

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL  
MEETING HELD MONDAY, FEBRUARY 14, 2022, AT 25 SOUTH CENTRAL STREET,  
COLORADO CITY, ARIZONA**

Meeting was called to order at 6:00 p.m. by Vice Mayor Donald Richter.

Roll call showed present: Mayor Joseph Allred (by phone), Vice Mayor Donald Richter, and Council members Joanne Shapley, Thomas Holm, Jeffery Jessop, Alma Hammon and Nathan Burnham. With a quorum present the meeting commenced.

**MINUTES**

The minutes of the January 10, 2022, meeting and executive session were presented.

**Motion was made by Nathan Burnham to approve the minutes of the January 10, 2022, regular meeting and executive session. There was a second from Jeffery Jessop, and all voted in favor.**

**PUBLIC COMMENT/INFORMATIONAL SUMMARIES**

None

**MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, March 14, 2022, AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.**

**Alma Hammon made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, March 14, 2022, at 5:30 p.m. in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Nathan Burnham and passed unanimously.**

**PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS**

None

**DEPARTMENT REPORTS**

**Building**

Building Official Andrew Barlow reported that there were 7 new building permit applications in the last week. Most applications are for new dwellings. There have been quite a few for solar projects.

He stated that he will be out of the office for code training the next couple of weeks.

In response to questions from the Council, Andrew and Vance explained to The Council the process of receiving and issuing permits and the time it can take.

## **Airport**

Airport Manager Ladell Bistline Sr. reported that phase 2 of the airport fencing project will be funded 100% by ADOT. Private hangar construction is in review. He reported that a grant offer for the taxiway design project was received from the FAA. He also noted that they had received and were installing updated no trespassing signs, etc. in order to make clear that the airport is a controlled access facility.

It was also noted that the Airport Management, Operations, and Maintenance contract was signed on January 18, 2022, between Ladell Bistline Sr. and The Town of Colorado City.

## **Marshal**

Chief Marshal Robb Radley explained to The Council how our pay scale for police officers compares to others in the area.

There were questions from the Council about new ways to address safety at the intersection of SR 389 and Airport Ave. Town Manager Vance Barlow explained that the town has put in a request with ADOT for them to conduct a merit study to look at all the SR 389 intersections.

Chief Radley stated that the officers would work to enforce the speed limits in the high traffic areas to help improve safety in those areas.

Chief Radley reported that the police department and dispatch center are close to going live with the Spillman records management system.

## **Public Works**

Public Works Director John Barlow said there have been some improvements made on roads at the south end of town and on Township Avenue from SR389 west to Redwood Road and noted that the school bus drivers have thanked the road dept. for those improvements.

He explained the process of road base production and stated that we are providing road base for a fee to some local companies who are willing to haul in cinders using their own permits.

## **Utilities**

Weston Barlow, Utility Operations Manager said there was no Utility Board meeting in January. He reported that Arizona was requiring new source testing on wells 4 and 22 which will delay the expected time of having them in operation, but they should be in operation by the summer months. The Council asked what it would take to get fiber to the airport. The process and expectations were explained.

## **Administration**

Town Manager Vance Barlow reported that during the last month he attended the Arizona City/County Managers Association conference and the GFOAz Conference where he received a lot of valuable update training.

He noted that the legislature is currently in session and there are several bills proposed that, if adopted and made into law, would be very limiting to the municipalities in Arizona regarding land use issues.



He reported on a meeting held with representatives from AMRRP. We are hoping for a July 1 reentry into the POOL and are working with Lockton Companies to renew the existing coverage by February 19.

He reported on the progress of the IGA updates with Hildale City and noted that progress was being made. The plan was to have some of them ready for Council consideration at the March meeting.

He noted that we were beginning to work on next year's budget in earnest and that we have just received the final rules for the ARPA stimulus funding, so we will be studying those to see how they will impact the budgets for the next couple of years. He also reported that the staff was in discussions with Mohave County on the possible use of some of the County ARPA funds for water development.

He also noted that a lot of time is spent with planning & zoning questions and meeting with developers, etc.

Vance also announced that Town Clerk Rosaleta White received the Certified Municipal Clerk designation from the IIMC, which is a prestigious accomplishment and requires a lot of work and training.

#### **PRESENT DISPATCHER AWARDS**

Chief Marshal Robb Radley presented awards to five new dispatchers for their completion of the dispatch training. He gave a summary of the hours and training required to be emergency dispatchers and noted that they were all at the top of their class.

#### **CONSIDER PROPOSAL TO CHANGE PIONEER LANE NAME TO HERITAGE LANE**

Town Manager Vance Barlow presented this item and noted that the proposed name change from Pioneer Lane to Heritage Lane was presented and discussed at the December meeting at which time the staff was directed by the Council to contact the residents who would be affected by this proposed change and get their input on the proposed change and bring it back at a future meeting for further consideration.

It was reported that all the residents who lived on Pioneer Lane were contacted and they all expressed support for the name change.

**There was a motion made by Thomas Holm to change Pioneer Lane name to Heritage Lane. This approval was seconded by Nathan Burnham. All voted in favor and the motion passed.**

#### **CONSIDER ZONING MAP AMENDMENT PARCEL 404-53-571 FROM RE-1A RESIDENTIAL-ESTATE/ONE ACRE TO R1-12 SINGLE-FAMILY RESIDENTIAL**

Town Manager Vance Barlow presented a request from Kevin LeBaron for a zoning map amendment for parcel 404-53-571 from RE1-A Residential Estate/One Acre to R1-12 Single Family Residential.

It was noted that this request had been considered at the February 7, 2022 Planning Commission meeting and the Planning Commission recommended that the Town Council approve the zoning

map amendment with conditions as outlined in the Ordinance. There was some discussion and questions from the Council on utilities and how they would be routed to the property.

**There was a motion made by Nathan Burnham to adopt Ordinance 2022-03 approving the proposed amendment to the zoning map of the Town of Colorado City of parcel 404-53-571 from RE1-A Residential Estate/One Acre to R1-12 Single-Family Residential with the conditions that the lot split with utilities to all lots and street side improvements be completed within 12 months. The motion was followed by a second from Alma Hammon.**

**Roll Call Vote:**

Joseph Allred	N
Donald Richter	Y
Jeffery Jessop	N
Joanne Shapley	Y
Alma Hammon	Y
Thomas Holm	Y
Nathan Burnham	Y

**With four “yes” votes and two “no” votes, the motion passed.**

**CONSIDER ARIZONA DEPARTMENT OF TRANSPORTATION AIRPORT GRANT FOR WILDLIFE DETERRENT FENCING, INSTALL PHASE 2**

A grant offer for Phase 2 of the wildlife deterrent fencing for the Colorado City Municipal Airport from Arizona Department of Transportation (ADOT) was presented. It was noted that this grant offer was for the remainder of the Wildlife Deterrent Fencing around the Airport, and it was also noted that the grant offer was 100 percent funded which means there would be no local match required.

**A motion was made by Jeffery Jessop and seconded by Nathan Burnham, to approve Arizona Department of Transportation airport grant for wildlife deterrent fencing, install phase 2.**

**The vote was unanimous and the motion passed.**

**CONSIDER PRELIMINARY PLAT FOR WILD FLOWER SUBDIVISION**

Town Manager Vance Barlow presented the Wild Flower Subdivision preliminary plat for consideration and noted that the engineer for the project was present to answer any questions the Council may have. This proposed subdivision is located between Academy Avenue and University Avenue from Hildale Street to Memorial Street.

It was reported that at the February 7, 2022, Planning Commission meeting the Planning Commission reviewed the preliminary plat and after discussion and review recommended that the Town Council approve the preliminary plat for the Wild Flower Subdivision



It was pointed out that The new road Wild Flower Lane is proposed as a 50 ft. ROW and will be developed to Town Development Standards. The Developer will also be responsible for street side improvements, on the existing streets around the development, including curb, sidewalk and asphalt for half the roadway on Academy and University Avenues.

Vance presented a concept that he had recommended to the developers to exchange the street side improvements on Memorial Street for extending the street side improvements on Academy Avenue from the edge of the subdivision to tie into Hildale Street. It was noted that a development agreement would be negotiated between the Town and the developer that would spell out the details of the tie in to and including Hildale Street. It was noted that that option was how the preliminary plat was designed.

There was some discussion among the Council on the proposed subdivision.

**A motion was made by Nathan Burnham and seconded by Thomas Holm to approve the preliminary plat for Wild Flower Subdivision with the 50 foot right of way and 5 foot sidewalk widths for Wild Flower Lane, and authorize staff to negotiate a development agreement for the street side improvements and other developments as needed for the subdivision.**

**Roll Call Vote:**

<b>Alma Hammon</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Nathan Burnham</b>	<b>Y</b>
<b>Joseph Allred</b>	<b>N</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Thomas Holm</b>	<b>Y</b>
<b>Jeffrey Jessop</b>	<b>N</b>

**With four “yes” votes and two “no” votes, the motion passed.**

**RESOLUTION AUTHORIZING LEVERAGE FUNDS FOR THE SOUTH CENTRAL STREET IMPROVEMENT, CDBG STATE SPECIAL PROJECT (SSP) GRANT APPLICATION**

Andrew Barlow, CDBG Grants Manager presented this item and explained that as part of the CDBG SSP Application, the Town needs to authorize, by resolution, the estimated leverage funds that will be needed to complete the project if the grant is awarded.

**A Motion was made by Nathan Burnham to adopt Resolution 2022-03 authorizing leverage funds in the amount of \$49,188.00 for the CDBG FY2021 SSP South Central Street Improvement Project. There was a second made by Jeffery Jessop.**

**All voted “yes” and the resolution was adopted.**

**BUDGET REPORT AND ORDER TO PAY DUE CLAIMS**

The Council reviewed the budget report and a detailed report of the due claims.

**There was a motion by Nathan Burnham to approve the budget and pay due claims. There was a second by Joanne Shapley and all voted in favor.**

#### **COUNCIL COMMENTS**

There was some discussion with The Council and staff regarding the IGA's with Hildale City and how the process will move forward to get them approved.

#### **CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 14<sup>th</sup> day of February, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14<sup>th</sup> day of March, 2022.

  
\_\_\_\_\_  
Town Clerk

