

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, JULY 13, 2020, AT 25 SOUTH CENTRAL STREET, COLORADO CITY, ARIZONA

Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred and Council Members Alma Hammon, Ralph Johnson, Donald Richter, Joanne Shapley, and Jeffery Jessop. Vice Mayor Anthus Barlow entered the meeting at 6:03 pm.

MINUTES

The minutes of the June 1, 2020 special session, June 15, 2020 regular meeting, and June 24, 2020 special session were presented with a minor correction noted. The minutes of the June 15, 2020 executive session were also presented.

Motion was made by Alma Hammon to approve the corrected minutes of the June 1 session, June 15 regular and executive sessions, and the June 24, 2020 session. There was a second from Joanne Shapley, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

None

MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, AUGUST 10, 2020, AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.

Anthus Barlow made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, August 10, 2020, at 5:30 p.m. MDT in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Ralph Johnson and passed unanimously.

PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS

None

BUDGET HEARING FOR THE 2020-21 FISCAL YEAR

Mayor Allred opened the budget hearing at 6:05 pm.

Town Manager Vance Barlow explained that the tentative budget and notice of budget hearing has been published in the Kingman Daily Miner for public review. Vance reviewed the proposed changes and there was some discussion.

There was no public comment and the budget hearing closed at 6:11 pm.

CONSIDER RESOLUTION ADOPTING FINAL BUDGET FOR 2020-21 FISCAL YEAR

Vance explained that the tentative budget was adopted on June 15, 2020 by the Town Council.

There was a motion from Anthus Barlow with a second from Jeffery Jessop to adopt Resolution 2020-12 adopting the final budget and salary actions for fiscal year 2020-2021. There was unanimous approval.

DEPARTMENT REPORTS

Building Department

Building Official Andrew Barlow reported the CityInspect software is now running in Hildale and Colorado City. Applications, department reviews, and inspection requests are all done online through the program. We are issuing about two permits a week, between Colorado City and Hildale. Andrew said he is going through the planning and zoning module, and we will be able to track the land use permitting and ROW permits.

Andrew reported that the CDBG projects are well under way with the contractors. He said the work is going well, and the West project will be ready for asphalt in a week and the East project within 2 or 3 weeks.

Dispatch

Dispatch Manager Warren Darger reported he is working through the Text to 911 implementation process. He reported that he has met with the Motorola sales reps regarding their Spillman CAD system and our radio system. Warren said our current CAD system is 5 years old and we are looking to upgrade as funding becomes available. Warren said he continues to be busy with addressing needs.

Police Department

Police Chief Robb Radley reported that the Police facility is completed to the point that an official opening may be conducted. We had a visit from Congressman Paul Gosar who discussed local issues regarding land and water. Robb said another candidate, Anne Marie Ward will be holding a meeting tomorrow. Robb reported that we have added a reserve deputy named Renee Kinyon. She will begin the field training program as she works on her Arizona certification.

Robb reported on the inadequacies of our current CAD program and said that Spillman is a much more superior system. He said he is asking the state of Arizona to fund this completely, as the state has not funded any updates in recent years. Robb said he expects it will cost about \$282,000.00 to update the radio equipment in Dispatch, and \$262,000.00 for the Spillman software. He said Motorola handles the radio system for both states, and it will cost about \$12,000 every two years to maintain the system. He said Alert has not met their contract, and we will be asking for some kind of refund.

Robb said they hope to have all the new deputies certified in AZ next month. He said he is working on a social media awareness for ATV's and animal control issues to present to the Council soon.

Public Works

Public Works Director John Barlow reported that they have been operating the crusher plant as needed. With us making our own chip, the ongoing projects, and the trade agreements we are very busy with the plant.

He said we have removed the sub-base on Mohave Avenue west project, and the contractor has started the CDBG project. The crew has chipsealed both layers of Maxwell Parkway and finished the layer on Garden Ave. The dirt work is done on Barlow Street between Garden and Mohave, and we are planning to chip that block and also some area near the Cottonwood Elementary School soon. The chip seal project in the Pioneer trailer park is ready to start.

Last week we picked up a chip spreader in Hannibal, Missouri to replace the old one we have been using.

Administration

Town Manager Vance Barlow reported he has been finalizing the FY 21 budget and is still working on the ADEMA-FEMA grant funding which is required for the AZCARES (COVID-19 stimulus) funding. We are beginning the annual financial audit process with HintonBurdick CPAs. Most of the regular summer trainings have been canceled due to covid-19. He said the Planning Commission and staff are continuing a detailed review of the Land Division Ordinance. He also noted that the staff under the direction of Mayor Allred have begun a complete review of the Personnel Policies and will be bringing some recommended changes to the Council.

Vance said he is working on updating the IGAs with Hildale and incorporating some necessary changes in an effort to meet the requirements of the Arizona Municipal Risk Management Pool in order to qualify for re-entry into the pool next year.

CONSIDER FOLIO & INTERNET COST AGREEMENT WITH AMERICAN LEGAL PUBLISHING FOR TOWN OF COLORADO CITY CODE OF ORDINANCES

Town Manager Vance Barlow explained that American Legal Publishing has provided the printed version of the Town of Colorado City code of ordinances for many years, and they provide a service where they will host the code of ordinances on their website in a searchable format. He recommended that the Town have American Legal Publishing host the Towns ordinances on their website with the options of updating the printed books annually and the folio/internet quarterly at a cost of \$450.00 per year plus the cost of codification.

Motion from Alma Hammon with a second from Joanne Shapley to approve the Folio and Internet Cost Agreement for Code of Ordinances with American Legal Publishing. All voted approval.

CONSIDER COST SHARING AGREEMENT WITH WASHINGTON COUNTY SCHOOL DISTRICT & HILDALE CITY FOR UZONA AVENUE STREET IMPROVEMENTS

Vance explained that Washington County School District (WCSD) is planning to develop a large portion of the area between Utah Ave. and Uzona Ave. west of Carling St. into a tech center and some ball fields. WCSD initially proposed to put asphalt pavement on Carling St and half of a small section of Uzona that directly abutted their project. In reviewing the proposed project,

Hildale and Colorado City staff discussed the option of cost sharing to extend the pavement from Central St. to Hildale St. WCSD agreed to expand their engineering and bid the other parts as options depending on the cities' ability and agreeing to pay the difference. The project has gone out to bid and WCSD has provided a cost breakdown of the proposed areas on Uzona Avenue. Uzona Avenue has been broken down into four parts with the costs as follows:

- *Section 1.* Central Street to West Side of WCSD Property (Station 200+00): **\$62,846.00.** (municipalities responsible)
- *Section 2.* Area fronting the WCSD Property not being developed with this project (Station 200+00 to Station 206+78): **\$91,565.00.** (cost shared equally by WCSD & municipalities)
- *Section 3.* Area fronting the WCSD Property being developed with this project (Station 206+78 to Hildale Street): (Cost of improvements covered entirely by WCSD.)
- *Section 4.* Carling Street to Hildale Street: **\$82,088.00.** (municipalities responsible)

As explained in the letter from Alpha Engineering the total anticipated cost to the municipalities is \$190,716.50. At the July 1st Hildale City Council meeting the Hildale City Council tentatively agreed to the cost sharing to improve Uzona Avenue from Central Street to Hildale Street contingent upon Colorado City's agreement to participate in the cost sharing. (estimated cost to the Town of \$95,000 to \$100,000).

The agreement with WCSD would be with Hildale City and the Town would reimburse Hildale for Colorado City's share.

There are still some questions on the details of financing the project. Hildale is looking into some financing options for the project, and if successful, the Town would pay a proportionate share of the payment until paid. (estimated at \$20,000-\$25,000 per year based on a 5-year payback term but may be longer). Another option would be to borrow from the Colorado City Risk Management Fund with a payback into the fund.

John expressed the benefits this would bring to the community, and staff is recommending that the Town Council approve the project, as it would provide a good asphalt road and an all-weather alternate route from Central Street to Hildale Street.

There was a motion from Donald Richter with a second from Jeffery Jessop to approve the concept of the Cost Sharing Agreement with Washington County School District & Hildale City for Uzona Avenue Street Improvements with the proposed final agreements to be brought back to Council for approval prior to finalizing. There was unanimous approval.

CONSIDER APPOINTMENT TO THE ARIZONA STRIP LANDFILL CORPORATION BOARD OF DIRECTORS

Vance informed the Council that effective June 19, 2020 Public Works Director Dean Cooke quit working for the Town, and also resigned from the Arizona Strip Landfill Board. This has created a vacancy to be filled. There was some discussion, and the Council concluded to appoint John T. Barlow to fill this vacancy.

Motion was made by Anthus Barlow and seconded by Ralph Johnson to appoint John T. Barlow to the Arizona Strip Landfill Corporation Board of Directors, to serve at the pleasure of the Council. All voted approval.

AUTHORIZE DISPOSAL OF SURPLUS EQUIPMENT

Vance explained that the Town has several vehicles and old equipment that has become worn or no longer of sufficient value to the Town to justify the continued cost of maintenance and repairs to keep it in a usable condition. Staff is requesting permission to sell these vehicles and equipment on a public auction site as deemed in the best interest of the Town.

There was a motion made by Joanne Shapley with a second from Donald Richter to authorize the sale at public auction of surplus property, as determined by the Department Heads and approved by the Town Manager, and authorize Town staff to sign all necessary and convenient documents on behalf of the Town as a part of completing the process. There was unanimous approval.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims. 100% of the 2020 fiscal year has elapsed.

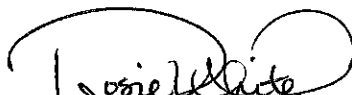
Motion was made by Alma Hammon to pay the due claims as they become due and as funds become available. It was seconded by Joanne Shapley, and all voted in favor.

Meeting adjourned at 7:35 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 13th Day of July 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11th day of August, 2020.


Town Clerk

