

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, JUNE 12, 2023, AT 25 S CENTRAL STREET, COLORADO CITY, ARIZONA

Meeting was called to order at 6:00 p.m. by Mayor Howard Ream.

Roll call showed present: Mayor Howard Ream, Vice Mayor Dalton Barlow, and Council Members: John Chatwin, Jerusha Darger, Alma Hammon, Thomas Holm, and Nathan Burnham.

The Pledge of Allegiance was led by Councilmember Jerusha Darger.

MINUTES OF PRIOR MEETINGS

The minutes of the May 11, 2023, and May 15, 2023, meetings were presented and there were some spelling corrections noted on a couple of names.

A motion was made by Nathan Burnham to approve the minutes of the May 11, 2023, work session and May 15, 2023, regular meeting with corrections. There was a second from Alma Hammon, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

No public comments

DEPARTMENT REPORTS

The department reports were in the information packet. The department heads clarified information and answered questions in order, as directed by the mayor.

Airport

Building

Police

Public works

Utilities- Because there was not a written report in the Council Packet, Nathan Fischer reported to the Council that the water quality is better than it has been in the past because of the work the utility department has done to filter and treat it. He reported on several projects that they were working on, noting that they have had several wells fail in the past few weeks and they are working on getting them back in service. He touched on the gas line project on Hildale Street and noted that we are currently using all of the water being produced.

Town manager report

CONSIDER RESOLUTION AUTHORIZING APPLICATION OF NATURAL GAS DISTRIBUTION INFRASTRUCTURE SAFETY AND MODERNIZATION GRANT TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT)

Town Manager Vance Barlow explained that the US DOT is accepting grant applications for the Natural Gas Distribution Infrastructure Safety and Modernization Grant Program – FY 2023 (No. 693JK323NF0014) that support the safe and sustainable use of natural gas pipeline safety activities. It was explained that the grant funding is to be made available to a municipality or community owned utility to repair, rehabilitate, or replace its natural gas distribution pipeline

systems or portions thereof or to acquire equipment to (1) reduce incidents and fatalities and (2) to avoid economic losses.

It was noted that the Town intends to apply for 1.4 to 1.5 million dollars (it was also clarified that no matching is required for this grant) to be used for over 36 new valves for the distribution system and bollards to be installed by each gas meter to reduce the risk of damage from traffic or vandalism.

A motion to approve Resolution 2023-18 authorizing application of Natural Gas Distribution Infrastructure Safety and Modernization Grant to The United States Department of Transportation (DOT) was made by Nathan Burnham and seconded by John Chatwin. All voted in favor and the motion passed.

CONSIDER RESOLUTION DESIGNATING CFO FOR FY23

Town Manager Vance Barlow presented Resolution 2023-19 designating the CFO for FY23. He explained that the CFO for FY23 has to be designated and the Resolution on the Arizona Auditor General's form has to be uploaded before July 31 of each year.

Councilmember Alma Hammon made a motion to adopt Resolution 2023-19 designating a Chief Financial Officer for the Town of Colorado City for purposes of filing the annual expenditure limitation report for FY23. The motion was seconded by Jerusha Darger. All voted in favor.

CONSIDER PRELIMINARY PLAT OLSON SUBDIVISION

The preliminary plat for the Olson subdivision was presented for Council consideration. It was reported to the Council that the preliminary plat, submitted by Brody Olson, for a nine-lot subdivision located at the intersection of Garden Avenue and Pioneer Street was reviewed and considered by the Planning Commission at the June 5, 2023, meeting with a unanimous vote recommending that the Town Council approve the preliminary plat.

It was noted that after the preliminary plat is approved the developer will proceed with construction drawings that will be reviewed by staff prior to construction. After the construction is completed, the developer will submit a final plat with as built for final approval and recording.

It was also noted that staff have reviewed the plat and recommend approval of the preliminary plat.

A motion to approve the preliminary plat for Olson Subdivision was made by Nathan Burnham and seconded by Alma Hammon. All voted in favor and the motion passed.

RATIFY RENEWAL OF HEALTH INSURANCE BENEFITS FOR THE TOWN OF COLORADO CITY

Town Clerk Rosie White presented the renewal offers the Town received had received for medical coverage. She explained that the original renewal offer from Allstate/National General, who is the current carrier, was 32%. The Town's agent worked with the underwriters and got them to come down to a 10.52% increase. Other quotes were either more expensive or did not provide the needed coverage in the area and so the Town had renewed with Allstate/National General.

She also presented the options for dental, vision and life and explained that after careful consideration the Town renewed with Guardian as it provided the best coverage for the cost.

It was explained that both coverages had a very short window for accepting the offers and so the decision was made by staff to sign renewals and keep the coverage intact.

A motion to ratify the renewal with Allstate/National General for medical insurance coverage and with Guardian Life for Dental/Vision/Life coverage was made by Nathan Burnham and seconded by Jerusha Darger. The motion passed unanimously.

CONSIDER RESOLUTION ADOPTING BUDGET ADJUSTMENTS FOR FY2023

The proposed line-item adjustments that needed to be made to the FY23 budget were presented and explained to the Council it was noted that budget line-item adjustments are evaluated at least annually before the close of the budget year to make sure that individual department budget total expenses are properly reflected in the final budget. The proposed line-item adjustments were reviewed in detail.

There was a motion by Alma Hammon to adopt Resolution 2023-20 authorizing budget line-item adjustments to the 2022-2023 budget which was seconded by Dalton Barlow. All voted in favor.

FIRST READING OF ORDINANCE 2023-15 ADOPTING AMENDMENTS TO THE TOWNS TRANSACTION PRIVILEGE TAX RATES

Ordinance 2023-15 adopting amendments to the Town Transaction Privilege Tax was presented for a first reading in the adoption process.

Town Manager Vance Barlow reported that at the May 15 meeting, the Town Council approved posting a notice of intent to raise some TPT rates for the local sales tax options.

It was clarified that the proposed ordinance would set the food for home consumption tax and the use tax at 3% each. He recommended that the ordinance be read in full as it is implementing a tax increase.

A motion to read Ordinance 2023-15 adopting amendments to the Town Transaction Privilege Tax in full was made by Nathan Burnham and seconded by Alma Hammon. All voted in the affirmative.

Town Clerk Rosie White read Ordinance 2023-15 in full.

CONSIDER RESOLUTION AUTHORIZING A LOAN FROM THE RISK MANAGEMENT FUND FOR PUBLIC WORKS VEHICLES

Town Manager Vance Barlow presented a proposal to the Council to use Risk Management Fund funds up to \$165,000 for financing for two pickups for the Public Works Department, one of the trucks will be a heavy utility bed truck for David Lane to use as a service truck the other will be a lighter duty truck for use by the crew as assigned by the Department Head.

It was noted that the requirements that the Council had previously approved for internal financing from the RMF were met with this proposal.

A motion to adopt Resolution 2023-21 authorizing a loan from the Risk Management Fund to the general fund in an amount not to exceed \$165,000 for the purchase of Public Works vehicles was made by Tom Holm. There was a second by Nathan Burnham. All voted in favor and the motion passed.

CONSIDER RESOLUTION ADOPTING TENTATIVE BUDGET AND SALARY ADJUSTMENTS FOR FISCAL YEAR 2023-2024 AND SETTING A BUDGET HEARING AND POSSIBLE ADOPTION FOR JULY 17, 2023, AT 6:00 PM MDT

Town Manager Vance Barlow presented the tentative budget for fiscal year 2022-2023. He explained once a tentative budget was adopted, the total amount cannot be raised, but line items can be adjusted, and the total amount can be lowered.

The Resolution also set a date for a public hearing to receive input on the proposed budget and final budget adoption for July 17, 2023, at 6:00 p.m., after meeting the publishing and posting requirements.

A motion to adopt Resolution 2023-22 setting a budget hearing date of July 17, 2023, at 6:00 p.m. MDT and adopting the 2023-2024 Tentative Budget was made by Nathan Burnham and seconded by John Chatwin. All voted in favor.

THERE WAS NO EXECUTIVE SESSION AT THIS MEETING

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims.

A motion was made by Alma Hammon to accept the budget and order to pay due claims. There was a second by John Chatwin. All voted in favor. Motion passed.

COUNCIL COMMENTS

Vance spoke to the Council regarding the League conference and noted that all Councilmembers had elected to attend this year.

Tom Holm spoke about the 4th of July activities in the community and said they are planning to do electronic fireworks this year as part of the firework display. He said Short Creek Festivities had received donations from several companies and citizens this year and expressed thanks to both cities for their contributions.

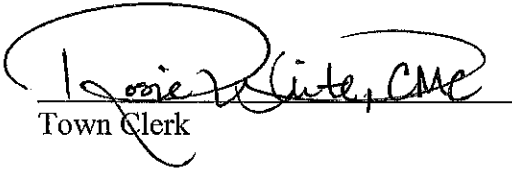
John Chatwin asked if there were any updates on businesses being required to comply with the requirements to keep their business in designated areas, such as mechanic shops with vehicles spilling out into the roadways and creating unsafe zones.

ADJOURNMENT 6:59 pm

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 12th day of June 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 17th day of July 2023


Town Clerk

