

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, SEPTEMBER 12, 2022, AT 25 SOUTH CENTRAL STREET, COLORADO CITY, ARIZONA

Meeting was called to order at 6:01 p.m. by Vice Mayor Donald Richter.

Roll call showed present: Vice Mayor Donald Richter, and Council members Thomas Holm, Alma Hammon, Jeffrey Jessop, and Nathan Burnham. Joanne Shapley arrived at 6:05 pm.

MINUTES

The minutes of the August 15, 2022, meeting were presented. There were several corrections noted.

Motion was made by Jeffrey Jessop to approve the minutes of the August 15, 2022, regular meeting with corrections made. There was a second from Nathan Burnham, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

Ladell Bistline Sr. addressed the Council about the Inflation Reduction Act, a bill that recently went through US Congress. He gave a description of what it entails and asked the Council if they could offer some push back on it being passed.

DEPARTMENT REPORTS

Airport

Airport Manager Ladell Bistline Sr. reported that the total recorded operations for the month of August were 405. Ladell said that Taylor Made Fencing has plans to start construction of the Phase II Fence project on Monday, September 26th. A change order has been submitted by Jviation and approved by ADOT to add a manual gate just North of the terminal and parking area. Also, the FAA has responded to the airport's request to start construction on the private hangars. They have sent a request for more information which include the following: building dimensions, height, depth, width, and lengths of the access road; depth, width, and length of the utilities; length, width, and depth of proposed taxi lanes; and number and description of acres of land affected.

Airport staff are planning an air Fly-In Airshow Event at the airport for Saturday, September 17th.

Building

Building Dept. Manager Andy Barlow reported 6 building permits having been issued within the last month. He said he has spent a lot of time on the plan review for the Cottonwood Village Project. The 8 twelve-unit apartment buildings are approved and are pending payment for the permits. Andy announced there will be a pre-construction meeting for the Plus-1 building in Hildale around the 15th of this month. Construction is set to begin at that time. He also announced that the Building Department is expecting to hear from ADOH on the RA grant within a month or two.

Marshall

Chief Marshal Robb Radley reported the Police Department received an award from Lexipol for being in line with procedures and training requirements. Robb stated the State of Arizona has made a statewide name change from Marshall to Police and there are no more Marshall's Offices in the state. There will need to be some changes to logos to match the change.

Public Works

Public Works Manager John Barlow was excused. There was a report in the packet. Vance noted there was a severe case of vandalism at the Lauritzen Park.

Utilities

Weston Barlow, Utilities Dept. Manager was excused for training purposes, and it was noted that a report was in the packet.

Administration

Town Manager Vance Barlow reported that he and Planning Commission member Aaron LaCorti attended the APA Conference and received some very good updates on planning & zoning matters. Staff has completed the field work for the financial audit, and they are now waiting on the other entities to complete the audit. The site plan has been approved and construction has begun on the Cottonwood Village Apartment complex in the vicinity of Cottonwood Park.

The Town has received a formal request for a flag lot with some proposed zoning ordinance language that would permit them. Flag lots are currently not permitted, but there is a fair amount of pressure to allow them with some of the larger inner lots.

Vance said he has received a model ordinance from the Az League of Cities & Towns that would permit the Town to require short-term rentals to be licensed or permitted with the Town noting that the State passed a statute allowing Cities and Towns to require short-term rentals to be licensed or permitted.

He also reported on the assessment of damage to Richard Street creek crossing caused by the flooding and noted that staff is formulating a plan to repair the crossing and mitigate the downstream issues.

CONSIDER ZONING MAP AMENDMENT FOR PARCEL 404-53-174 FROM RE-1A RESIDENTIAL ESTATE TO R-12 SINGLE FAMILY RESIDENTIAL

Presented by Vance Barlow

This is an application by Nathan Burnham to rezone parcel 404-53-174 from RE1A Residential-Estate to R-12 Single Family Residential. The application was reviewed by the Planning Commission and recommended for approval. There was some discussion among the Council and Nathan Burnham recused himself from the discussion.

A motion was made by Thomas Holm to adopt Ordinance 2022-19 approving the proposed amendment to the zoning map of the Town of Colorado City Parcels 404-53-174 from RE-1A Residential-Estate to R-12 Single Family Residential. There was a second by Alma Hammon.

Roll Call Vote:

Donald Richter	Y
Jeffery Jessop	N
Joanne Shapley	Y
Alma Hammon	Y
Thomas Holm	Y
Nathan Burnham	Abstained

With four “yes” votes, one “no” vote, and one “abstained”, the motion passed.

CONSIDER ZONING MAP AMENDMENT FOR PARCEL 404-53-214B FROM RE-1A RESIDENTIAL TO R-2 SMALL LOT RESIDENTIAL FOR PROPOSED TOWNHOME DEVELOPMENT

Presented by Vance Barlow, Town Manager

The Town received an application from Lester Jessop to rezone Parcel 404-705-1471, from RE-1A Residential-Estate to R-2 small lot residential for Townhome development on the corner of Richard Street and Academy Avenue. The Planning Commission discussed this application at their meeting and recommended approval. The Council had some concerns regarding the population density and the need for housing in that area. Also, there was discussion regarding the drive in from Richard Street, which was also a concern at the Planning meeting. The applicant noted they would be using the existing driveway and that it was planned to have only one entrance from Richard Street.

A motion to adopt Ordinance 2022-20 approving the proposed amendment to the zoning map of the Town of Colorado City Parcels 404-53-214B from RE-1A Residential-Estate to R-2 Small Lot Residential was made by Nathan Burnham and seconded by Thomas Holm.

Roll Call Vote:

Donald Richter	Y
Jeffery Jessop	N
Joanne Shapley	N
Alma Hammon	Y
Thomas Holm	Y
Nathan Burnham	Y

With four “yes” votes, two “no” votes, the motion passed.

CONSIDER PURCHASE OF APCO INTELLICOMM GUIDECARD SYSTEM FOR EMERGENCY DISPATCH

Presented by Chief Robbins Radley

A request by the Emergency Dispatch Center to purchase the Apco IntelliComm Guidecard system for emergency dispatch was presented for Council consideration. It was noted that this is a digital system that will replace the manual card system which is outdated. Chief Radley noted that it would be a step-up for the dispatch center and will help in providing a higher level of service to the citizens of the community. The system will serve Police, Fire, and EMS.

There was a motion made by Nathan Burnham to purchase the APCO IntelliComm GuideCard System for Emergency Dispatch. There was a second by Jeffrey Jessop. All voted in favor. Motion passed.

CONSIDER PURCHASE OF AXON ENTERPRISES BODY CAMERAS FOR POLICE DEPARTMENT

Presented by Chief Robbins Radley

Chief Radley presented a request to upgrade the body cameras that are worn by the officers. He explained that the current cameras and system they are using were purchased in 2017 to comply with the requirements of the injunctive order and most of them are failing and are no longer supported. He presented some options to the Council and recommended that the Town switch to Axon Enterprise, Inc as it is a more robust system with replaceable batteries and the software will accept video from other sources if needed. He noted that it is important to have good working body cameras for the officers as they provide valuable evidence on scenes. They also help to remain in compliance with the injunctive order.

A motion was made by Jeffrey Jessop to approve purchasing the body camera system from Axon Enterprises, Inc. for \$68,5734 on a five-year lease program with annual payments of \$13,714.68. Nathan Burnham seconded the motion. All voted in favor, and the motion passed.

CONSIDER PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES

Presented by Vance Barlow, Town Manager

Town Manager Vance Barlow reported that the Utilities Department, through Hildale City, sent out an RFQ (request for qualifications) for engineering services for the various upcoming utility projects. Three firms submitted proposals and were evaluated by a team consisting of staff from both Hildale and Colorado City. All the firms were well qualified with different areas of expertise and the recommendation from staff was to enter into a blanket professional services agreement with all three firms and then issue work releases for specific projects as needed.

He explained that both municipalities will need to enter into the agreements with the firms as the project funding will determine which city will issue the work release for the projects. The staff recommended that the Council approve the agreement pending final legal review and authorize the staff to enter into the agreement with all three firms. He noted it was important to keep this process moving forward as we need to be doing the engineering now for the Mohave County funded projects to meet the timelines in the funding agreement.

A motion was made by Nathan Burnham to approve the Blanket Professional Services Agreement for Engineering Services with Bowen Collins & Associates, Inc, Jones & Demille Engineering, Inc., and Sunrise Engineering pending legal review. A second was made by Thomas Holm. All voted in favor. Motion passed.

CONSIDER RESOLUTIONS UPDATING CHARGE CARD USERS

Presented by Vance Barlow, Town Manager

The Police Chief requested that a charge card be authorized for Jenn Hardy and Ashley Morton, the new Police Administrative Assistants. Also, the staff had some changes and the Town Manager requested to cancel several cards of employees who no longer work for the Town.

A motion was made by Nathan Burnham to adopt Resolutions 2022-30 and 2022-31 updating charge card holders. There was a second by Thomas Holm. All voted in favor. Motion passed.

UPDATE ON NOTICE OF CLAIM

Presented by Vance Barlow, Town Manager

Town Manager Vance Barlow reported that the Town was served a notice of claim pursuant to A.R.S 12-821.01. and the item would need to be discussed in executive session with legal counsel.

A motion was made by Nathan Burnham to go into executive session for discussion and consultation with legal counsel for legal advice in accordance with A.R.S. 38-431.03(A)(3)&(4) Including council member elects to be invited into this discussion. There was a second by Alma Hammon. All voted in favor. Motion passed.

The regular Council Meeting was recessed and went into Executive Session at 7:06 p.m.

The regular Council Meeting resumed at 7:29 p.m.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

Presenter: Vance Barlow, Town Manager

The Council reviewed the budget report and a detailed report of the due claims.

A motion was made by Nathan Burnham to accept the budget and order to pay due claims. There was a second by Alma Hammon. All voted in favor. Motion passed.

COUNCIL COMMENTS

None

ADJOURNMENT 7:29 pm

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 12th day of September 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 17th day of October, 2022.



Town Clerk

