

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, AUGUST 16, 2021, AT 25 SOUTH CENTRAL STREET, COLORADO CITY, ARIZONA

Meeting was called to order at 6:03 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred and Councilmembers Alma Hammon, Joanne Shapley, Donald Richter, Thomas Holm, Jeffery Jessop, and Nathan Burnham.

MINUTES

The minutes of the July 12, 2021 meeting and executive session were presented. There were several grammar corrections noted.

Motion was made by Nathan Burnham to approve the corrected minutes of the July 12, 2021 regular meeting and executive session. There was a second from Jeffery Jessop, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

Darlene Stubbs reported on the Airport Fly-in. She thanked the various departments for their support and mentioned some improvements that she would like to see made at the airport for future events.

MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, SEPTEMBER 13, 2021 AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.

Alma Hammon made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, SEPTEMBER 13, 2021, at 5:30 p.m. MDT in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Joanne Shapley and passed unanimously.

PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS

None

DEPARTMENT REPORTS

Airport

Airport manager Ladell Bistline Jr. said the Fly-in held on June 19 was successful. Approximately 1200 people showed up for the event. An estimated 170 people were given rides on three aircraft. There were 160 operations that day. The weather was somewhat hot and choppy.

Ladell said they are continuing work on the fencing project. Bids will be opening on August 25th, and ADOT has agreed to provide funding for Phase 2 which is greatly appreciated. Federal funding will be stored up to go toward the future taxiways.

Building

Building Official Andrew Barlow stated that not many permits have been given this month. Some are working through several zoning issues, and there are a few in the works.

Andrew said he will be attending the Arizona Housing Forum in Tucson this next month. Following a question from the Council, Andrew noted that he works for both the Town of Colorado City and Mohave County Building Department. He works for both entities independently and is paid by the hour. There was some discussion about the Town's and County's relationship between the two building departments.

Marshal

Chief Marshal Robb Radley reported that the Marshals Dept. is gearing up for some software updates.

He stated that he was happy to report that there had been an arrest made for several burglary crimes recently committed.

Public Works

Public Works Director John Barlow reported there was a lot of cleanup work done after the storm on June 30th. The crews have been busy with repairing significant damage due to this storm.

John reported that the first layer of chip seal has been replaced on Utah Avenue where they dug for the school project. A 4-way stop has been put in place at the corner of Utah Avenue and Carling Street. Sidewalk buckle repairs are in progress. John stated that they are getting the numbers together for the Garden Avenue flood control project.

John noted that the Landfill is doing well financially and operations are ongoing.

Utilities

Utility Operations Manager Weston Barlow reported the new filter media for the water plant has been received. The media will be installed in the next couple of weeks. The council thanked Weston for the pictures of the refurbishment that is ongoing at the water plant.

Weston said that some large diameter PVC pipe has been ordered for manhole chimneys in the sewer system.

Administration

Town Manager Vance Barlow reported that during the last month he attended both the Arizona City/County Managers Assoc. and Government Finance Officers of Arizona conferences in Tucson.

He also reported that a lot of time was spent on the year-end financial work as well as the financial audit. He reported that the financial audit field work was completed the week of August 9th.

He reported that he has received a request for the establishment of a Dark Skies code. There was some discussion on this by the council members. A draft will be presented at some point in the future.

He said he has met with a promoter that is pushing for some development concepts around the airport. There was a short discussion and some questions about zoning in the area. We will wait for more formal proposals.

He stated that a lot of time is spent dealing with planning and zoning questions and meeting with developers, etc. We are still working on completing the set up for the land use modules of the City Inspect software.

CONSIDER UPDATE ON MERIT PAY SCALES FOR POLICE OFFICERS

Chief Marshal Robb Radley presented some modification to the merit pay scale for police officers with a request that the modifications be made effective July 1, 2021. He noted that the modifications keep the basic rates but more clearly define the progress within each position. The proposal was discussed in detail.

There was a motion from Nathan Burnham with a second from Alma Hammon to update the merit pay scale for police officers as presented. All voted in favor.

DISCUSSION ON ATV/ MOTORCYCLE ROUTES & LAWS

Chief Marshal Robb Radley presented a concept for establishing some specific ATV routes in the Town. He noted that he has been working with the School Resource Officer and various groups to receive input, and he presented the council with some proposed routes. The Council expressed a favorable view of the concept.

After extensive discussion and questions from the council members, Chief Radley was directed to put together a formal proposal to be considered at a future council meeting, possibly in October or November.

CONSIDER PURCHASE OF EQUIPMENT FOR PUBLIC WORKS

Town Manager Vance Barlow stated that during the budget discussions, the need for Public Works to acquire a new skid steer and mini excavator were discussed and funding was allocated in the budget for the first year of debt service.

The staff have received pricing from Wheeler Machinery for both a mini ex and a skid steer as presented below. Both units are based on state contract pricing:

Mini ex	\$69,900
Skid Steer	\$62,000

The pricing quotes include an option for an operating lease with Wheeler Machinery. However, other financing options were being considered if the authorization to purchase is granted.

Discussion was held, and it was recommended that the Town not enter into an operating lease.

There was a motion made by Thomas Holm to authorize the staff to place the order for a mini excavator and skid steer from Wheeler Machinery and negotiate financing in the best interest of the town. The motion was seconded by Alma Hammon, and all were in favor.

CONSIDER COUNCIL PROCEDURE GUIDELINE

Town Manager Vance Barlow noted that at the May council meeting, the Council directed staff to develop a more formal method for the council members and/or public to have items placed on the Town Council agenda. He reported that staff had reached out to several other cities and

towns of similar size for information on procedures. He presented for Council consideration a proposed form as well as some proposed rules of procedure. The Council discussed the proposed form and procedures with several proposed changes to the form. Mayor Allred recommended that the Council adopt only the form for now and adopt some more specific procedures later.

A motion was made by Jeffrey Jessop and seconded by Nathan Burnham to approve the form as amended. All voted in favor.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims.

Motion was made by Nathan Burnham to pay the due claims as they become due and as funds become available. It was seconded by Donald Richter, and all voted in favor.

COUNCIL COMMENTS

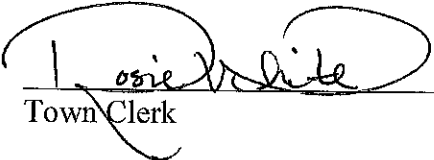
Council members asked about surplus equipment at the Public Works yard. Vance explained that some of it is scrap or no longer needed, and we are planning to have it auctioned and/or disposed of according to legally required procedures. He explained that most of the equipment is still in use on a seasonal basis or used as backup when needed.

Meeting adjourned at 8:00 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 16th day of August 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 13th day of September 2021.


Town Clerk

