

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL
MEETING HELD MONDAY, MAY 16, 2022, AT 25 SOUTH CENTRAL STREET,
COLORADO CITY, ARIZONA**

Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred, Vice Mayor Donald Richter, and Council members Joanne Shapley, Thomas Holm, Alma Hammon, Nathan Burnham and Jeffrey Jessop.

MINUTES

The minutes of the April 14, 2022, meeting and executive session were presented.

Motion was made by Donald Richter to approve the minutes of the April 14, 2022, regular meeting, and executive session with no corrections noted. There was a second from Jeffrey Jessop, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

Luke Meredith with The Dream Center came to the podium and announced that they are in the process of renovating a property in Colorado City to be used as a transitional family home. He outlined the future plans and goals of this home.

Council member Thomas Holm asked if The Dream Center would be willing to sign an agreement to not change the use in the future, noting a concern that it might become a rehab center.

Council Member Nathan Burnham asked if they will be housing felons, pointing out that there is a school across the street from the property.

Dalton Barlow came to the stand and pointed out that the lot The Dream Center is planning to use has been split and there is no room for parking.

Darlene Stubbs stood and stated that she does not want to see The Dream Center expand.

Paul Holm asked for caution in the proceedings of The Dream Center plans.

Brielle Decker said that she is very much in favor of the Dream Centers plan and totally supports them.

Pete Martinez voiced his support of The Dream Center and said he has benefited from their services.

Willy Dutson said he will not support the efforts of The Dream Center unless it will benefit families that are currently local.

Shelly Barlow said she lives in the neighborhood and does not support the Dream Center's project.

Rex Jessop stated that he is a neighbor to the property The Dream Center is renovating, and he does not support it.

John Holm said he is a neighbor to The Dream Centers project and is not in support of it.

MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY JUNE 13, 2022, AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.

Joanne Shapley made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, June 13, 2022, at 5:30 p.m.

in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Alma Hammon and passed unanimously.

PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS

None

SWEAR IN OFFICER M. VILLARREAL

Chief Marshal Robb Radley Presented this item asking Mayor Allred to administer the oath. The oath was read by Mayor Allred with Officer Villarreal repeating and swearing to the same.

DEPARTMENT REPORTS

Airport

Airport Manager Ladell Bistline Sr. reported the total recorded operations for the Month of April, were 316. He mentioned the fencing project was still moving forward. A pre-bid meeting was held on the 29th of April 2022. There were 6 potential bidders.

On the 29th of April, Airport Manager LaDell Bistline met with Mike Bradshaw of Alliance Consulting to discuss the surveying of the private hangar plots. He stressed the need for proper fire protection with enough properly spaced fire hydrants.

A soil analysis company hired by Jviation, came to drill 9 test holes along the length of the new proposed taxiways.

Building

Building Official Andrew Barlow reported that 13 permits have been issued in the last month. A lot of time is being spent helping owner-builders with the required documentation. Some of the applications have been in plan review for nearly two months awaiting zoning changes and lot splits.

We have been working on an application for the CDBG Regional Allocation (RA) grant which is due on May 20th. We are starting the Environmental Review (ER) process which will need to be completed before we sign a contract with ADOH for the grant. The ER will take approximately 3 months to complete. We anticipate doing the project during the summer of 2023, which could put the completion of the project into the 2023-24 budget year.

Marshal

Chief Marshal Robb Radley reported they are in the process of hiring civilian support staff for the police department. Assignments will range from records management to evidence technician duties.

The Communications Center is working through finishing the onboarding process for the new software for the computer aided dispatch and police records.

In the first quarter of the year, patrol is nearing the same number of DUIs as all last year combined. We have started with an animal control officer who has begun to take animal calls.

Sgt. Wilkinson and Chief Radley attended an Accreditation Conference as we work through the accreditation process.

Public Works

Public Works Director John Barlow said Juniper Street from Arizona Avenue to Uzona Avenue, and Uzona Avenue east from Willow Street for a block and a half to tie it in to the existing asphalt has been regraded and based. We are scheduled to have tar to chip seal on May 25th.

We put several pieces of equipment on the Public Auction site, and it went very well.

We also installed the flagpole at Maxwell Park and repaired some concrete patches at the parks.

Utilities

Weston Barlow, Utility Operations Manager reported that they have the test results back for the Well 22 and Well 4 projects. Hopefully that project will be finalized soon.

There are minor repairs happening on the wells to bring them online for spring. The 800,000-gallon tank leak has been repaired. We have a "Sanitary Survey" coming up soon, which is a state inspection of the water system.

The Gas Department has been setting a few tanks, and several new metered connections have been installed. Gas usage is slowing down as the weather warms up.

A fiber line to the sewer plant is installed. We've ordered fiber conduit for the line to the airport and Centennial Park lift station.

Administration

Town Manager Vance Barlow reported that we are still working on the reentry into AMRRP insurance pool. He believes that the IGAs are finalized and ready for signatures. We are just waiting on the final review by AMRRP.

He attended the AZAA Conference in Marana, AZ and also an AMRRP sponsored legal/HR update seminar in Prescott.

We are working on the budget and are facing a very real need to evaluate the pay scale of almost all departments in order to attract and retain qualified personnel for the various positions.

A lot of time is spent with planning & zoning questions and meeting with developers, etc.

CONSIDER ZONING MAP AMENDMENT PORTION OF PARCEL 404-31-082 FROM AG - AGRICULTURAL TO R-12 RESIDENTIAL AND A PORTION OF PARCEL 404-53-149 FROM RE-1A RESIDENTIAL TO R-12 RESIDENTIAL

Town Manager Vance Barlow presented an application from Chad LeBaron to rezone a site for the purpose of developing a subdivision consisting of 5 small lots on two parcels just south of the Central Street creek crossing on the West side of Central Street. Mr. LeBaron requested to rezone a portion of Parcel 404-31-082 from AG-Agriculture to R-12 Residential and Parcel 404-53-149 from RE-1A Residential to R-12 Residential.

This zoning map amendment was considered by the Planning Commission on May 2, 2022, and was recommended unanimously for approval by the Town Council. Vance noted that if the rezone was approved, Mr. LeBaron would then proceed with the engineering and design work for the subdivision which would have to meet the Town's design standards and be approved by the Town Council at a future meeting. There were some questions by the Council concerning utilities and street arrangements. Mr. LeBaron was in attendance and spoke with the Council regarding their questions.

There was a motion made by Nathan Burnham to adopt ordinance 2022-09, approving, with conditions, proposed amendment to the zoning map of the Town of Colorado City a portion of Parcel 404-31-082 from AG - Agricultural to R-12 Residential and a portion of Parcel 404-53-149 from RE-1A Residential to R-12. There was a second by Thomas Holm.

Roll Call Vote:

Joseph Allred	N
Donald Richter	Y
Jeffery Jessop	N
Joanne Shapley	Y
Alma Hammon	Y
Thomas Holm	Y
Nathan Burnham	Y

With five “yes” votes, and two “no” votes, the motion passed.

CONSIDER RESOLUTION DECLARING ORDINANCE AMENDING TOWN CODE TITLE XV CHAPTER 152 ZONING CODE A PUBLIC RECORD

Charles Hammon came to the stand and explained this item to The Council. The proposed changes would allow a developer to build a building higher than 35 feet in multi-family zones, with approval by the Town Council.

The process for adopting Ordinances allows for the Ordinance to be declared a public record by resolution and then it may be read by title only.

A motion was made by Nathan Burnham to adopt Resolution 2022-15 Declaring Ordinance amending Town Code Title XV, Chapter 152 Zoning Code, a public record. A second was made by Alma Hammon. All Council members voted in favor and the motion passed.

CONSIDER FIRST READING BY TITLE ONLY ORDINANCE AMENDING TOWN CODE TITLE XV CHAPTER 152 ZONING CODE

Town Manager Vance Barlow explained the requirement to do a first and a second reading in order to amend the ordinance.

A motion was made by Nathan Burnham to read by title only Ordinance Amending Town Code Title XV, Chapter 152 Zoning Code, as a first reading in the adoption process. The motion was seconded by Alma Hammon. All voted in favor. The motion passed and the ordinance was read by Colorado City Town Clerk Rosie White.

Mayor Allred recessed the Town Council Meeting at 7:10 p.m.

CDBG PUBLIC HEARING NO.2 – INPUT ON COMMUNITY DEVELOPMENT & PROPOSED PROJECTS SELECTION.

Mayor Allred opened the Public Hearing at 7:10 pm

Andrew Barlow, CDBG Grants Manager presented five (5) potential projects which were identified at the April 27th hearing for the CDBG Regional Allocation (RA) grant. Potential higher priority projects that were financially and administratively feasible were explained as follows:

1. Street improvements on Central Street connection to SR 389
2. Street improvements on Hildale Street from Mohave Avenue to Edson Avenue
3. Street improvements on Township Avenue from Central Street to Hildale Street
4. Street improvements on University Avenue from Carling Street to Hildale Street
5. Improvements and expansion of Lauritzen Park

Kevin Barlow gave some public input regarding project # 3, noting that Township Avenue is a street that EMS travels regularly to respond to calls at the clinic and is a main street for most of the community to access the grade school, clinic, cemetery, and police department. He stated that it would be a good project to consider soon. The questions and comments of The Council and public were addressed by Andrew Barlow.

Mayor Allred formally closed the public hearing at 7:23 pm.

CONSIDER RESOLUTION SELECTING CDBG PROJECT AND AUTHORIZING SUBMISSION OF CDBG RA APPLICATION

Andrew Barlow, CDBG Grants Administrator presented Resolution 2022-16 Authorizing Submission of CDBG RA Application. There was some discussion on funding and how it is granted. The CDBG grant is designed to primarily benefit low to moderate income households. Staff recommended project #2, Street improvements on Hildale Street from Mohave Avenue to Edson Avenue.

A motion by Nathan Burnham was made to adopt Resolution 2022-16 authorizing submission of the 2022 CDBG- Regional Account grant application for South Hildale Street Improvements. There was a second by Donald Richter. All voted in favor. The motion carried.

CONSIDER RESOLUTION AUTHORIZING LEVERAGE FUNDS FOR CDBG RA PROJECT APPLICATION

Andrew Barlow, CDBG Grants Manager explained as part of the CDBG RA Application the Town needs to authorize the estimated leverage funds that may be needed to complete the project. He noted the cost estimate of the Town's contribution for the South Hildale Street Improvement Project is \$4,047.00. The actual amount may vary depending on the actual costs of the project. An additional \$113,984.00 is estimated to be an in-kind contribution, which will include the Town providing the road base material and site preparation by the Public Works crew. He also said that the project is anticipated to be complete in the summer of 2023.

A motion to adopt Resolution 2022-17 authorizing leverage funds in the amount of \$4,047.00 for the CDBG FY2022 RA South Hildale Street Improvement Project was made by Alma Hammon. There was a second by Nathan Burnham. All voted in favor. Motion passed.

ADOT TRANSPORTATION SYSTEMS MANAGEMENT OPERATIONS (TSMO) DATA ACCESS / EXCHANGE AGREEMENT

Robb Radley, Chief Marshal presented this item. He told the Council the TSMO agreement will allow the Marshals office to digitally submit crash and citation data to ADOT and explained what ADOT does with the data.

A motion was made by Donald Richter to approve the Data Access / Exchange Agreement with Arizona Department of Transportation. There was a second from Jeffrey Jessop. All voted in favor. The motion passed.

CONSIDER RESOLUTION ADOPTING THE MOHAVE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE.

Kevin Barlow, Fire Chief explained to The Council, as part of the requirements for FEMA funding in the event of a significant disaster, the County and the four incorporated municipalities in the County have developed the Mohave County Multi-jurisdictional Hazard Mitigation Plan Update. Mohave County hired a consultant who performed the update. The document is the 5-year update of the plan that was approved in 2016.

A motion to adopt Resolution 2022-18 adopting the Mohave County Multi-Jurisdictional Hazard Mitigation Plan Update was made by Alma Hammon. There was a second by Nathan Burnham. All voted in favor. Motion passed.

CONSIDER BID AWARD AND CONSTRUCTION CONTRACT FOR COLORADO CITY MUNICIPAL AIRPORT WILDLIFE DETERRENT FENCING PHASE 2

Vance Barlow, Town Manager reported that the bids for the Colorado City Municipal Airport Wildlife Deterrent Fence Phase 2 were opened on May 12, 2022, and have been reviewed by the engineers with a recommendation to award the bid to Taylor Made Fencing, LLC in the amount of \$962,040.89 for Schedule 1 and 2 of Phase 2.

The contract with Taylor Made Fencing LLC, for this project, is also prepared for Council approval.

Thomas Holm made a motion to award the bid in the amount of \$962,040.89 to Taylor Made Fencing, LLC for Colorado City Municipal Airport Wildlife Deterrent Fence phase 2 pending ADOT review and approval. There was a second by Jeffrey Jessop. All voted in favor and the motion passed.

A motion to approve the contract with Taylor Made Fencing, LLC for Colorado City Municipal Airport Wildlife Deterrent Fence phase 2 was made by Thomas Holm and seconded by Jeffrey Jessop. All voted in favor. Motion passed.

CONSIDER RESOLUTION UPDATING WELLS FARGO BANK CHARGE CARD HOLDERS

Rosie White, Town Clerk presented a request from the Marshal to obtain a charge card for Lucille Barlow for GIS/Mapping.

A motion was made by Nathan Burnham to adopt Resolution 2022-19 updating Wells Fargo Mastercard charge card holders. There was a second by Alma Hammon. All voted in favor and the motion passed.

CONSIDER PROPOSAL FOR RECEIVING UTILITY RELATED PROPERTY FROM UEP TRUST

This item was presented by Town manager, Vance Barlow. He explained the Town has been working with the UEP Trust to receive ownership of several parcels that are critical to the Towns' water and utilities infrastructure and noted that the UEP has presented these parcels to their board and they have given their approval for the Town to receive them.

A motion was made by Nathan Burnham authorizing staff to proceed with process of transferring the three parcels (identified as the water treatment plant yard current tax parcel number 404-53-215, two utility alleys with current tax parcel numbers 404-53-651 and 404-53-652) from the UEP Trust with final action to be taken at a future meeting. There was a second by Joanne Shapley.

Roll Call Vote:

Joseph Allred	N
Donald Richter	Y
Jeffery Jessop	N
Joanne Shapley	Y
Alma Hammon	Y
Thomas Holm	Y
Nathan Burnham	Y

With five "yes" votes, and two "no" votes, the motion passed.

DISCUSSION AND POSSIBLE ADOPTION OF PARADE REGULATIONS

Town Manager, Vance Barlow reported that Colorado City and Hildale staff have been working together to develop a set of standards (rules) to assist parade applicants in clarifying safety procedures, defining parade entry parameters, and identifying and mitigating areas of liability to the municipalities. He noted that in the process, they reviewed several community's parade regulations to glean information and verbiage. He also noted that Colorado City and Hildale were the only 2 communities that did not have regulations in place out of the many that were reviewed.

There was extensive discussion with Eric Duthie, Hildale City Manager. Some comments on safety were made by Fire Chief Kevin Barlow, who expressed his support of the regulations.

A motion to adopt Resolution 2022-20 establishing parade regulations for the Town of Colorado City was made by Nathan Burnham. There was a second by Alma Hammon. All voted in favor and the motion passed.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims.

There was a motion by Nathan Burnham to approve the budget and pay due claims. There was a second by Joanne Shapley and all voted in favor.

COUNCIL COMMENTS

Alma Hammon noted that there is a cattle guard at Airport Avenue and Redwood Street that is in need of repair.

ADJOURNMENT 8:29 pm.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 16th day of May, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 13th day of June, 2022.



Town Clerk

