

## City of Colorado City

### REQUEST FOR PROPOSALS

320 East Newel Ave  
PO Box 840490  
Hildale, UT 84784

### ADDENDUM #3

Solicitation Number: RFP#1205-2022

Solicitation Title: WATER UTILITY WELLS AND PIPELINES

THE RFP is a Request for Proposals (Qualifications) only. No costs or bids are needed. The selection committee will decide which firm is the most qualified and negotiate a scope of work and cost at that time.

Copies of the RFP must be submitted by email in a pdf format and sent to: [azpostema@gmail.com](mailto:azpostema@gmail.com) and [weston@hildalecity.com](mailto:weston@hildalecity.com) by 5:00 pm Arizona Time on December 29, 2022. Any date/time stamp on the email after the deadline will not be opened and will automatically be rejected.

#### Questions:

1. The proposal states that the “work intended to be subcontracted as part of the bid submittal must be accompanied by background materials and references for proposed subcontractor(s) – no exceptions”. How many references are required for each subcontractor a bidder lists in their proposal? **In reference to the solicitation paragraph: *BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.*** This is a requirement for Engineering Firms proposing to use another firm for some or all of the work pertaining to the design and engineering of the wells and pipeline. We will need the name of the Firm, the portion of the job they will be working on for the Team i.e. Pipeline design, Well design and hydrology. We will need one reference for the subcontractor added to the Engineering Firms proposal and references. Nothing else is required.
2. Just want to confirm that all items listed in “Summary of Bidder Background” are not required to be listed for each subcontractor (specifically items 2 through 10)? **This is in reference to:**  
*Summary of Bidder Background*
  1. Bidder's Name(s)
  2. Bidder's Address
  3. Bidder's Contact Information (and preferred method of communication)
  4. Legal Formation of Bidder (e.g. sole proprietor, partnership, corporation)
  5. Date Bidder's Company was Formed

6. *Description of Bidder's company in terms of size, range and types of services offered and clientele.*
7. *Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.*
8. *Bidder's Federal Employee Identification Number (FEIN)*
9. *Evidence of legal authority to conduct business in Arizona (e.g. business license number).*
10. *Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.*
11. *Organization chart showing key personnel that would provide services to Colorado City*

**This section is required of the Firm submitting the Proposal For Engineering services for the Colorado City Project and is not needed for any subcontractors who will be working with the submitting firm to complete the work.**

**Final Date for Inquiries: December 22, 2022, 5:00 P.M. (local time Arizona)**

**RFP Due Date and Time: December 29, 2022, 5:00 P.M. (local time Arizona)**

**Interview: If Needed**

**Letters/Emails to Final Listed Firms**

**Anticipated Agreement Start Date: January 15, 2023**

**Project Manager: Jerry Postema, [azpostema@gmail.com](mailto:azpostema@gmail.com)**

**Procurement: Weston Barlow, Utilities Director, [weston@hildalecity.com](mailto:weston@hildalecity.com)**

**\* The City may elect to shortlist all responsive submittals and may proceed with conducting oral interview(s) with the Vendor(s) which the Evaluation Committee deems to warrant further consideration.**

**\*\* The City reserves the right to amend the solicitation schedule as necessary.**