

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, MAY 11, 2020, AT 25 SOUTH CENTRAL STREET, COLORADO CITY, ARIZONA**

Due to COVID-19 restrictions the meeting was held via Zoom meeting. Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred.

Roll call showed present by remote: Mayor Joseph Allred, Vice-Mayor Anthus Barlow, and Council Members Alma Hammon, Ralph Johnson, Donald Richter, Joanne Shapley, and Jeffery Jessop.

Prayer was offered by Councilmember Ralph Johnson.

**MINUTES**

The minutes of the April 13, 2020 regular meeting were presented, and one correction was noted.

**Motion was made by Jeffery Jessop to approve the corrected minutes of the April 13, 2020 regular meeting. There was a second from Alma Hammon.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>

**MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, JUNE 15, 2020, AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.**

**Joanne Shapley made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, June 15, 2020, at 5:30 p.m. MDT in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Ralph Johnson.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>

## **PUBLIC COMMENT/INFORMATIONAL SUMMARIES**

None

## **PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS**

None

## **DEPARTMENT REPORTS**

### **Airport**

Airport Manager Ladell Bistline Jr. reported that the pavement maintenance project was finished except the permanent markings. They laid the leftover oil on the pavement around the hangars. Ladell said they plan to begin construction on the access road project in June.

### **Building**

Building Official Andrew Barlow reported that the Bee's Market project had slowed down due to COVID 19 and they had moved the completion date from this fall back to next March. He said he is now using the new software City Inspect for Colorado City, but it has not been launched yet for Hildale.

Andrew reported that they held the bid opening for the Mohave West CDBG project. He said the Mohave East project is about two weeks behind the Mohave West project. We will begin advertising it this week.

### **Dispatch**

Dispatch Manager Warren Darger reported he has attended numerous webinars and conference calls concerning COVID-19. He and Kendrick have been working on getting specifications and ordering an amateur radio and associated equipment, which will enable us to have emergency backup communications with the surrounding communications centers and hospitals.

He said he has completed and submitted the paperwork to the FCC to begin the Text to 9-1-1 implementation process. They hope to have it in place and functional by June of this year.

Warren said he has been in communication with the AZ 9-1-1 office regarding our 2020-2021 budget year grant. We have been approved for the funding of our basic costs, but we were turned down again for a GIS/Addressing project.

### **Public Works**

Public Works Director Dean Cooke reported that they have been busy with the crusher plant and expect to be using large quantities of road base on the various projects this summer. They have nearly completed the installation of the irrigation lines in Mohave Avenue in preparation for the CDBG projects. Dean said this summer they are planning to do a layer of chip seal on Barlow St. between Mohave Ave and Garden Ave, and another layer on a few blocks of Pioneer St. and Garden Ave. They will also be chip sealing Maxwell Canyon Parkway from where the pavement ends to the entrance of Maxwell Park. He noted the resignation of Moroni Fischer, which makes us short-handed for the parks and planter strip maintenance. We have planted the new trees that were purchased through the Garkane tree replacement project to replace the trees that were removed under the utility lines.

**Landfill**

Landfill Director John Barlow reported it was business as usual at the landfill. He said the new garbage truck should be ready to pick up this week sometime.

**Utilities**

Utilities Director Harrison Johnson discussed the Water Canyon project and the water rights available. There was some discussion, and Mayor Allred asked several questions. He brought up the ratifying of the utility department actions, whether they should be ratified as a whole or as a line item. The consensus was that if it is impacting the community, the Council should look at each line item.

**Police Department**

Chief Robb Radley reported that he had been in communication with the State of Arizona over funding for the communications center, stating that he didn't want to see cuts in our 911 funding. He reported that the move to the new facility was nearly completed. He mentioned his concerns with ATV's and motor bikes, and he said he would like to present a packet to the Council in the future addressing this issue.

**Administration**

Town Manager Vance Barlow reported that he has been working on the upcoming budget, which has been difficult to predict due to the impact of COVID-19. He said Taylor Barlow has transitioned into the Community Development Department and will be helping with building, land use, and utility regulations. He has been investigating several compliance issues, with the focus on education, with enforcement used only as needed.

Vance said a lot of time has been spent on issues related to the COVID-19 virus. He noted that most of the conferences scheduled for the summer have been canceled.

**RATIFY APPLICATION AND GRANT AGREEMENT FAA AIP GRANT 3-04-0076-024-2020 FOR CARES ACT FUNDING**

Airport Manager Ladell Bistline Jr. reported that as part of the CARES Act funding, money was allocated to the airports to help with their operational costs, etc. The amount that the Colorado City Municipal Airport was eligible for was \$30,000. The expectations and uses are outlined in letters from the FAA in the packet. The decision was made to apply for the funds to help cover operational costs. Due to the time constraints, the application and grant were signed and returned to the FAA. There was some discussion, and it was explained that it is part of the stimuli from COVID-19 and has a very broad use allowance.

**There was a motion from Donald Richter with a second from Alma Hammon to ratify the Airport Manager and Mayor's signing of the application and grant for FAA AIP Grant 3-04-0076-024 for CARES Act funding in the amount of \$30,000.**

**Roll Call vote:**

**Joseph Allred        Y**  
**Ralph Johnson        Y**

**Donald Richter**     Y  
**Jeffery Jessop**     Y  
**Anthus Barlow**     Y  
**Joanne Shapley**     Y  
**Alma Hammon**     Y

**RATIFY GRANT AGREEMENT FAA AIP GRANT 3-04-0076-023-2020 FOR ACCESS ROAD REHABILITATION AND TERMINAL PARKING RECONSTRUCTION**

Ladell presented again and said that the Town received and signed the grant agreement for the Access Road Rehabilitation and Terminal Parking Reconstruction project in the amount of \$402,378. This amount is the entire cost of the project, inasmuch as the State and Local matches were waived as part of the CARES Act funding.

**Motion made by Alma Hammon with a second from Jeffery Jessop to ratify the Mayor’s signing of FAA Grant 3-04-0076-023-2020 for access road rehabilitation and terminal parking reconstruction, in the amount of \$402,378.**

**Roll Call vote:**

**Joseph Allred**     Y  
**Ralph Johnson**     Y  
**Donald Richter**     Y  
**Jeffery Jessop**     Y  
**Anthus Barlow**     Y  
**Joanne Shapley**     Y  
**Alma Hammon**     Y

**AWARD CONSTRUCTION BID FOR THE WEST MOHAVE AVENUE STREET IMPROVEMENT**

Town Manager Vance Barlow and Building Inspector Andrew Barlow presented this item and explained that the West Mohave Avenue Street Improvement Project consists of curb and asphalt on approximately two blocks of Mohave Avenue from Hammon Street to Central Street. This project is funded by a CDBG SSP Grant. Due to the funding amount and the need to tie the two ends of the project together, the project does not anticipate concrete beyond the curbs.

The bid notice was published in the Kingman Daily Miner and posted on several bid sites as well as sent to several local contractors.

Two bids were received and opened on May 4, 2020. At that time the apparent low bidder was JNJ Engineering Construction. The bids were tabulated and reviewed by Canaan Peaks Engineering with a recommendation to award the construction bid to JNJ Engineering Construction for the West Mohave Avenue Street Improvement Project. The difference between the two bidders was about \$120,000, and the low bid was approximately \$30,000 over our budget.

It was explained that when the Town applied for the grant, the Council committed approximately \$30,000 in cash contribution toward the project. Due to the uncertainty of funding for the next

couple of years, the recommendation of staff is to scale the project to the minimum proposed base contract.

**There was a motion from Joseph Allred with a second from Donald Richter to accept the minimum scope of the project and issue a notice of award to JNJ Engineering Construction for West Mohave Avenue Street Improvement Project.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

**CONSIDER CONSTRUCTION CONTRACT WITH JNJ ENGINEERING CONSTRUCTION FOR THE WEST MOHAVE AVENUE STREET IMPROVEMENT PROJECT**

The Town Manager presented and said that in the interest of time, the contract needs to be approved so that construction can begin as soon as possible.

The final amount we anticipate will be between \$264,996 and \$315,130 depending on final negotiations with the contractor.

**Motion from Ralph Johnson with a second from Alma Hammon to enter into a contract with JNJ Engineering Construction for the West Mohave Avenue Street Improvement Project pending all conditions of bonding are met.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

**CONSIDER 9-1-1 GRANT FUNDING AGREEMENT WITH STATE OF ARIZONA**

Dispatch Manager Warren Darger reported that a year ago, the State of Arizona changed the way that 9-1-1 systems within the state were funded and went to a grant system.

The grant application was submitted by the deadline and is presented here for Council action. The grant agreement is with the Arizona Department of Administration Office of Grants and Federal Resources for 9-1-1 funding for the period of 7/01/2020 – 06/30/2021 in the amount of \$75,636.00

**There was a motion from Alma Hammon with a second from Joanne Shapley to approve the grant agreement with the State of Arizona for 9-1-1 funding.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

**CONSIDER NEW CUSTOMER HIGH SEWER WASTEWATER WAIVER POLICY**

Utility Business Manager Harrison Johnson reported that this policy was considered and discussed by the Utility Board at the April 21, 2020 Utility Board meeting with a recommendation that the Town Council adopt the policy.

This policy would allow a new customer to request a recalculation of the wastewater rate based on three current month's usage with a provision to make the new rate retroactive to the date of request.

Harrison said that Court Monitor Roger Carter had asked to review it, and he had only changed a little of the wording. He said this policy is aimed to alleviate concerns of customers who move into a house where the previous owner's rates apply because the rates are re-calculated yearly.

**Motion from Anthus Barlow with a second from Jeffery Jessop to adopt the "New Occupant High Wastewater Waiver Policy."**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

**CONSIDER COST SHARING AGREEMENT WITH HILDALE CITY & ZION CLIFF LODGE FOR UZONA AVENUE IMPROVEMENTS**

Town Manager Vance Barlow presented and said that Shem Fischer with Zion Cliff Lodge, located on the northeast corner of Uzona Avenue and Juniper Street, has contacted Hildale about a proposed cost sharing agreement to provide a chip seal surface on Uzona Avenue from Maple Street to Willow Street, and on Juniper Street from Utah Avenue to Uzona Avenue. Most of the project is located in Hildale, but the south side of Uzona Avenue is located in Colorado City, so Colorado City will need to be a partner in the project.

Hildale will take the lead on the project for engineering and administration, as most of the project is in Hildale.

Vance explained that this project will facilitate some much-needed improvements on Uzona Avenue and go a long way toward dust abatement. It will also reduce the amount of time that will be spent grading graveled roads. There was some discussion, and the Mayor noted that we want to make sure we have looked closely at the actual figures and work involved, and that we are not committing to something for which we have not done a full cost analysis.

**There was a motion from Anthus Barlow with a second from Ralph Johnson to approve the cost sharing proposal with Hildale City and Zion Cliff Lodge for Uzona Avenue Improvements.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

**SECOND READING OF ORDINANCE 2020-03, BY TITLE ONLY, AMENDMENTS TO TOWN CODE 153 LAND DIVISION**

Vance presented and said that with the adoption of the Zoning Ordinance, we have begun the process of updating the other land codes to achieve uniformity across all codes.

The Land Division Code Title 153.005 spelled out a process for Appeals and Variance. The recommendation is to strike all of the text of Town Code 153.005 and replace it with “*Land Division appeals and variances shall be conducted according to the procedures outlined in Chapter 152 Zoning Code for variances and appeals.*”

This Ordinance had a first reading by title only at the April 13, 2020 Town Council meeting and is ready for a second reading in the adoption process.

There have been no changes made to Ordinance 2020-03 since the first reading.

**Motion from Donald Richter with a second from Alma Hammon to read by title only Ordinance 2020-03 Amendments to Town Code 153 Land Division as a second reading in the adoption process.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

Deputy Town Clerk Rosie White then gave a second reading by title only Ordinance 2020-03 Amendments to Town Code 153 Land Division.

**CONSIDER ADOPTION OF ORDINANCE 2020-03 AMENDMENTS TO TOWN CODE 153 LAND DIVISION**

Town Manager Vance Barlow explained that after the second reading of Ordinance 2020-03 the Council will need to adopt the Ordinance. The effective date of the ordinance will be thirty days after adoption, which will be June 11, 2020.

**There was a motion from Jeffery Jessop with a second from Anthus Barlow to adopt Ordinance 2020-03 Amendments to Town Code 153 Land Division.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

**BUDGET REPORT AND ORDER TO PAY DUE CLAIMS**

The Council reviewed the budget report and a detailed report of the due claims. 83% of the fiscal year has elapsed.

**Motion was made by Joanne Shapley to pay the due claims as they become due and as funds become available. It was seconded by Alma Hammon.**

**Roll Call vote:**

<b>Joseph Allred</b>	<b>Y</b>
<b>Ralph Johnson</b>	<b>Y</b>
<b>Donald Richter</b>	<b>Y</b>
<b>Jeffery Jessop</b>	<b>Y</b>
<b>Anthus Barlow</b>	<b>Y</b>
<b>Joanne Shapley</b>	<b>Y</b>
<b>Alma Hammon</b>	<b>Y</b>

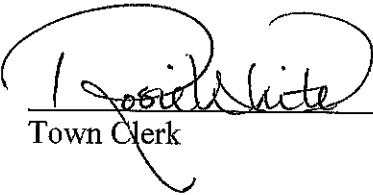
Meeting adjourned at 7:55 p.m. The Town Manager noted that it is possible we will meet in person next month.



**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 11<sup>th</sup> Day of May, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14<sup>th</sup> day of May 2020.

  
Town Clerk

