

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL
MEETING HELD MONDAY, NOVEMBER 15, 2021, AT 25 SOUTH CENTRAL STREET,
COLORADO CITY, ARIZONA**

Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred, Vice Mayor Donald Richter, and Councilmembers Alma Hammon, Joanne Shapley, Thomas Holm, Jeffery Jessop, and Nathan Burnham.

MINUTES

The minutes of the October 18, 2021 meeting and executive session were presented. There was a possible misspelled last name.

Motion was made by Donald Richter to approve the corrected minutes of the October 18, 2021 regular meeting and executive session. There was a second from Alma Hammon, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

There were no comments from the public at this meeting.

**MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, DECEMBER 13, 2021
AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR
LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.**

Alma Hammon made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday December 13, 2021, at 5:30 p.m. in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Joanne Shapley and passed unanimously.

PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS

None

DEPARTMENT REPORTS

Building

Building Official Andrew Barlow gave an update on the building permits. He also reported that things are running normal. There have been several permits approved, and more have been submitted.

Airport

LaDell Bistline Sr. said that airport traffic has been quite high, partly due to students who are in training. Arizona Attorney General flew in today.

Some equipment repairs have been made. The fencing project is going well. There are several people who want to put in private hangers.

Marshal

Chief Marshal Radley reported that the deputies recovered a male suspect on a notable case from Flagstaff, AZ.

The newly trained dispatchers are doing well, and software updates are moving along.

We have received grants funding for a Ford F150, radar certification equipment, Lidars, portable breath testers, and a new Polaris side by side.

Public Works

Public Works Manager John Barlow reported that things are going pretty well. He attended the Arizona Flood Plain Management conference in Sedona and plans to attend the Utah Flood Plain Management conference in Moab.

The Garbage truck driver position has been filled.

Utilities

Weston Barlow, Utility Operations Manager, gave a brief update. He said they had a weeklong gas distribution system audit with no derogatory marks.

Administration

Town Manager Vance Barlow reported that during the last month he attended the GFOAZ Budget Forum and the AZAA Conference and gained some good information.

As reported last month we are facing a significant reduction in revenue due to a lower-than expected 2020 Census count.

CONSIDER ZONING MAP AMENDMENTS

Town Manager Vance Barlow reported, there are eight zoning map amendments to consider, they have all been reviewed by the Planning Commission with a recommendation to approve with conditions. All of the proposed amendments are currently RE-1A One-Acre Residential. The Council could act on all of these with one motion or could do separate motions for each one.

Considerable discussion was made by the Council Members regarding density and traffic concerns, etc. and an objection to the proposed zoning map amendment from Alma Cox, who was the neighbor across the street, was presented to the Council.

The Town Manager clarified that the General Plan allows for low density in the areas under consideration and that the General Plan defines low density as 1 to 3 dwellings per acre and that all of the proposed amendments fit within that definition and that the Council had previously approved similar zoning map amendments.

There was a motion from Thomas Holm to approve all eight zoning map amendments. This was seconded by Nathan Burnham.

Roll Call Vote:

Alma Hammon	N
Joanne Shapley	Y
Nathan Burnham	Y
Joseph Allred	N
Donald Richter	N
Thomas Holm	Y
Jeffrey Jessop	N

With three “yes” votes and four “no” votes the motion was not passed.

It was decided by the Council Members to consider these amendment changes by applicant.

CONSIDER UNITED EFFORT PLAN TRUST SIX PARCELS 404-53-270, 404-53-529, 404-53-429, 404-53-542, 404-53-316 & 404-53-545 ALL TO R1-20 SINGLE FAMILY RESIDENTIAL

A motion was made by Thomas Holm to approve United Effort Plan Trust six parcels 404-53-270, 404-53-529, 404-53-429, 404-53-542, 404-53-316 & 404-53-545 all to R1-20 Single Family Residential It was seconded by Alma Hammon.

Roll Call Vote:

Alma Hammon	Y
Joanne Shapley	Y
Nathan Burnham	Y
Joseph Allred	N
Donald Richter	Y
Jeffrey Jessop	N
Thomas Holm	Y

With 5 “yes” votes and 2 “no” votes, the motion passed.

CONSIDER STRAIGHT UP BUILDERS PARCEL 404-53-323 REZONED TO R1-8 SINGLE FAMILY RESIDENTIAL

There was a motion made by Thomas Holm to approve Straight Up Builders Parcel 404-53-323 rezoned to R1-8 Single Family Residential. There was no second and the motion died for lack of second.

The proposed zoning map amendment from Caleb Williams was again considered and there was extensive discussion and questions by the Council.

Caleb Williams was present and made comments and answered questions regarding his request for a zoning map amendment.

A motion was made by Nathan Burnham to table Caleb Williams Parcel 404-53-175 and Straight Up Builders Parcel 404-53-323 rezone applications. This was followed by a second from Joseph Allred. All voted in favor. The motion passed.

Staff was directed to look into legal obligations regarding the tabled zoning map amendments.

CONSIDER APPOINTMENT OF AIRPORT ADVISORY BOARD MEMBER

Mayor Joseph Allred said the Airport Advisory Board has had a vacancy since Charles Cooke resigned in February. Applications have been received from Fredrick Zitting, Darlene Barlow Stubbs, and Lyndon Bistline Sr. The applicants were present at the meeting, each making a statement and answering any questions the Council had for them.

There was a motion made by Thomas Holm to appoint Darlene Barlow Stubbs as the new member of the Airport Advisory Board. This was seconded by Nathan Burnham. All were in favor and the motion was passed.

CONSIDER APPROVING A RIGHT OF WAY AGREEMENT FOR IMPROVEMENTS IN THE TOWNS RIGHT OF WAY IN UZONA AVENUE (260 EAST UZONA AVENUE)

Town Manager Vance Barlow presented a proposed right of way agreement with the residents of 260 West Uzona Avenue to allow for installation of curb and sidewalk and allow an existing fence that encroached into the street right of way to remain. Engineered drawing of the proposed encroachment were presented and explained.

Mr. Guy Timpson representing the applicant was present and answered questions from the Council.

A Motion to approve the Right of Way Agreement between the Town of Colorado City and Ada R. Timpson for Improvements in the Town's Right of Way in Uzona Avenue was made by Thomas Holm. It was seconded by Nathan Burnham. All were in favor and the motion was passed.

CONSIDER RESOLUTION DESIGNATING UZONA CHAMBER OF COMMERCE A DESTINATION MARKETING ORGANIZATION (DMO) AND DESIGNATING A SIGNATORY AUTHORITY.

Town Manager Vance Barlow reported that the Uzona Chamber of Commerce had approached the Town about the option of having the Town designate the Uzona Chamber of Commerce as a Destination Marketing Organization for the Town.

There was discussion on what it would do for the Town and the Town Manager explained that 2percent of the bed tax collected by the Town has to be spend on Tourism promotion and that this would create a tool for meeting that requirement as well as provide a tool to seek for regional grant funding to promote tourism.

Mr. Matt Zitting from the Uzona Chamber of Commerce was present and answered questions from the Council.

A motion to adopt Resolution 2021-16 designating Uzona Chamber of Commerce as the Destination Marketing Organization for the Town of Colorado City was made by Nathan Burnham. It was seconded by Thomas Holm. All voted in favor and the motion was approved.

CONSIDER RESOLUTION DESIGNATING CFO

Town Manager Vance Barlow explained that this is now an annual requirement for the Town to designate the person responsible for submitting the annual expenditure limitation report.

There was a motion by Nathan Burnham to adopt Resolution 2021-17 designating Town Manager Vance Barlow the Chief Financial Officer for the Town of Colorado City. There was a second by Alma Hammon. All voted in favor.

NOTICE OF INTENT TO RAISE OR ESTABLISH FEES

A notice of intent to establish fees for special event permits and liquor licenses was presented for Council consideration.

It was reported that the staff have been reviewing the various fees that the Town charges for services and the Town currently does not have a fee set for processing liquor licenses and the staff is unable to locate where the fees for special events have been formally adopted by the Town Council.

Per A.R.S 9-499.15 the Town has to give a 60 notice of intent to raise or impose new fees. The fees would be considered for adoption at the February 14, 2022 regular Town Council meeting.

Motion was made by Nathan Burnham to approve posting the Notice of Intent to implement fees for special events and liquor license applications. Thomas Holm made a second. All approved and the motion was passed.

CONSIDER RESOLUTION 2021-18 DECLARING ORDINANCE NO. 2021-22 AMENDING TOWN CODE TITLE XV CHAPTER 156 DEVELOPMENT STANDARDS

Town Manager Vance Barlow presented Ordinance 2021-22 amending the Town Code Title XV Chapter 56 Development Standards. He gave a brief explanation of the need for the amendments and noted that it was mostly a clean up to make it specific to the Town of Colorado City and remove or clarify areas that were duplicated or conflicted with the Zoning Code. He noted that it has been reviewed at two Planning Commission meetings and been through legal review. He reported that that the October 4, Planning Commission meeting the Planning Commission had recommended adoption by the Town Council.

He explained that the process for adopting Ordinances allows for the Ordinance to be declared a public record by resolution and then it may be read by title only and recommended this approach to adopting the amendments.

A motion to adopt Resolution 2021-18 Declaring Ordinance No. 2021-22 Amending Town Code Title XV, Chapter 156 Development Standards, a public record was made by Nathan Burnham, and seconded by Thomas Holm. All voted in favor. Motion was passed.

CONSIDER FIRST READING BY TITLE ONLY, ORDINANCE 2021-22 AMENDING TOWN CODE TITLE XV CHAPTER 156 DEVELOPMENT STANDARDS

A motion by Nathan Burnham to read by title only Ordinance No. 2021-22 Amending Town Code Title XV, Chapter 156 Development Standards, as a first reading in the adoption process was made. There was a second from Donald Richter. All voted in favor. The motion stands.

Town Clerk Rosie White then read by title only Ordinance No. 2021-22 Amending Town Code Title XV, Chapter 156 Development Standards.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims.

COUNCIL COMMENTS

Alma Hammon asked if the vote for Mayor can be changed to an election of the citizens rather than an appointment by the Town Council and what the process would be to change to that type of election process.

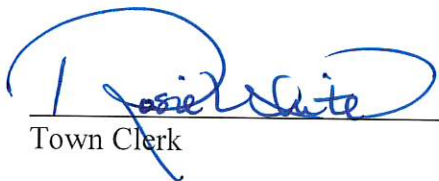
Staff was directed to research that process and present at a future Council meeting.

Meeting adjourned at 8:23 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 15th day of November 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 15th day of November 2021.


Town Clerk

