

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL
MEETING HELD MONDAY, JULY 12, 2021, AT 25 SOUTH CENTRAL STREET,
COLORADO CITY, ARIZONA**

Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred and Councilmembers Alma Hammon, Joanne Shapley, Donald Richter, Thomas Holm, and Jeffery Jessop. Nathan Burnham asked to be excused.

MINUTES

The minutes of the June 14, 2021 meeting and executive session were presented, with no corrections noted.

Motion was made by Donald Richter to approve the minutes of the June 14, 2021 regular meeting and executive session. There was a second from Jeffery Jessop, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

None.

MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, AUGUST 16, 2021 AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.

Alma Hammon made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, August 16, 2021, at 5:30 p.m. MDT in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Joanne Shapley and passed unanimously.

PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS

None

BUDGET HEARING FOR THE 2021-22 FISCAL YEAR

Mayor Allred opened the budget hearing at 6:06 p.m.

Mayor Allred requested that the Town Manager Vance Barlow report on any changes from the tentative budget to the final proposed budget.

Vance Barlow reported that the tentative budget and notice of budget hearing were published in the Kingman Daily Miner per ARS §39-204 and have been posted on the Towns website and available in the Clerk's Office for public review since the tentative budget was approved on June 14, 2021.

Vance stated that considerable changes have been made from the tentative budget to the final budget. The primary changes were created by an offer of a \$1.4 million grant from ADOT for wildlife fencing at the Colorado City Municipal Airport and some additional restrictions in the ARPA funds as the final interim rules were released after the tentative budget was adopted.

The changes from the tentative to final proposed budget were presented as follows:

Moved the ARPA funding (originally estimated for FY22 at \$576,971) from general revenues into special funds revenues (final allocation for FY22 \$807,564) and then moved a portion of ARPA (\$191,870 based on a formula from Treasury) back into general fund revenues. The balance of the ARPA funds will be tracked in a special fund with specific projects as detailed in the budget document.

Arizona DOT Aeronautics division has tentatively offered an additional 1.4-million-dollar grant to complete the wildlife fencing around the Colorado City Municipal Airport. This comes with a 10% matching requirement which will be \$140,000. It was noted that this is a critical project as the wildlife fencing will have to be completed prior to the FAA extending funding options for the much-needed taxiways. The grant match was moved from the Airport operating budget to a separate line item in the budget.

It was also noted that we are planning an additional \$100,000 to fund balance drawdown which will leave approximately \$400,000 fund balance which is still acceptable. There were also some significant changes to estimates from FAA and Rural Development grants to accommodate the increased ADOT grant.

The changes to the operating budgets of the various departments were presented as follows:

Department	Amount	Reason
Administration	-9797	Misc. cuts to balance budget after adding \$30,000 for community engagement
Building	-3,000	Misc. cuts to balance budget
Police	-3000	Misc. cuts to balance budget
E. Dispatch	-74,555	Move Motorola Lease payment to separate line item & few minor cuts to balance budget
Parks	+5,000	Purchase of lawn mower
Streets & Roads	-49,980	Significant cuts to balance budget, mostly to equipment purchases.
Airport	-85,000	Move grant match to separate line item & few minor cuts to balance budget

It was noted that the total budget amount of the proposed final budget has not changed from the tentative budget.

There were no public comments.

Public Hearing was closed at 6:14 p.m.

CONSIDER RESOLUTION ADOPTING FINAL BUDGET FOR 2021-22 FISCAL YEAR

There was some discussion, and the question was asked if the city receives any funding from property taxes. The reply was that the Town does have the authority to levy property taxes, but at the present time the Town does not assess any property tax. It was noted that it is quite a process to put a property tax in place and would require approval of the citizens through an election process. It was also noted that any Town assessed property tax would also be on top of the taxes which are already in place.

At the request of the Council, Town Manager Vance Barlow reviewed where the Town's funding comes from, and he stated that most of the Town's funding comes from state and local sales taxes as well as the urban revenue sharing funds.

There was a motion from Alma Hammon with a second from Donald Richter to adopt Resolution 2021-13 adopting the final budget and salary actions for fiscal year 2021-2022. There was unanimous approval.

DEPARTMENT REPORTS

Airport

Airport Manager Ladell Bistline Jr. reported that they had about 700 operations, much higher than normal due to the Fly-In on June 19th.

Regarding the Land Acquisition, he said they have everything closed out except some grant paperwork and the recording of the parcels on the county GIS site.

He said that the re-bidding of the fencing project will not happen for a few months. ADOT came through at the ACIP meeting and offered to go ahead with phase 2 of the fencing project, so we are now going to complete the construction portion of fencing phase 1 and 2 as a combined construction project. We will have to wait until December or so to bid the project out.

Ladell reported that they have been busy with other projects and maintenance items. They had an ACIP meeting on June 23rd. Many other maintenance items were completed around the airfield like cleaning, mowing, etc. in preparation for the Fly-In event.

Building

Building Official Andrew Barlow stated that there have been 71 permits issued thus far for 2021, 31 in Colorado City, and 40 in Hildale. He reported that the Plus One Company in Hildale is planning to build a 50,000 sq. ft office building addition to the old Phaze office building.

Andrew took a one-week class and a test for commercial and residential mechanical inspector.

He stated that on July 7th, the newly adopted 2018 codes went into effect for the unincorporated areas of Mohave County. The Utah Legislature adopts the codes for their entire state. They are currently on the 2018 IBC and 2015 IRC. Andy said he has been going over the new codes in anticipation of presenting them to the Council for adoption in Colorado City. He stated he will be working with Vance to make sure we are following the state procedures for public notifications and meetings.

On the CDBG grants Andrew noted that the Town will need to go through another public participation process for 2022 in order to apply for an RA grant. He also noted that he was planning to attend the Arizona Housing Forum in Tucson this next month.

Marshal

Chief Marshal Robb Radley stated that Corporal Horsley successfully completed the Drug Recognition Expert (DRE) certification training ranking #1 in his class. He will serve as the department's expert on drug related DUIs and as a training officer for DUI and Horizontal Gaze Nystagmus (HGN) training.

He also reported that he, Sgt. Wilkinson, Corporal Horsley, Deputies Cox, B. Barlow and S. Barnard had completed the Arizona POST required General Instructor school. This allows the department to now get officers certified to instruct the required proficiency classes and to meet all POST requirements for certification.

The accreditation process for the department has begun and will continue over the course of the next 18-24 months.

We have received the equipment to certify the radars in our vehicles with the grant funding from the Arizona Governor's Office of Highway Safety.

Chief Radley reported that the five dispatcher candidates had successfully completed the Western Law Enforcement Academy (WALETA) Dispatch Academy. He reported that Dianne Hammon graduated with the highest scores in the history of the class and gave an excellent valedictorian speech.

He also noted that the AC units are up and running in the DATA room protecting our servers, and we will be adding more equipment to dispatch as we adopt Spillman.

Public Works

Public Works Director John Barlow reported there was a lot of cleanup work done after the storm on June 29th. He said they had completed the chip seal projects that were in process. He noted that getting oil has been a challenge but the supplier in Fredonia had provided another 40 ton to complete the projects.

Utilities

Utility Operations Manager Weston Barlow reported that the new well project is coming along with well #4 being near completion. He also gave an update on the water treatment plant remediation and media replacement. There was considerable discussion on this project and the need to do more regular inspections.

Administration

Town Manager Vance Barlow reported that during the last month he has spent a considerable amount of time on budget related issues. He noted that when guidance for the ARPA funds came out, it changed what we were planning to do with some of the funds.

He also gave a brief update on the storm event of June 29th noting that most of the streets fared well with some side erosion. He reported the flood mitigation efforts of the past few years were tested by the storm and for the most part worked well but there was some damage on the Hildale side that the crews have been repairing.

He also reported that staff have been working on the yearend closing for FY21 and are now working on the FY21 financial audit.

CONSIDER ZONING MAP AMENDMENT PARCEL 404-53-198 FROM RE-1A RESIDENTIAL-ESTATE/ONE ACRE TO R1-20 SINGLE FAMILY RESIDENTIAL

Town Manager Vance Barlow presented a request from Nolan Jessop for a zoning map amendment for Parcel 404-53-198 from RE-1A Residential-Estate/One Acre to R1-20 Single Family Residential. This property is located on the corner of Oak Street and University Avenue.

He reported that this proposal was considered at the July 6, 2021 Planning Commission meeting, and the Planning Commission had unanimously recommended the proposed amendment.

Staff is recommending conditional approval that the lot split with utilities, etc. be completed and recorded within a set time, such as 12 months, or the zoning reverts back to RE-1A Residential.

There was a motion from Thomas Holm to adopt Ordinance 2021-13 conditionally approving the proposed amendment to the zoning map of the Town of Colorado City of Parcel 404-53-270 from RE-1A Residential-Estate/One Acre to R1-20 Single Family Residential. It was seconded by Alma Hammon.

Roll Call Vote:

Alma Hammon	Y
Joanne Shapley	Y
Joseph Allred	N
Donald Richter	Y
Thomas Holm	Y
Jeffery Jessop	N

With four “yes” votes and two “no” votes, the motion passed.

RATIFY APPLICATION FOR FAA GRANT FOR ARPA FUNDS FOR AIRPORT USE

Airport Manager LaDell Bistline Jr. reported that on June 24, 2021 the FAA notified the Town that funds of \$22,000 were available to the Colorado City Municipal Airport from the American Rescue Plan Act 2021, through a grant to be administered by the FAA. LaDell said he signed the application and was presenting it for Council ratification.

Motion was made by Alma Hammon with a second by Joanne Shapley to ratify the application to FAA for ARPA funds for the Colorado City Municipal Airport in the amount of \$22,000. There was unanimous approval.

CONSIDER BLM LEASE ON ANASAZI CORN GROWERS SITE

Town Manager Vance Barlow reported that the Town was notified by the Bureau of Land Management (BLM) that the lease on the Anasazi Corn Growers site expired June 26, 2021 and that the BLM needed to know if the Town was interested in renewing the lease and developing the site.

Vance reported the prior lease and Plan of Development was done in the mid 90's, and he has been able to locate very little history on it. He said he was able to locate an Arizona State Parks grant application that was submitted in 1996 (apparently unfunded) for \$150,900 to go with Town match of \$187,600 for a total project cost of \$337,890 in 1996 dollars.

Vance also noted that the BLM has sent a copy of the Recreation Public Purposed Act which details the requirements for developing such sites, etc. and presented the key requirements and commitments to the Council.

Discussion was held on this item and whether there would be any advantage to the Town in pursuing this or if we should let it go back to the BLM. The consensus was that there was no real benefit to the Town to justify the expense.

There was a motion made by Thomas Holm to not renew the BLM Lease on The Anasazi Corn Growers Site. This motion was seconded by Alma Hammon, and all were in favor.

CONSIDER ADOPTION OF NATURAL GAS TARIFF

Town Manager Vance Barlow reminded the Council that at the May 10, 2021 meeting, the Town Council authorized posting a notice of intent to adopt a natural gas tariff for the Town of Colorado City. He reported that the notices have been posted and published.

Vance stated that the proposed tariff for natural gas in the Town of Colorado City is presented here for consideration and possible adoption noting that we do not have the exact timeline for providing natural gas to the Town of Colorado City but the process is in motion and we need to have the rates established prior to the approval to deliver the commodity.

A motion was made by Donald Richter and seconded by Jeffrey Jessop to adopt Resolution 2021-14 adopting the General Service-Rate Schedule GS-! for the service of natural gas. All voted approval.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims. We are at 100% of the fiscal year.

Motion was made by Joanne Shapley to pay the due claims as they become due and as funds become available. It was seconded by Alma Hammon, and all voted in favor.

COUNCIL COMMENTS


None

Meeting adjourned at 7:58 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 12th day of July 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 16th day of August 2021.


Town Clerk

