00	.0
TOTAL FUND REVENUE		38,800.70	112,190.06	2,734,499.00	2,622,308.94	4.1

CITY OF HILDALE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

		GAS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>						
84-41-140	BENEFITS-OTHER	.00	.00	3,000.00	3,000.00	.0
84-41-210	BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	2,000.00	2,000.00	.0
84-41-230	TRAVEL	.00	.00	5,000.00	5,000.00	.0
84-41-235	FOOD & REFRESHMENT	.00	.00	500.00	500.00	.0
84-41-250	EQUIPMENT SUPPLIES & MAINT	.00	39.98	5,000.00	4,960.02	.8
84-41-257	FUEL	344.74	549.76	3,500.00	2,950.24	15.7
84-41-260	TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	8,000.00	8,000.00	.0
84-41-273	MAINT & SUPPLY SYSTEM	3,081.18	27,427.57	64,500.00	37,072.43	42.5
84-41-280	UTILITIES	32.83	46.46	.00	(46.46)	.0
84-41-285	POWER	157.95	241.61	2,000.00	1,758.39	12.1
84-41-311	ENGINEER	.00	.00	2,000.00	2,000.00	.0
84-41-315	LEGAL - GENERAL	.00	.00	2,000.00	2,000.00	.0
84-41-330	EDUCATION	3,406.90	3,606.90	6,200.00	2,593.10	58.2
84-41-340	SYSTEM CONSTRUCTION SERVICES	2,688.00	3,074.30	13,600.00	10,525.70	22.6
84-41-341	CONST-CUSTOMER'S INSTALLATION	35.50	496.33	40,000.00	39,503.67	1.2
84-41-431	NATURAL GAS COMMODITY SUPPLY	8,461.65	8,461.65	561,100.00	552,638.35	1.5
84-41-432	PROPANE GAS COMMODITY SUPPLY	.00	2,053.85	626,500.00	624,446.15	.3
84-41-434	NAT GAS COMMODITY TRANSPORT	2,366.70	3,208.60	27,700.00	24,491.40	11.6
84-41-510	INSURANCE	5,137.10	10,274.20	.00	(10,274.20)	.0
84-41-580	RENT OR LEASE	200.00	300.00	4,900.00	4,600.00	6.1
84-41-610	MISC. SUPPLIES	.00	.00	5,000.00	5,000.00	.0
TOTAL OPERATING EXPENDITURES		25,912.55	59,781.21	1,382,500.00	1,322,718.79	4.3
<u>NON-OPERATING EXPENDITURES</u>						
84-42-560	BAD DEBT EXPENSE	.00	.00	6,000.00	6,000.00	.0
84-42-710	LAND	.00	.00	5,000.00	5,000.00	.0
84-42-750	SP PROJECTS CAPITAL	.00	.00	278,700.00	278,700.00	.0
84-42-780	RESERVE PURCHASES	.00	.00	122,000.00	122,000.00	.0
84-42-911	TRANSFERS TO JOINT ADMIN FUND	.00	.00	470,730.00	470,730.00	.0
84-42-912	TRANSFERS TO LITIGATION	.00	.00	12,000.00	12,000.00	.0
84-42-914	TRANSFERS TO 2017 JMT RES FUND	.00	.00	8,000.00	8,000.00	.0
84-42-960	TRANSFERS TO RESERVE FUNDS	.00	.00	105,400.00	105,400.00	.0
84-42-999	CONTINGENCY	.00	.00	344,169.00	344,169.00	.0
TOTAL NON-OPERATING EXPENDITURES		.00	.00	1,351,999.00	1,351,999.00	.0
TOTAL FUND EXPENDITURES		25,912.55	59,781.21	2,734,499.00	2,674,717.79	2.2
NET REVENUE OVER EXPENDITURES		12,888.15	52,408.85	.00	(52,408.85)	.0

CITY OF HILDALE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

90 FUND HILDALE CITY FIBER DEP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING REVENUES</u>					
90-37-111	FIBER SALES	462.69	1,388.07	.00	(1,388.07)	.0
90-37-412	PENALTIES	.00	10.02	.00	(10.02)	.0
	TOTAL OPERATING REVENUES	462.69	1,398.09	.00	(1,398.09)	.0
	<u>NON-OPERATING REVENUES</u>					
90-38-999	CONTINGENCY	.00	.00	125,113.00	125,113.00	.0
	TOTAL NON-OPERATING REVENUES	.00	.00	125,113.00	125,113.00	.0
	TOTAL FUND REVENUE	462.69	1,398.09	125,113.00	123,714.91	1.1

CITY OF HILDALE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

90 FUND HILDALE CITY FIBER DEP

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
90-41-580 RENT OR LEASE	200.00	400.00	.00	(400.00)	.0
TOTAL OPERATING EXPENDITURES	200.00	400.00	.00	(400.00)	.0
<u>NON-OPERATING EXPENDITURES</u>					
90-42-999 CONTINGENCY	.00	.00	125,113.00	125,113.00	.0
TOTAL NON-OPERATING EXPENDITURES	.00	.00	125,113.00	125,113.00	.0
TOTAL FUND EXPENDITURES	200.00	400.00	125,113.00	124,713.00	.3
NET REVENUE OVER EXPENDITURES	262.69	998.09	.00	(998.09)	.0



TOWN OF COLORADO CITY

25 S. Central Street • Box 70 • Colorado City, AZ 86021

Phone: 928-875-9160 Fax: 928-875-2778

Town Manager Report to the Council

November 9, 2023

Honorable Mayor & Council

We have completed the FY22 financial audit, and the auditor is scheduled to present the audit to the Council at the December meeting. (that must be done within 90 days of completion) also the FY23 audit is progressing, and we hope to have it completed by end of December. FY22 was significantly delayed due to delays in the audits of the Utility and Landfill operations.

Asphalt is being laid on the Airport East Taxi-way project and it is on schedule, maybe some delay with electrical components. The Hildale Street CDBG street improvement project is well underway with curb in place and road base now being placed we hope to get the asphalt this fall and complete the sidewalk portions; the project is on schedule. We have also completed the Johnson Ave flood control project and expect to place asphalt to complete the project prior to the end of the month.

The Culinary Water CIP and impact fee analysis was sent to the DOJ for review, as required by the injunctive order, and are waiting for their response. We have posted for a public hearing on January 8, 2024, with possible action at the February 12, 2024, meeting.

The title work for the title transfers to the Town for the water treatment plant yard on Township & Richard and the well sites at Mohave & Richard have been sent to the County for recording when that process is complete it will open the option to begin working on a creek crossing and grade structure for Township Avenue.

Sometime has been spent on the legal issues involving the Town.

A lot of time is spent on planning & zoning questions and meeting with developers, etc. Staff are meeting, almost daily, with landowners with questions on the development of various projects, etc. we have received two more preliminary plats that are in the review stages.

I want to express my gratitude for the Department Heads who are taking an active role in overseeing and managing their departments and budgets as well as all the Staff and Employees that are making the Town work and providing municipal services to the citizens of the area.

Thank You

Vance Barlow, CPM,
Town Manager

Project Name	Start Date	End Date
West Johnson Ave Flood Control	9/18/2023	11/1/2023

				Labor			Mate					Equipment					
Task	Description	Start Date	End Date	Employees	\$/HR	#/HR	Labor Total	Type of Material	Unit/Yard	\$/Unit*	Material Total	Equipment Type	Equipment/HR	\$/HR	Equipment Total	Misc	Total
	Project																
1. Subgrade and finish grade for curb prep	Grubbed and cleared all brush and debree. Cut the existing elevation down to subgrade for curb, and imported road base for curb	9/18/2023															
			Aaron LaCorti	\$ 33.39	27	\$ 901.53	Road Base	325	\$ 7.00	\$ 2,275.00	skidsteer	17	\$ 45.00	\$ 765.00		\$ 3,941.53	
			Dan Lane	\$ 32.54	30	\$ 976.20				\$ -	Water Truck	8	\$ 45.00	\$ 360.00		\$ 1,336.20	
			Micah Barlow	\$ 31.34	25	\$ 783.50				\$ -	Loader 950GC	3	\$ 60.00	\$ 180.00		\$ 963.50	
			Rick White	\$ 33.92	26	\$ 881.92				\$ -	Dump truck	16	\$ 52.00	\$ 832.00		\$ 1,713.92	
			Dave	\$ 32.54	4	\$ 130.16				\$ -	Mini x	30	\$ 50.00	\$ 1,500.00		\$ 1,630.16	
						\$ -				\$ -	Compactor	8	\$ 45.00	\$ 360.00		\$ 360.00	
						\$ -				\$ -	140 Grader	16	\$ 140.00	\$ 2,240.00		\$ 2,240.00	
2. Subgrade and finish grade for asphalt prep	Remove native soil to get down to subgrade and import road base to bring it back up to final grade for asphalt.	10/19/2023				\$ -					\$ -				\$ -		\$ -
			Aaron LaCorti	\$ 33.39	9	\$ 300.51	Road base	1295	\$ 7.00	\$ 9,065.00	W900	18	\$ 70.00	\$ 1,260.00		\$ 10,625.51	
			Dan Lane	\$ 32.54	62.5	\$ 2,033.75				\$ -	Water Truck	24	\$ 45.00	\$ 1,080.00		\$ 3,113.75	
			Rick White	\$ 33.92	52	\$ 1,763.84				\$ -	T880	26	\$ 70.00	\$ 1,820.00		\$ 3,583.84	
			Dave	\$ 32.54	33.5	\$ 1,090.09				\$ -	950 GC	8	\$ 60.00	\$ 480.00		\$ 1,570.09	
			Micah Barlow	\$ 31.34	40.5	\$ 1,269.27				\$ -	Compactor	16.5	\$ 45.00	\$ 742.50		\$ 2,011.77	
			Micheal	\$ 28.00	39	\$ 1,092.00				\$ -	Road Grader 140	48	\$ 140.00	\$ 6,720.00		\$ 7,812.00	
			Ricky	\$ 25.00	39	\$ 975.00				\$ -	skidsteer	13	\$ 45.00	\$ 585.00		\$ 1,560.00	
						\$ -			\$ -	Mini x	13.5	\$ 50.00	\$ 675.00		\$ 675.00		
						\$ -			\$ -	Dump truck	2	\$ 52.00	\$ 104.00		\$ 104.00		
			\$ -			\$ -	T800	3	\$ 60.00	\$ 180.00		\$ 180.00					
3. Curb and Gutter	Southern Star Construction did the curb, gutter, drive aproaches, handicap ramps, and water ways.	9/26/2023					Concrete work				\$ 89,066.00				\$ -		\$ 89,066.00
4. Asphalt	Diamond C Asphalt installed and compacted the asphalt.	10/31/2023				\$ -	Asphalt				\$ 92,310.00				\$ -		\$ 92,310.00
Total						\$ 12,197.77				\$ 192,716.00				\$ 19,883.50		\$ 224,797.27	

road base cost is an internal number

labor & equipment costs are based on the trade values with Hildale IGA and are only as accurate as the information in IWorQs

Engineering 48,520.00
Total Project Cost **\$ 273,317.27**



Funding Sources
Mohave County Flood Control IGA 88,132.40
Resivoir Acres Development Agreement 75,935.90
General Fund \$ 109,248.97

Town of Colorado City

Public Hearing Regarding Use of CDBG Funds

The Town of Colorado City intends to apply in 2024 for approximately \$500,000 in CDBG funds from the State Special Projects (SSP) account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on citizen input as well as local and state planning objectives several potential projects have been selected to be forwarded to the State of Arizona with a request for funding. **A public hearing will be held at a Town Council meeting at 6:00 p.m. at 25 South Central Street on November 13, 2023, to discuss the potential projects.** It is expected that the Town Council will select the final projects at this hearing and adopt applicable resolutions. The potential CDBG projects are as follows:

1. Fire Hydrant Upgrades at multiple locations
2. Street improvements on Airport Avenue from SR 389 to Central Street
3. Street Improvements on Hildale Street from Edson Ave to Creek Crossing
4. Street Improvements on Township Avenue from Central Street to Hildale Street

To review project proposals, file grievances or learn more about the CDBG program, contact the following:

Vance Barlow, Town Manager
Town of Colorado City
25 South Central Street
Colorado City, AZ 86021-0070
Phone and TTY: 928-875-9160
Fax: 928-875-2778

Persons with disabilities who require special accommodations or technical assistance may contact the Town Clerk at the above location at least 48 hours before the hearing.



TOWN OF COLORADO CITY

P. O. Box 70 * Colorado City, Arizona 86021

Phone & TDD: 928-875-2646 * Fax: 928-875-2778

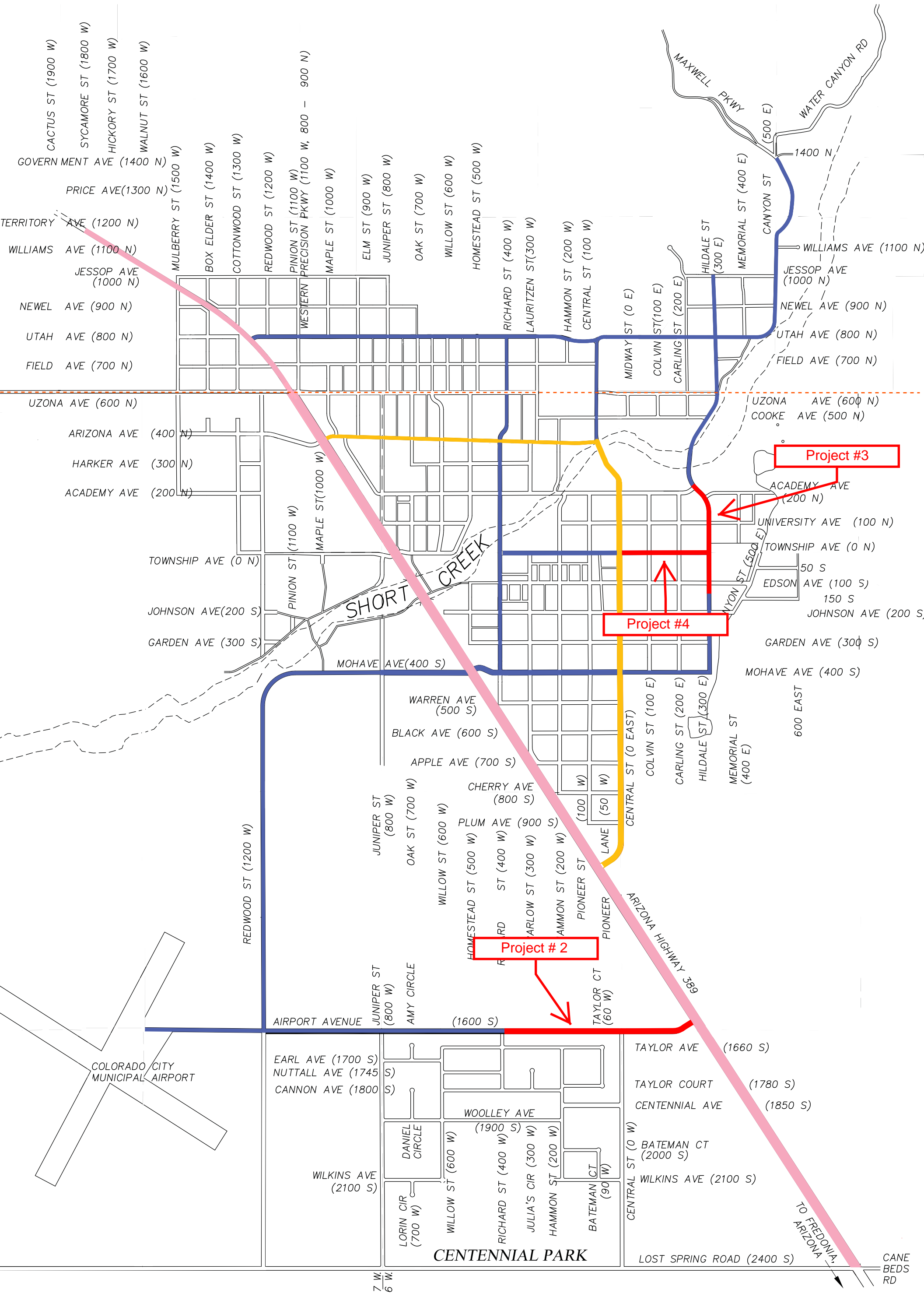
November 13, 2023

2024 CDBG APPLICATION SSP POTENTIAL PROJECTS

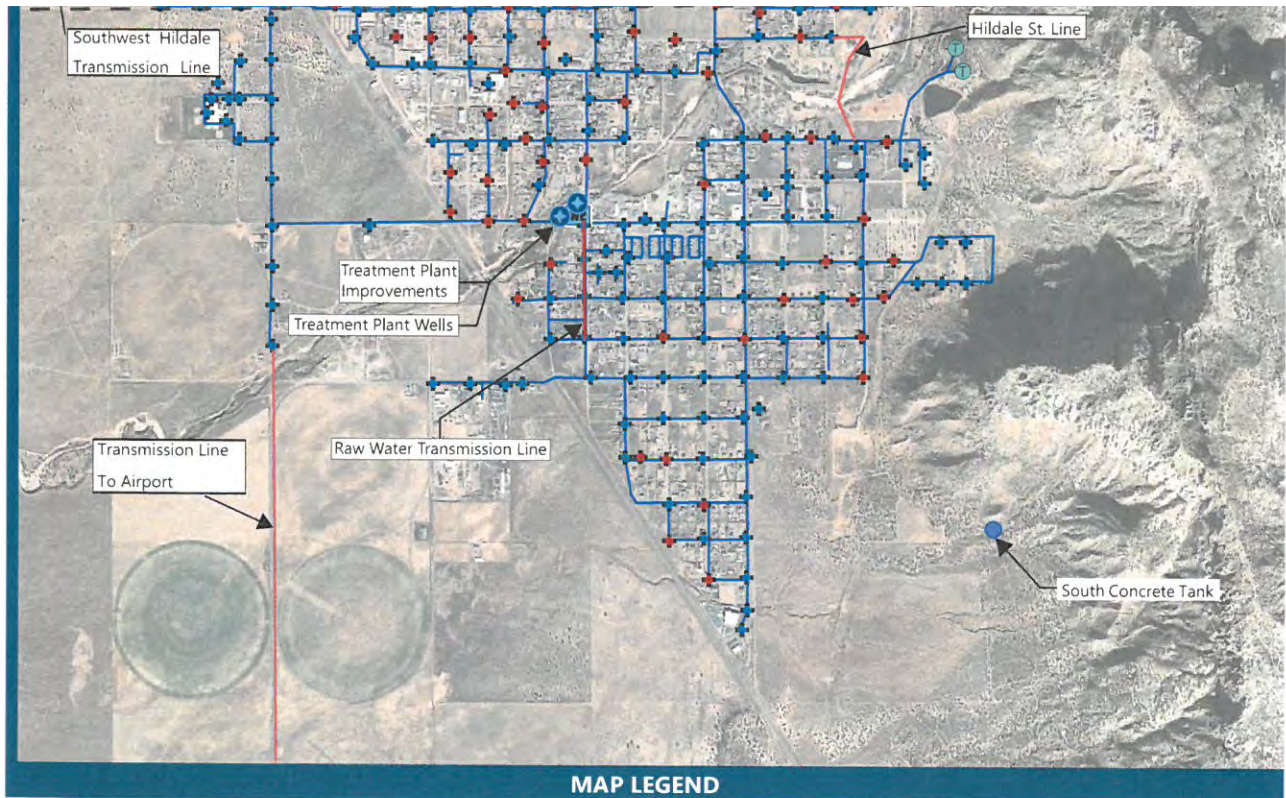
A Notice of Funding Availability is expected to be announced shortly for the Statewide Special Projects Grant (SSP). The application deadline will likely be in June or July. Upon a successful application, the contract with ADOH would be toward the end of the year, and the project would happen during the summer of 2025. The maximum amount of funding that can be applied for is expected to be approximately \$500,000.00.

SSP grant applications must have already in place a completed environmental review. Planning only grants are currently not eligible through the SSP program. Below is a list of potential projects identified at the public hearing #1 held on September 25, 2023.

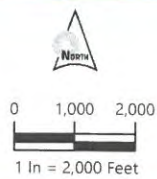
-
1. Street and Improvements on Hildale Street from Edson Avenue to the Creek Crossing
This project is 4+ blocks long and will need to be done 1 or 2 blocks at a time. An environmental review has been done.
 2. Street Improvements on Airport Avenue from SR 389 to Central Street.
This project would be about 2 blocks long. An environmental review would need to be done.
 3. Fire Hydrant Upgrades
Multiple sites needed. Will probably require multiple grants to cover all recommended hydrants. An environmental review will need to be done before an SSP application could be done.
 4. Street and drainage improvements on Township Avenue from Central Street to Hildale.
This project would be about 3 blocks long and has been partially done from Central to Colvin. An environmental review will need to be done before an SSP application could be done.



Project #1



MAP LEGEND



Recommended Improvements

- Water Mains
- + Water Hydrants
- ⊕ Water Tank
- ⊕ Production Well
- ▨ Hildale Ground Water Project Area

Existing Water System

- Water Mains
- + Water Hydrants
- ⊕ Water Tank
- ⊕ Production Well
- WP Treatment Plant

State Boundary



Map Date: 06.30.2022

**AUTHORIZATION TO SUBMIT APPLICATION
AND IMPLEMENT CDBG PROJECTS**

RESOLUTION NO. 2023-28

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF COLORADO CITY AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (SSP ACCOUNT), CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.

WHEREAS, the Town of Colorado City is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and

WHEREAS, the activities within this application address the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, a grantee of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the Town of Colorado City authorize application to be made to the State of Arizona, Department of Housing for 2023 CDBG (State Special Projects Funds Account), and authorize the Mayor to sign application and contract or grant documents for receipt and use of these funds for a **(Insert selected project description here)** and authorize the Mayor to take all actions necessary to implement and complete the activities submitted in said application; and

THAT this application for State CDBG funds (State Special Projects Funds Account) meets the requirements of low and moderate-income benefit for activities justified as benefitting low and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the Town of Colorado City commits to paying the approved project costs over and above the grant amount.

THAT, the Town of Colorado City will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in the application.

PASSED AND ADOPTED by the Town Council of the Town of Colorado City, this 13th day of November 2023.

Mayor

ATTEST:

Town Clerk

§ 153.004 PLANNING COMMISSION CREATION AND RESPONSIBILITIES.

(A) A Colorado City Planning Commission is hereby created in accordance with the provisions of A.R.S. Title 9, Chapter 4, Article 6, as amended (“Municipal Planning”).

(B) The Commission shall consist of 5 members appointed by the Mayor with the consent of the Town Council. Members shall be selected without respect to political affiliation and shall receive a stipend pay for each Commission meeting attended, as set by the Council.

(C) The initial terms of office for the appointive members of such Commission shall be 2 years for 2 members, 4 years for 2 members and 6 years for the remaining member. Thereafter, the terms of office for each appointive member, shall be 6 years.

(D) Vacancies occurring otherwise than through the expiration of term shall be filled by appointment by the Mayor, with the consent of the Town Council. Notwithstanding the length of term, members shall serve at the pleasure of the Town Council and may be removed at any time with or without cause.

(E) The Colorado City Planning Commission may, by separate intergovernmental agreement, hold joint meetings with the Hildale City Planning Commission. These members shall constitute a quorum. Meetings shall be open to the public and minutes shall be kept and filed with the office of the Town Clerk.

(F) The Colorado City Planning Commission shall among other things, provide for the health, safety, general welfare, good order, comfort, convenience, aesthetics, and harmonious development of the community.

(G) To accomplish these purposes the Commission shall have the following powers and duties:

- (1) Recommend and administer a General Plan, maps and amendments;
- (2) Recommend and administer subdivision regulations and amendments;
- (3) Recommend and administer zoning ordinances, maps and amendments;
- (4) Hear and recommend proposed subdivision developments;
- (5) Hear and decide commercial and industrial development proposals;
- (6) Hear and determine land use controls including conditional uses, easements, restrictive covenants, and development agreements;
- (7) Require the conformance with these regulations and standards, specifications and details for public infrastructure and facilities, including streets, flood control, domestic water and sanitary sewage disposal; and
- (8) Undertaking all activities usually associated therewith and commonly known as “planning and zoning.”

(Ord. 2007-2, passed 5-29-2007; Am. Ord. 2014-02, passed 12-15-2014; Am. Ord. 2015-04, passed 5-11-2015)

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- (8) Undertaking all activities usually associated therewith and commonly known as "planning and zoning."

(Ord. 2007-2, passed 5-29-2007; Am. Ord. 2014-02, passed 12-15-2014; Am. Ord. 2015-04, passed 5-11-2015)

§ 152.072 PLANNING AND ZONING COMMISSION.

(A) The Planning and Zoning Commission shall be established as set forth in § 153.004 of this code (A.R.S. § 9-461.02).

(B) *Powers and duties.* The Planning and Zoning Commission shall have the following powers and duties:

(1) Initiate, conduct hearings, and make recommendations to the Town Council on proposed amendments to the general plan map and text, pursuant to § 152.088;

(2) Initiate, conduct hearings, and make recommendations to the Town Council on proposed amendments to the zoning map and to the text of this title, pursuant to §§ 152.089 and 152.090;

(3) Initiate, conduct hearings, and decide on proposed conditional use permits, pursuant to § 152.091;

(4) Initiate, conduct hearings, and make recommendations to the Town Council on proposed modifications to approved conditional use permits, pursuant to § 152.086(J);

(5) Hear and decide site plan review decisions brought forth by Zoning Administrator because of special circumstances of the application, pursuant to § 152.095(B); and

(6) Exercise such other powers and perform such other duties as are provided by law and directed by the Town Council.

(Ord. 2020-02, passed 4-13-2020)

§ 152.072 PLANNING AND ZONING COMMISSION.

(A) The Planning and Zoning Commission shall be established as set forth in § 153.004 of this code (A.R.S. § 9-461.02).

(B) *Powers and duties.* The Planning and Zoning Commission shall have the following powers and duties:

(1) Initiate, conduct hearings, and make recommendations to the Town Council on proposed amendments to the general plan map and text, pursuant to § 152.088;

(2) Initiate, conduct hearings, and make recommendations to the Town Council on proposed amendments to the zoning map and to the text of this title, pursuant to §§ 152.089 and 152.090;

(3) Initiate, conduct hearings, and decide on proposed conditional use permits, pursuant to § 152.091;

(4) Initiate, conduct hearings, and make recommendations to the Town Council on proposed modifications to approved conditional use permits, pursuant to § 152.086(J);

(5) Hear and decide site plan review decisions brought forth by Zoning Administrator because of special circumstances of the application, pursuant to § 152.095(B); and

(6) Exercise such other powers and perform such other duties as are provided by law and directed by the Town Council.

(Ord. 2020-02, passed 4-13-2020)



Town of Colorado City

25 S. Central St., Colorado City, AZ, 86021
Phone#(928) 875-2646, Fax#(928) 875-2778

Land Use Application

Today's Date **6/28/2023**

Application is made for:

- ☐ Abandonment\Reversion to Acreage
 ☐ Conditional Use Permit
 ☐ Lot Line Adjustment
 ☐ Rezoning
 ☐ Sketch Plan
☐ Special Use Permit
 ☐ Subdivision Preliminary Plat
☒ Subdivision Final Plat
 ☐ Variance
 ☐ Zoning Map Change
☐ General Plan Amendment
 ☐ Land Use Verification/Other
 ☐ Development Review
 ☐ Other

Project Name **Township Commercial Subdivision**

Property Address / Location **Approx. 280 West Township**

Township Range Section Quarter Section

Assessor's Parcel Number **404-53-227A: 226: 225: 224** Gross Acres Net Acres

Number of Lots **6** Square Footage of Buildings on Property **Various (see diagram)**

Existing Use **C-2** Proposed Use **C-2**

Applicant

Name **John Barlow**

Company **UEP Trust**

Address **1155 North Canyon Street**

City **Hildale** State **UT** Zip **84784**

Phone Number **801.824.4232**

Email **john@ueptrust.com**

Project Engineer

Name **Paul Wilson**

Company **Civil Science**

Address **1453 S. Dixie Drive, Suit 150**

City **St. George** State **Utah** Zip **84784**

Phone Number **435.256.5535**

Email **pwilson@civilscience.com**


Describe proposed project, and purpose of project, in detail below. (use additional sheets if necessary):

Construction was complete as approved by preliminary plat and construction drawings. As-built drawings were sent electronically and are attached.

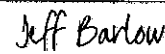
Attach all supplemental documentation, such as Letter of Intent, Record of Survey, Subdivision Plats, Parcel Maps, Assessor Info, etc.

I hereby certify that the information provided is correct and that I am authorized to file an application on said property.
I understand that all supplemental documentation and fees must be submitted before this application will be processed.

Signature of Applicant:

 **6/28/2023**

Signature of Owner:

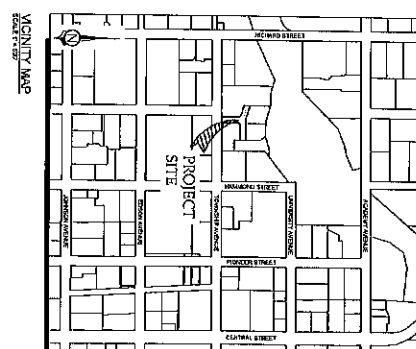
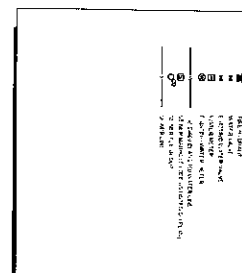
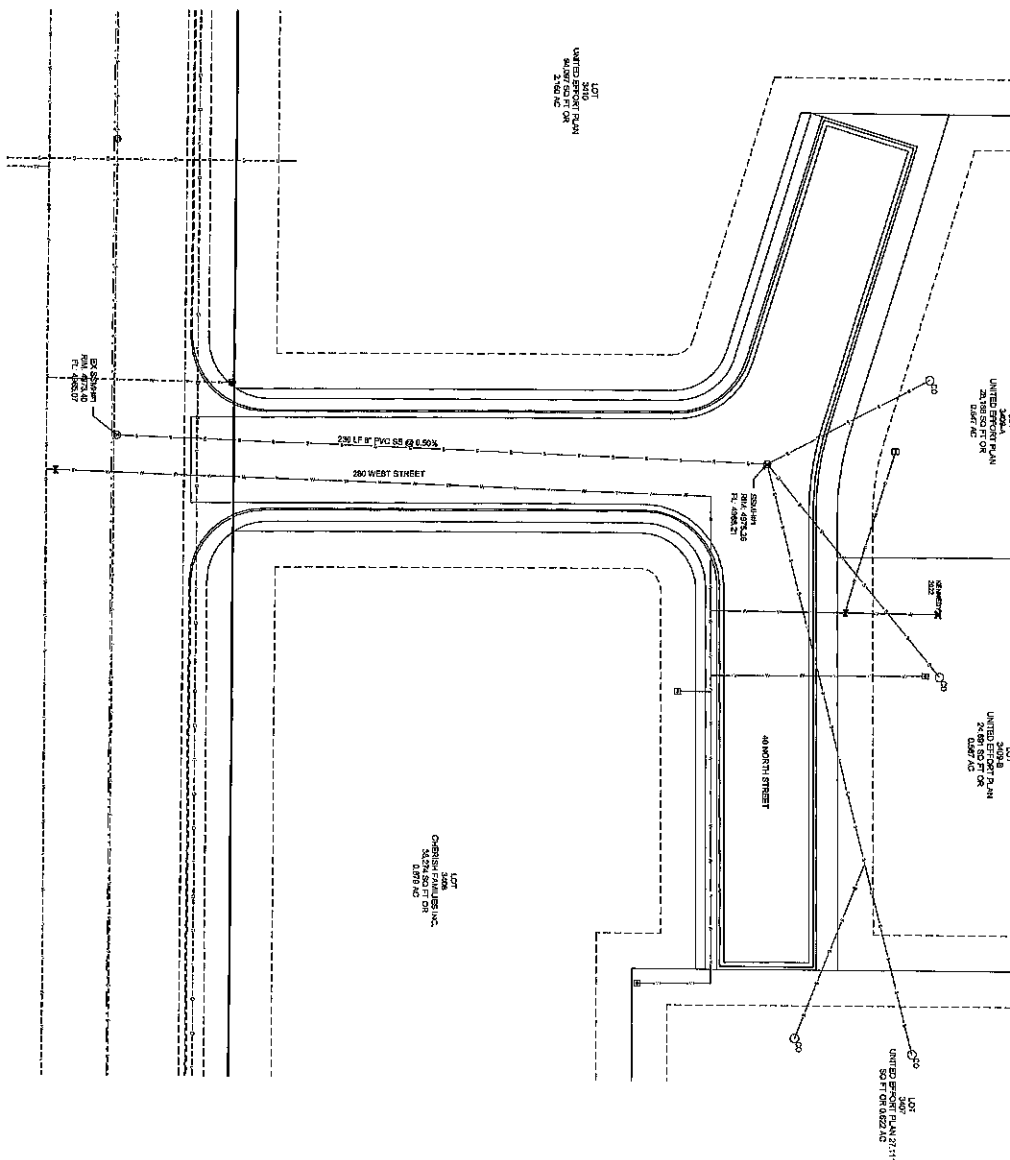
DocuSigned by: **7/11/2023**

3C238CC3A012404...
Jeff Barlow, Executive Director

Office Use Only

Date Received:

Filing Fee:

Project Number:



NARRATIVE

[illegible]

NOTES

[illegible]

AS-BUILT SURVEY UEP DRIVEWAY

LOCATED IN
SE 1/4 OF SECTION 31, TOWNSHIP 42 NORTH, RANGE 6 WEST
GILA AND SALT RIVER MERIDIAN

PAGE: 22064.006
DRAWN BY: PLS
DATE: 5/25/83
CHECKED BY: TMS
SCALE OF SHEET
IND. SCALE: 1" = 20'
SHEET

AS-BUILT SURVEY / UEP DRIVEWAY
LOCATED IN
SE 1/4 OF SECTION 31, TOWNSHIP 42 NORTH, RANGE 6 WEST,
GILA AND SALT RIVER MERIDIAN



1453 S. DIXIE DRIVE, SUITE 150
ST. GEORGE, UT 84770
435-986-0100



11 North 300 West, Washington, Utah 84780
TEL 435.652.8450 | FAX 435.652.8416

November 7, 2023

Vance Barlow, Town Manager
Colorado City
P.O. Box 70
Colorado City, AZ 86021

RE: Township Commercial Subdivision Review – Final Plat 2nd Check

Dear Mr. Barlow,

Sunrise Engineering has reviewed the final plat for the Township Commercial Subdivision. Below are our review comments regarding the proposed final plat. **Second check comments are in red:**

1. A vicinity map is recommended. **Done.**
2. The subject property is zoned C-2 (Community Commercial). There are no minimum lot dimension requirements for the C-2 zone. There are setback requirements and the city states that all setback requirements are met. **Done.**
3. It is recommended that a title report be required and reviewed prior to recordation to verify ownership and check for any encumbrances. **Not provided.**
4. If the proposed road has not been constructed prior to recordation, assurance is required to guarantee road completion. **The city will need to verify.**
5. The FEMA FIRM flood designation should be shown on the final plat. **Done.**
6. The site is already improved excepting the construction of a new road where it appears as though pavement already exists. As such, the drainage memo is satisfactory. **Done.**
7. CCMC Section 156.11 (G) requires that a 15 foot wide public utilities and drainage easement shall be provided on each side of a street right-of-way. A 12.5 foot easement is shown on the final plat. **The city will need to determine if a 12.5 foot wide easement is sufficient. A 15 foot wide easement at locations adjacent to 280W and 40N will encroach under existing buildings.**
8. CCMC Section 156.12 requires a turn-around for dead-end streets. The city will need to verify that no turn-around is sufficient for this development. **The city will need to determine.**
9. There is no public street standard of 50 feet in width in the design standards of the Colorado City Municipal Code (Section 156.16) . The final plat states that 280W and 40N are to be public streets at 50 feet in width. The city will need to verify that a 50 foot wide public street is sufficient for this development. **The city will need to determine.**

Please call me at (435) 233-0382 with any questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Robbins", with a stylized flourish at the end.

Brad Robbins
Planning Manager

DRAINAGE MEMO

DATE: September 22, 2023

TO: Colorado City Engineering Department

FROM: Robert Burkhill III, P.E.

SUBJECT: UEP Driveway Drainage Design

The proposed UEP Driveway improvements in Colorado City are located at approximately 320 W Township Avenue. This project includes a proposed asphalt roadway, concrete sidewalk, curb and gutter, and sewer and culinary water improvements.

Storm water runoff currently sheet flows to the south and west where it enters Township Ave. and continues to drain to the south. There are no drainage structures or conveyance pipes in the immediate area of this project.

The proposed grading design will mimic the existing drainage pattern. The proposed driveway is below existing grade to allow storm water to positively drain into it from the surrounding lots. Concrete gutters and the crowned asphalt road will then convey all water down to the south and into the gutter system of Township Avenue. This water will then continue with its original drainage pattern of flowing to the west where it enters a curb storm drain inlet at the end of Township Avenue.

October 20, 2023

TO: Mayor and Council

FROM: Vance Barlow, Town Manager

SUBJECT: 2023 Intergovernmental Agreement with the Arizona Department of Revenue
Providing for Uniform Administration of the City's Transaction Privilege Tax

RECOMMENDATION:

Recommend the approval of an intergovernmental agreement between the Town of Colorado City and the Arizona Department of Revenue regarding the uniform administration, licensing, collection, and auditing of transaction privilege tax, use tax, severance tax, jet fuel excise and use tax, and rental occupancy taxes imposed by the State or cities or towns.

DISCUSSION:

This intergovernmental agreement (the 2023 IGA) was negotiated with the Department of Revenue (DOR) and Attorney General's office by the City Tax Administrators Council (CTAC) Rulings Group, which includes the League of Arizona Cities and Towns, and with the assistance of several city attorneys and a multitude of tax and IT experts from many municipalities.

Local Transaction Privilege Tax (TPT) administration is governed by A.R.S. § 42-6001. This statute requires the Arizona Department of Revenue (DOR) to administer the transaction privilege and use taxes imposed by all cities and towns and to enter into an intergovernmental agreement (IGA) with each city and town to clearly define the working relationship between the DOR and Arizona cities and towns.

This IGA establishes the framework for collaboration between the Department and the cities and towns for every aspect of TPT administration. It provides the principles, requirements, and responsibilities of both the City/Town and the Department, and it defines the many specific operational processes related to tax collection, the protection of taxpayer confidentiality, and information security.

The 2023 IGA replaces the 2019 and represents a complete rewrite of the prior Agreement. Great emphasis was placed on improving the thoroughness and consistency of the Agreement as well as minimizing the need to look through multiple sections to answer a single question or resolve a specific issue.

This is a high-level summary of the most notable changes compared to the 2019 IGA:

The new IGA adds or clarifies the definitions of various terms including City Services, Collection, Development Fees, Options Chart, Primary Point of Contact (PPOC), Profile, Independent Contractor, State Tax, Tax Information, Authorized Access Lists, and Qualified Recipients of Information, and all defined terms are now capitalized throughout the Agreement for easy recognition.

Taxpayer confidentiality measures have been significantly strengthened, placing additional emphasis on the protection of Tax Information provided under Arizona statutes, and refining the details surrounding authorized access, disclosure restrictions, and remedies for improper disclosure such as the possible suspension of Tax Information sharing.

New procedures have been established for both the cities and the Department to regularly maintain the Authorized Access Lists that control who can see detailed taxpayer information, including clarifying confidentiality training requirements and adding that all responsibilities and restrictions apply to Independent Contractors in the same manner as they apply to regular employees.

The new IGA addresses the developing scope of city assistance offered to the Department with the addition of delinquent tax collection activities and new collections reports along with new language that covers cities assisting with reviews of selected refund claims. In addition to the services that have long been provided by city and town auditors, these new areas expand the ways that we can partner with the Department, leveraging our personnel to help the DOR achieve more efficient operations.

The 2023 IGA also provides new or improved coverage for several miscellaneous topics including the City/Town's responsibility for reviewing its City Profile and the Model City Tax Code website; workers' compensation issues when sharing office space with other jurisdictions; the expiration, termination, or amendment of the Agreement; and the disclosure of aggregated financial information.

Finally, this version rewrote much of Appendix A regarding the handling and protection of confidential taxpayer information. Changes were made relative to identifying retention requirements and authorized disposal methods, critical information security protocols, and various software system requirements that cities and towns must follow to protect any confidential taxpayer data stored on their computer systems.

FINANCIAL IMPLICATIONS:

This agreement will not result in any budgetary impact to the City/Town.

RESOLUTION NO. 2023-29

A RESOLUTION OF THE CITY/TOWN COUNCIL OF THE TOWN OF COLORADO CITY, ARIZONA APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE TOWN OF COLORADO CITY AND THE STATE OF ARIZONA DEPARTMENT OF REVENUE FOR THE ADMINISTRATION, COLLECTION, AUDIT, AND LICENSING OF TRANSACTION PRIVILEGE TAXES, USE TAXES, SEVERANCE TAXES, JET FUEL EXCISE AND USE TAXES AND RENTAL OCCUPANCY TAXES IMPOSED BY THE STATE, CITIES OR TOWNS.

WHEREAS, Title 11, Chapter 7, Article 3 (A.R.S. § 11-952) authorizes two or more public agencies to enter into intergovernmental agreements to contract for services if authorized by their legislative or governing bodies; and

WHEREAS, A.R.S. § 42-6001 et seq. was amended effective January 1, 2015 to provide that the Arizona Department of Revenue, hereinafter referred to as ADOR, shall enter into an intergovernmental contract or agreement pursuant to A.R.S. § 11-952 to provide a uniform method of administration, collection, audit and licensing of transaction privilege and affiliated excise taxes imposed by the State, cities or towns; and

WHEREAS, representatives of ADOR and representatives of Arizona cities and towns, with support from the League of Arizona Cities and Towns, have negotiated the terms of a new IGA to take effect as described within that document, which can be adopted individually by each Arizona city and town, and is the subject of this Resolution.

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Colorado City, Arizona hereby approves the Intergovernmental Agreement between the Town of Colorado City and the Arizona Department of Revenue for the administration, collection, audit and licensing of transaction privilege taxes, use taxes, severance taxes, jet fuel excise and use taxes and rental occupancy taxes imposed by the State, cities or towns, and authorizes the following:

1. The Mayor, or their duly authorized agent, shall notify ADOR of the City's desire to enter into an IGA as required by ARS §42-6001, with an effective date as described within that document, together with the encapsulated provisions for annual renewals.

2. The Mayor may enter into the proposed IGA on behalf of the Town of Colorado City, and execute all such other documents, contracts, amendments and agreements with ADOR as may be necessary to effectuate this agreement.

PASSED AND ADOPTED by the Town Council of the Town of Colorado City, Arizona this ____ day of _____, 2023.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

DRAFT