

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL
MEETING HELD MONDAY, MAY 10, 2021, AT 25 SOUTH CENTRAL STREET,
COLORADO CITY, ARIZONA**

Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred and Councilmembers Alma Hammon, Joanne Shapley, Donald Richter, Thomas Holm, and Jeffery Jessop. Nathan Burnham entered the meeting at 7:05 pm.

MINUTES

The minutes of the April 12, 2021 meeting were presented, with no corrections noted.

Motion was made by Donald Richter to approve the minutes of the April 12, 2021 regular meeting and executive session. There was a second from Joanne Shapley, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

Councilman Holm stated that he had some issues to discuss about the murky water that the citizens have been getting, and what we can do to improve it. It was decided to have this discussion with Utility Operations Manager Weston Barlow when he gave his department report.

MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, JUNE 14, 2021 AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.

Alma Hammon made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, June 14, 2021, at 5:30 p.m. MDT in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Jeffery Jessop and passed unanimously.

PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS

None

DEPARTMENT REPORTS

Police Department/ Dispatch

Police Chief Robb Radley reported that he and Sgt. Wilkinson had spent some time in Phoenix meeting with different state officials concerning grant funding and becoming accredited. He explained that to become an accredited department, every aspect of the department is reviewed extensively. He said we have started the process (which takes about two years), and in answer to the question of how much it will cost, he explained that our initial cost is covered by grants, but in the future it will cost to maintain the accreditation.

Robb reported that the new dispatchers are progressing nicely, and some are now working at the consoles.

He mentioned that there was some discussion going on at the state level about Mohave County's police services for Centennial Park, and how the residents could get better coverage. He said there was a meeting scheduled with Mohave County, and he would go to that meeting with data to show how much our police department covers for Mohave County. Most of the reason we have covered for them is due to the distances involved and the shortage of officers in the County. It was voiced that the County should help cover the expense when we cover their calls.

Public Works

Public Works Director John T. Barlow reported that they are ready to start the chip seal project at the Pioneer Trailer Park. He said the owner of the company that has been supplying us with oil every year was badly injured, and they will not be able to fill our order. They will give us what they have on hand, and then they are shutting their plant down. Our current supplier is in Fredonia, and we are looking at another supplier in northern Utah, likely at increased cost to us.

On the Landfill, John reported that we have received two loads of eighteen dumpsters, and they are all in use. He said we have been fixing and repainting some of our older dumpsters in an effort to improve appearances. He reported that we have filled the scale house position with the hiring of Shantelle Jessop, who will be starting on the 17th of May.

Utilities

Utility Operations Manager Weston Barlow reported that the well replacement project is underway. He said that well #22 caved in on their bit and it took a couple days to get it out. He said he is working on the aerators, and the ponds are going through the spring turnover.

There was discussion held on the problem of the brown water being piped to the citizens, and Councilmember Holm stated that he has had many individuals contact him about their concern that something should be done to remedy it. It was explained that sediment builds up in the pipes over time, and any unusual flow or turbulence will disturb it and cause it to mix with the water. The shallow wells we are pumping have a higher iron content than the deeper wells, but we have to mix the two sources in order to bring the radium content found in the water in the deeper wells down to a level that is acceptable to the regulations. It was explained that all the wells we are using go through the water treatment plant. We are in the process of repairing the plant and replacing the filter media, which should help the color of the water. We are also in need of repairing the flow control valves. It was noted that iron is not a regulated contaminant.

Councilmember Holm said we should treat this as an emergency and focus on getting it fixed. He was told that there will be a Utility Board meeting on Wednesday, and anyone is invited to come and discuss their concerns. Vance noted that staff can write up a summary of this discussion and have it presented to the Utility Board. The Mayor expressed that it would be good for the Council to take a field trip to the treatment facility and see for themselves how it works.

Administration

Town Manager Vance Barlow reported that during the last month he has spent a lot of time on budget related issues. He is also following the movements of the AZ legislature as there are

currently proposals being pushed that will change the income tax structure in Arizona in a way that is detrimental to the municipalities.

Vance said that the ceremony to receive the land patent from the Department of the Interior BLM was rescheduled from April 29 to May 19, 2021.

The Town participated in a jobs fair that was sponsored by the Uzona Chamber of Commerce at the end of April. The Town was represented by the Marshals Department and Streets and Roads.

Vance said he has spent some time in meeting and dealing with water and infrastructure development and funding. The Town was approved for WIFA funding, and the well replacement projects are in progress. The Town also facilitated purchasing a new roll-off truck for the landfill operations.

He also has spent a lot of time with planning and zoning issues and meeting with developers. We are still working on getting the land use modules of CityInspect up and running.

CONSIDER ZONING MAP AMENDMENT PARCEL 404-53-580 FROM RE-1A RESIDENTIAL-ESTATE/ONE ACRE TO R1-20 SINGLE FAMILY RESIDENTIAL

Town Manager Vance Barlow stated that Gary Ivory has applied for a zoning map amendment for parcel 404-53-580 located on the corner of Central Street and Cherry Avenue. Gary desires to split the lot into two half acre lots - one for himself and one for his brother.

This proposal was considered at the May 3, 2021 Planning Commission meeting. After discussion on the type of development and the location, the Planning Commission had unanimously recommended the proposed amendment.

Staff is recommending conditional approval provided that the lot split with utilities, etc. be completed and recorded within a set time, such as 12 months, or the zoning would revert back to RE-1A Residential.

Vance stated that the applicant is willing to lower the utilities and bear the costs. It will require an easement across the first lot, and it was pointed out that you cannot build a permanent structure on an easement.

There was a motion from Thomas Holm with a second from Nathan Burnham to adopt Ordinance 2021-09 approving the proposed amendment to the zoning map of the Town of Colorado City of Parcel 404-53-580 from RE-1A Residential-Estate/One Acre to R1-20 Single Family Residential.

Roll Call Vote

Alma Hammon	Y
Joanne Shapley	Y
Nathan Burnham	Y
Joseph Allred	N
Donald Richter	Y
Thomas Holm	Y
Jeffery Jessop	N

With two 'no' votes and five 'yes' votes, the motion carried.

CONSIDER RESOLUTION ENTERING INTO FLOOD CONTROL IGA WITH MOHAVE COUNTY

Town Manager Vance Barlow presented the proposed Flood Control IGA with Mohave County. He stated that this is an annual process to obtain the Town's share of the funds collected by the Mohave County Flood Control District for use in flood control projects. The IGA will provide the Town with \$18,776. With this funding there will be \$65,255.63 in the flood control fund.

The IGA identifies that the funds will be used for extending curb and drainage controls on Garden Avenue from Central Street east to Hildale Street. This project is critical to controlling the erosion that occurs on the street during heavy rainstorms which brings mud and debris onto Central Street creating a traffic hazard.

The Flood Control fund was not expended last year as the Town wanted to have enough funding to complete this project. Based on the historic cost of projects, it is estimated that the complete project for curb and water ways will be approximately \$60,000. We are planning to do the curb project on the south side of Garden Avenue from Hildale Street to Central Street this season and will plan on doing the chip seal in the fall of this season or in the spring of 2022.

Historically, the flood control funding has been used for engineering and materials such as concrete and/or asphalt, with the Town contributing the dirt work, road-base, grading, etc., to get the projects completed.

The proposed IGA has being reviewed by the Town Attorney with no issues.

Motion was made by Alma Hammon with a second from Nathan Burnham to adopt Resolution 2021-09 authorizing the Mayor to execute the Flood Control IGA with Mohave County Flood Control District. All voted in favor.

CONSIDER ACCEPTANCE OF FINANCING FROM WATER INFRASTRUCTURE FINANCE AUTHORITY (WIFA) OF ARIZONA FOR WELLS 4 & 22 REHABILITATION

Town Manager Vance Barlow explained that on February 16, 2021 the Town Council authorized the staff to apply for financing from the Water Infrastructure Finance Authority (WIFA) of Arizona for Wells 4 & 22 Rehabilitation.

On April 28, WIFA approved the financing in the amount of \$460,000 with forgivable principal in the amount of \$212,500 and the remaining \$247,500 to be amortized over 20 years. The loan will be paid with water sales revenues.

The loan documents are currently being reviewed by the Town's legal counsel, and we expect them to be approve without concerns.

There was a motion from Nathan Burnham with a second from Donald Richter to approve the financing from the Water Infrastructure Finance Authority (WIFA) of Arizona for Wells 4 & 22 Rehabilitation in the amount of \$460,000 and authorize the staff to sign the necessary documents. There was unanimous approval.

CONSIDER INTERGOVERNMENTAL AGREEMENT WITH MOHAVE COUNTY AGENCIES FOR ARIZONA DEPARTMENT OF ADMINISTRATION, GRANTS, AND FEDERAL RESOURCES (ADOA-GFR) ARIZONA 911 PROGRAM

Chief Radley presented for Council consideration an IGA with the other municipalities in Mohave County and the Mohave County Sheriff's Office to administer the funds received by Mohave County under the ADOA-GFR Arizona 911 Grant Program for maintenance and operation of all PSAPs in Mohave County.

The State 911 office has requested that Colorado City join in the IGA with the other agencies in Mohave County, and after careful consideration the staff reached out to the other agencies and began the process of updating the IGA to include the Town. The Town's rotation to administer the IGA will be in years 2027-28.

This IGA has been reviewed by the Town's legal counsel, and they have given their approval.

There was some discussion, and Robb explained that we will share the workload by taking our turn in maintaining the system. He said that we will be the beneficiary, and there is no cost to us except staff time, and that is reimbursed. He said we should see an uptick in calls.

Motion was made by Donald Richter with a second from Thomas Holm to approve the Intergovernmental Agreement with Mohave County Agencies for Arizona Department of Administration, Grants and Federal Resources (ADOA-GFR) Arizona 911 Grant Program. All voted in favor.

RATIFY FINANCING WITH PACCAR FINANCIAL FOR ASLC ROLL-OFF TRUCK

Town Manager Vance Barlow reported that the Board of Directors of the Arizona Strip Landfill Corporation (ASLC) authorized the staff to proceed with purchasing & financing a new roll-off truck to use in the landfill operations. Due to some cash flow issues and a temporary reduction in revenues for the last few years the Landfill Corporation was unable to secure financing.

As the Town is the majority holder in the ASLC, the decision was made to proceed with the purchase and financing in the name of the Town as the truck was critical to the ongoing operations of the Landfill. The Town was approved for a municipal lease by PACCAR Financial.

The 2005 KW roll-off truck has suffered from a multitude of mechanical issues and needs to have some time in the shop and then is to be used as a backup truck. It had a turbo failure on May 6 which put it out of commission for several days, so the decision was made to pick up the new roll-off and get it into operation prior to the Town Council meeting.

The truck will be paid for with funds from the Arizona Strip Landfill Corporation operations.

Thomas Holm made a motion and Jeffery Jessop seconded it to ratify the financing with PACCAR Financial for a 2021 Peterbilt roll-off truck. All voted approval.

DISCUSSION ON POSSIBLE TOWN LOBBY/OFFICE REMODEL

Town Manager Vance Barlow reported that the Town staff have long desired to remodel the Town Office lobby to make it more inviting to the public, but we have not had sufficient funding available to do so. With the Cares Act funding this year, the staff members feel that now would be a good

time to address this critical safety need.

He presented some concept drawings and stated that the remodel is proposed in four distinct parts:

1. Redo the lobby, installing a wall with service windows about midway of the lobby area and removing the interior glass door and windows. This also includes removing the interior walls of the office area on the west side of the area behind the service counter. This would have the effect of making the stairwell area part of the public access lobby and would also create more usable staff workspace inside the secure area.
2. Remodel the “breakroom” in the dispatch center, converting the “quiet room” into a restroom that is accessed from the foyer of the dispatch center, and then remodel the “breakroom” into a functional kitchen and break/lunchroom for the dispatch and administrative staff. We would then convert the small kitchen/break room on the south side of the administration area into a small office.
3. Add a secure courtyard on the southeast area of the dispatch center. This would provide greater security to the dispatch center as well as an area where staff could eat lunch or meet outdoors if they desired.
4. Remove a wall in the multipurpose room in the basement of the dispatch center. This would make the multipurpose room a bit larger and facilitate access into the large storage room.

Vance explained that this item is presented for discussion and direction from the Council. If the Council is supportive of the concept, then the costs will be incorporated into the upcoming budget, and the staff would proceed with construction drawings and move forward with the project. He anticipates a budget for this remodel project of approximately \$150,000.

There was some discussion, and the Council expressed themselves as being in favor.

Motion was made by Jeffery Jessop with a second from Thomas Holm to approve the remodel proposal and direct staff to proceed with the process. There was unanimous approval.

CONSIDER HEALTH INSURANCE RENEWAL OPTIONS

Town Clerk Rosie White stated that we received insurance quotes from several different companies, but they were not competitive in any way with what we have. One of the options that we had our agent quote was a PPO Plan with Co-pays. The PPO plan with the copay is a little more expensive and employees could “buy up” to this plan if they preferred it over the HSA coverage. With the PPO option there are copays for many services and then the insurance covers the coinsurance amounts. However, an employee will forfeit their HSA option as the IRS will not allow them to pay that coinsurance or copay pretax.

National General is our current insurance company, and their initial quote had a 6.69% increase. After working with the underwriters, they sent us a revised renewal with an increase of 0.6%. They also quoted the PPO plan as stated above. There is one other quote from EMI which seemed to be somewhat competitive but in order to get the competitive premium, the deductible will increase to \$4,000 instead of the \$3,500 we would have with National General. In order to renew with the 0.6%, National General is requesting the renewal be completed by May 21st. As the only

other quote would increase the deductible to the employee, staff is recommending the renewal with National General keeping the current HSA plan.

Guardian gave us a 2-year rate guarantee last year so we did not shop out the dental/vision/life this year. We will need to do that again in 2022.

There was a motion from Thomas Holm with a second from Joanne Shapley to renew with option 1) National General/Allied Benefits for medical insurance coverage and remain with Guardian for Dental/Vision/Life. All voted in favor.

NOTICE OF INTENT TO ADOPT NATURAL GAS TARIFF

Town Manager Vance Barlow reported that the Town is preparing to be able to provide natural gas to the metered gas customers of the Town in the near future and the rates will need to be adopted prior to providing the commodity.

Arizona State Statutes require the Town to give a 60-day notice prior to adopting a new fee or increasing an existing fee. The proposed meeting for adopting the rates will be the July 12, 2021 meeting.

There was some discussion on wheeling and why Colorado City residents are charged a wheeling fee. It was pointed out that even though there is a small fee, the customer's bill is expected to drop 40%.

Motion was made by Jeffery Jessop with a second from Nathan Burnham to approve posting the notice of intent to adopt a natural gas tariff for the Town of Colorado City. All voted in favor.

CONSIDER TUITION REIMBURSEMENT POLICY FOR THE TOWN OF COLORADO CITY

Town Manager Vance Barlow stated that staff has been working on a formal policy proposal for tuition reimbursement for the employees of the Town who desire to continue their education. He presented a proposed policy that was patterned after a policy that the city of Flagstaff provides for their employees.

Vance explained that If the Council feels to approve this policy, it will have a budgetary impact that will vary based on the amount of use. An estimated amount would need to be incorporated into the budget. The policy would have an upper cap which would be equivalent to the Dixie State University resident rates, which is currently \$2,340 per semester for a full-time undergraduate student.

There was discussion on the policy and how it would be implemented and what options the Town had to recover the cost if individuals come and use the program and then quit working for the Town. It was noted that those provisions were in the policy.

The consensus was to have the program be administered through Human Resources.

There was a motion from Thomas Holm with a second from Nathan Burnham to approve the Tuition Reimbursement Policy for the Town of Colorado City. All voted approval.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims. We are at 83% of the fiscal year.

Motion was made by Nathan Burnham to pay the due claims as they become due and as funds become available. It was seconded by Joanne Shapley, and all voted in favor.

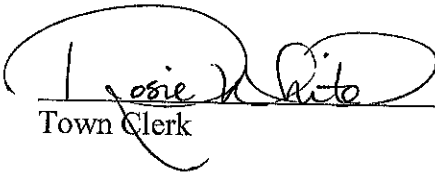
There was some discussion held about the procedure to be used for Councilmembers to add new items to the future meeting agendas, and if the City Council members should have a say on what is on the next agenda. It was suggested that we add a line item near Public Comments called Council Comments/Future Agenda Items, or something similar to that. Staff was directed to do some research and find out what may already be in the Town Code and/or policies that gives guidance on how items are to be placed on the agenda.

Meeting adjourned at 8:27 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 10th day of May 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14th day of June 2021.


Town Clerk

