

Colorado City

REQUEST FOR PROPOSAL (RFP)

Request For Engineering Design, Bid Specifications And Construction Oversight In Compliance ARPA
Fund Requirements

WATER UTILITY WELLS AND PIPELINES

Colorado City
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RFP ID: RFP#1205-2022
Prepared By: Jerald A. Postema
Date: December 8, 2022

REQUEST FOR PROPOSAL
WATER UTILITY WELLS AND PIPELINES
Colorado City - Arizona

RFP ID: RFP#1205-2022

PROPOSAL SUBMISSION DEADLINE: December 29, 2022, 5:00 pm Close of Business Arizona Time

QUESTION SUBMISSION DEADLINE: December 15, 2022

Questions may be submitted in written form to:

Contact Name: Weston Barlow
Contact Address: 320 East Newel Ave PO Box 840490
Hildale, Utah 84784
Telephone Number: 435-467-3112
Email Address: weston@hildalecity.com

INTRODUCTION

Colorado City invites and welcomes proposals for their Water Utility Wells and Pipelines project. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above under the "PROPOSAL SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The project associated with this RFP is or shall be located at Various Locations In Colorado City, Colorado City, Arizona 86021.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding Project Manager, contact:

Name: Jerald A Postema
Title: Project Manager
Phone: 602-614-6912
Fax: NA
Email: azpostema@gmail.com

For questions or information regarding Project Lead, contact:

Name: Weston Barlow
Title: Utility Director
Phone: 435-467-3112
Fax: NA
Email: weston@hildalecity.com

PROJECT OBJECTIVE

The objective and ultimate goal for this project is design, bid specifications and construction oversight of two (2) new wells and replacement of one (1) raw water pipeline from seven (7) existing wells to the water treatment plant, approximately one quarter mile of pipeline. .

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are:

Engineer Design, Bid Specifications, Bid Review and Construction oversight, Permitting and As-Built Plans

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE	DATE
Project Kickoff For Design:	January 18, 2023
Well and Pipeline Design and Bid:	February 15, 2023
Well and Pipeline Award:	March 1, 2023
Project Substantial Completion :	June 15, 2023
Final Project Completion :	November 15, 2023

PROPOSAL BIDDING REQUIREMENTS

PROJECT PROPOSAL EXPECTATIONS

Colorado City shall award the contract to the proposal that best accommodates the various project requirements. Colorado City reserves the right to: (i) award any contract prior to the proposal deadline or prior to the receipt of all proposals, (ii) award the contract to more than one Bidder, and (iii) refuse any proposal or contract.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Colorado City no later than 5:00 pm Close of Business Arizona Time on December 29, 2022 for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

1. Proposals received by the stipulated deadline must be in the correct format.
2. Bidder's alleged performance effectiveness of their proposal's solution.
3. Bidder's performance history and alleged ability to timely deliver proposed services.
4. Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
5. Overall cost effectiveness of the proposal.

Colorado City reserves the right to cancel, suspend, and/or discontinue any proposal at any time, without obligation or notice to the proposing bidder.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

1. Bidder's Name(s)
2. Bidder's Address
3. Bidder's Contact Information (and preferred method of communication)
4. Legal Formation of Bidder (e.g. sole proprietor, partnership, corporation)
5. Date Bidder's Company was Formed
6. Description of Bidder's company in terms of size, range and types of services offered and clientele.
7. Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
8. Bidder's Federal Employee Identification Number (FEIN)
9. Evidence of legal authority to conduct business in Arizona (e.g. business license number).

10. Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.
11. Organization chart showing key personnel that would provide services to Colorado City

Financial Information

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of reorganization under the bankruptcy code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any and all equipment or services required for this proposed project and the number of each.
- Detailed estimated cost for each piece of equipment or service.
- List any accommodation, services, or space required from Colorado City, along with a brief explanation.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Licensing and Bonding

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.

References

- Provide Three (3) references

By submitted a proposal, Bidder agrees that Colorado City may contact all submitted references to obtain any and all information regarding Bidder's performance.