

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL  
MEETING HELD MONDAY, MARCH 14, 2022, AT 25 SOUTH CENTRAL STREET,  
COLORADO CITY, ARIZONA**

Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred, Vice Mayor Donald Richter, and Council members Joanne Shapley, Thomas Holm, Alma Hammon and Nathan Burnham. Jeffrey Jessop was excused. With a quorum present the meeting commenced.

**MINUTES**

The minutes of the February 14, 2022, meeting were presented. There were several grammatical corrections noted.

**Motion was made by Nathan Burnham to approve the corrected minutes of the February 14, 2022, regular meeting and executive session. There was a second from Joanne Shapley, and all voted in favor.**

**PUBLIC COMMENT/INFORMATIONAL SUMMARIES**

Ralph Johnson Sr. made mention of a water mess that had been created by South Central Communications on Plum Avenue when they hit a water line. He wanted to commend The Town and thank the Road Department for their cleanup and repair efforts.

Coral Evans from the office of Senator Mark Kelly stood and addressed The Council and citizens. She spoke of an agreement of the U.S. Government to award funding to set up dental services at the Creek Valley Health Clinic.

**MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY APRIL 11, 2022, AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.**

**Alma Hammon made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, April 11, 2022, at 5:30 p.m. in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Nathan Burnham and passed unanimously.**

**PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS**

None

**DEPARTMENT REPORTS**

**Building**

Building Official Andrew Barlow reported that there are 12-13 permits in review. Nine permits for new homes were issued today.

He has attended some training for CEUs to keep his certifications.

Andy said he was contacted by the Manufactured Housing Division of ADOH. He is working with them to get forms and documentation required for permitting and inspections. He has not heard anything about the FY 2021 SSP CDBG Grant application that was submitted.

### **Airport**

Airport Manager Ladell Bistline Sr. reported that the taxiway project will follow the fencing project.

He noted that as part of the Wildlife Fencing Project Phase 2 that the powered lift gates will be replaced at the main entrance of the airport, he noted that we are in the process of getting the engineering completed with construction expected to begin in early to mid-summer.

He also noted that the engineering and necessary FAA clearances for the private hangers project is moving forward.

### **Marshal**

Chief Marshal Robb Radley was not present, but his report was in the council packet.

### **Public Works**

Public Works Director John Barlow reported that it has been a busy and eventful month.

The Public Works Department had modified a bulldozer ripper tooth with an attachment for installing conduit lines to fit the D8 cat and had plowed in a fiber conduit and 2 inch water line from Mulberry Street to the Wastewater Treatment Plant a distance of about two miles. He also reported that the crew had done some rock work going into the concrete culvert in the wash at Maxwell Park to prevent erosion. The shop is always busy repairing equipment.

### **Utilities**

Weston Barlow, Utility Operations Manager said that initial samples of water from the two new wells have been sent to the lab. He expects we will have results in about 30 days, after which we should be able to put the wells into service.

Our crews have been very busy trying to keep ahead of South-Central Communication in their fiber optic installation project.

There was some discussion on the quality of water in some areas of town. Weston said he will follow up by getting the addresses of the problem areas and see how we can help solve the issues.

### **Administration**

Town Manager Vance Barlow reported that during the last month he met with representatives from AMRRP and we are planning on a July 1, 2022 reentry into the insurance pool.

He reported that the staff from Colorado City and Hildale have been working on the IGA updates and we are nearing completion on the Police, Dispatch and Public Works IGAs. He also noted that staff have done considerable work on the Utilities IGA but there is still much to do as it is the most complex.

Vance said he has met with some department heads on capital needs as we begin developing the budget for the next fiscal year.

He also reported on the discussions with Mohave County on the use of some of the County ARPA stimulus funds for water development and noted that the funding agreement was on the agenda for action.

He also gave a brief update on some of the developments that are occurring and noted that a lot of his time is spent on planning and zoning matters.

**RESOLUTION PROCLAIMING APRIL AS FAIR HOUSING MONTH TO ENCOURAGE EQUAL HOUSING ACCESS AS A FUNDAMENTAL HUMAN RIGHT FOR ALL AMERICANS**

Town Manager Vance Barlow presented the resolution proclaiming April as fair housing month and noted that it is an annual requirement in order to be eligible for CDBG funding. He also noted that there was some required staff training that has to be completed during the month.

**There was a motion made by Donald Richter to adopt resolution 2022-04 proclaiming fair housing month. This approval was seconded by Alma Hammon. All voted in favor and the motion passed.**

**CONSIDER RESOLUTION SPONSORING SPRING CLEAN-UP WEEK MARCH 28<sup>th</sup> THROUGH APRIL 2<sup>ND</sup> AND ENCOURAGING ALL CITIZENS TO JOIN IN A COMMUNITY-WIDE CLEAN-UP AROUND THEIR HOMES AND BUSINESSES**

Public Works Manager John Barlow said the Town has sponsored a community spring clean-up event in years past and would like to do so again in an effort to improve and beautify the community.

There was some discussion on the details and timing of the event.

**There was a motion made by Nathan Burnham to adopt Resolution 2022-05 sponsoring a community spring cleanup event and encouraging citizens to improve surroundings and clean up along the streets in their neighborhoods. The motion was followed by a second from Alma Hammon. A vote was unanimous, and the motion passed.**

**CONSIDER ZONING MAP AMENDMENT PARCEL 404-53-234 FROM C-1 NEIGHBORHOOD COMMERCIAL TO RE-1A RESIDENTIAL-ESTATE/ONE ACRE**

Town Manager Vance Barlow presented this request for a zoning map amendment from Mr. Rulon Harker and noted that it had been reviewed and discussed at the March 7<sup>th</sup> Planning Commission meeting and the Planning Commission had recommended that the Town Council approve the zoning map amendment.

Rulon Harker came forward and explained what he is proposing and offered to answer any questions from the Council. There were some questions about safety and the exact location of the property.

**A motion was made by Thomas Holm and seconded by Nathan Burnham, to adopt Ordinance 2022-04 amending the zoning map for parcel 404-53-234 from C-1 Neighborhood Commercial to RE-1A Residential-Estate/One Acre.**

**Roll Call Vote:**

Joseph Allred	N
Donald Richter	Y
Joanne Shapley	Y

<b>Alma Hammon</b>	<b>Y</b>
<b>Thomas Holm</b>	<b>Y</b>
<b>Nathan Burnham</b>	<b>Y</b>

**With five “yes” votes, and one “no” vote, the motion passed.**

**CONSIDER ZONING MAP AMENDMENT PORTION OF PARCEL 404-27-111 FROM AG-AGRICULTURAL TO C2-COMMUNITY COMMERCIAL**

Town Manager Vance Barlow presented this zoning map amendment request from Mr. Justin Hammon. He reported that Justin Hammon has requested that approximately 12 acres on the Southeast portion of Parcel 404-27-111, fronting Mohave Avenue be rezoned from AG-Agricultural to C2-Commercial. He also reported that this request had been reviewed and discussed at the March 7 Planning Commission meeting and the Planning Commission had recommended that the Town Council approve the zoning map amendment.

Marcus Jessop, representing Justin Hammon, answered some questions for the Council and gave a brief explanation of the proposed development.

**A motion was made by Nathan Burnham and seconded by Alma Hammon to adopt map amendment portion of Parcel 404-27-111 from AG-Agricultural to C2-Community commercial.**

**Roll Call Vote:**

<b>Joseph Allred</b>	<b>N</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>
<b>Thomas Holm</b>	<b>Y</b>
<b>Nathan Burnham</b>	<b>Y</b>

**With five “yes” votes, and one “no” vote, the motion passed.**

**CONSIDER RESOLUTION 2022-02 ESTABLISHING FEES FOR SPECIAL EVENTS AND LIQUOR LICENSE APPLICATIONS**

This was originally presented at the November meeting as the staff had been reviewing the various fees that the Town charges for services. The staff recommended that these fees be adjusted to better cover the cost of staff time to process these applications.

Per A.R.S. 9-499.15 The Town has given the required 60-day notice of intent to raise or impose fees and staff is now presenting this for approval.

**A motion was made by Thomas Holm to approve Resolution 2022-02 establishing fees for special events and liquor license applications. There was a second made by Nathan Burnham. All voted in favor.**

### **CONSIDER RESOLUTION UPDATING WELLS FARGO BANK CHARGE CARD HOLDERS**

Vance Barlow stated that the Marshal is requesting a charge card be authorized for Sergeant David Wilkinson, Corporal Max Horsley, and K-9 Officer Kevin Erb.

**A Motion was made by Alma Hammon to adopt Resolution 2022-06 updating the Wells Fargo Mastercard charge card holders. There was a second made by Joanne Shapley.**

**All voted in favor and the resolution was adopted.**

### **CONSIDER RESOLUTION ENTERING INTO FLOOD CONTROL IGA WITH MOHAVE COUNTY**

Vance Barlow, Town Manager presented the proposed flood control IGA and noted that this is an annual process to obtain the Town's share of the funds collected by the Mohave County Flood Control District for use in flood control projects. It was noted that the current flood control project is completing the west end of Johnson Avenue where the runoff goes into the Short Creek Wash.

**A motion was made by Donald Richter to adopt Resolution 2022-07 authorizing the Mayor to execute the Flood Control IGA with Mohave County Flood Control District. Alma Hammon seconded the motion. All were in favor and the motion passed.**

### **CONSIDER FUNDING AGREEMENT WITH MOHAVE COUNTY FOR USE OF ARPA FUNDING FOR CERTAIN INFRASTRUCTURE IMPROVEMENTS**

Vance Barlow, Town Manager presented the proposed funding agreement with Mohave County for the use of up to \$1.4 million of ARPA funds for some specific culinary water development and upgrade projects. The list of proposed projects was reviewed with the Council.

Travis Lingenfelter, Mohave County District 1 Supervisor, spoke on this item. He noted that he has been working with staff from the Town and representatives from the other communities in the area to make a considerable investment in culinary water infrastructure in the part of the county he represents. These projects will utilize funding received by Mohave County from the American Rescue Plan Act of 2021 (ARPA).

Mr. Lingenfelter gave a brief history of the process that has brought the funding to this point and expressed his desire to continue working with the Town and surrounding areas.

**Nathan Burnham made a motion to approve the Funding Agreement with Mohave County for the use of ARPA funding for certain infrastructure projects. Thomas Holm seconded the motion. All voted in favor and the motion passed.**

### **CONSIDER INSPECTION SERVICE AGREEMENT WITH ARIZONA DEPARTMENT OF HOUSING**

Andrew Barlow, Building Official reported that the Arizona Department of Housing (ADOH) has contacted the Town and has requested that we enter into an agreement with ADOH for enforcing installation standards for modular homes. The council had some discussion on the proposed agreement. It was noted that we need to have this agreement in place to facilitate the

placing of modular homes in the community. Without the agreement, citizens would need to work directly with ADOH for inspections.

**A motion was made by Alma Hammon to approve the Inspection Service Agreement with Arizona Department of Housing. There was a second by Joanne Shapley. All voted in favor and the motion passed.**

#### **CONSIDER RESOLUTION ADOPTING AN UPDATED PUBLIC WORKS IGA WITH HILDALE CITY**

Vance Barlow, Town Manager presented the proposed updated IGA with Hildale for the Public Works and explained the changes and reported that Hildale had tentatively approved the IGA pending the Town of Colorado City approval and final legal review.

John Barlow, Public Works Director also spoke and, in answer to questions from the Council, explained how the equipment rates between the two cities were determined. It was noted that these rates need to be approved separate from the IGA and are made a part of the IGA by reference. This will allow us to update the rates in the future without amending the IGA.

**Motion by Nathan Burnham to adopt Resolution 2022-08 approving an updated Public Works IGA with Hildale City pending final legal review. Seconded by Tom Holm. All voted in favor.**

#### **Consider Joint Resolution, With Hildale City, Establishing Equipment Rental Rates for the Public Works IGA**

The joint resolution with Hildale City establishing the equipment rental rates for the Public Works IGA was presented for consideration. It was noted that the Hildale City Council had approved the resolution at their March 9, 2022, meeting.

**A motion was made by Nathan Burnham to adopt Resolution 2022-09, a joint resolution with Hildale City, establishing Public Works IGA Equipment Rental Rates. Alma Hammon seconded the motion. All voted in favor and the motion passed.**

#### **CONSIDER RESOLUTION ADOPTING AN UPDATED POLICE SERVICES IGA WITH HILDALE CITY**

Vance Barlow, Town Manager presented for Council consideration an updated Police Services IGA with Hildale City and explained the changes and reported that Hildale had tentatively approved the IGA pending the Town of Colorado City approval and final legal review. The IGA was discussed and reviewed.

**Alma Hammon made a motion to adopt resolution 2022-10 approving an updated Police Services IGA with Hildale City pending final legal review. There was a second by Donald Richter. The vote was unanimous, and the motion passed.**

#### **CONSIDER RESOLUTION ADOPTING AN UPDATED EMERGENCY DISPATCH SERVICES IGA WITH HILDALE CITY**

Vance Barlow, Town Manager presented for Council consideration, an updated Emergency Dispatch IGA with Hildale City and explained the changes and reported that Hildale had tentatively approved the IGA pending the Town of Colorado City approval and final legal review.

The proposed IGA was briefly discussed.

**Nathan Burnham made a motion to adopt resolution 2022-11 approving an updated Communication Center/Dispatch IGA with Hildale City pending final legal review. There was a second made by Thomas Holm. All were in favor and the motion passed.**

#### **BUDGET REPORT AND ORDER TO PAY DUE CLAIMS**

The Council reviewed the budget report and a detailed report of the due claims.

**There was a motion by Nathan Burnham to approve payment of the due claims. There was a second by Joanne Shapley and all voted in favor.**


#### **COUNCIL COMMENTS**

A brief update of the Utilities IGA was given by Vance at the request of the Council. The Council was invited to meet with Vance to discuss concerns and give their recommendations. It was noted that staff will continue to work on the draft, and we are planning to have it on the agenda for possible approval next month.

#### **CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 14<sup>th</sup> day of March, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11<sup>th</sup> day of April, 2022.

  
\_\_\_\_\_  
Town Clerk

