

SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, MARCH 9, 2020, AT 25 SOUTH CENTRAL STREET, COLORADO CITY, ARIZONA

Meeting was called to order at 6:00 p.m. by Mayor Joseph Allred. There was not an executive session held on this date.

Roll call showed present: Mayor Joseph Allred, Vice-Mayor Anthus Barlow, and Council Members Alma Hammon, Ralph Johnson, Donald Richter, Joanne Shapley, and Jeffery Jessop.

MINUTES

The minutes of the February 10, 2020 regular meeting were presented with a few typographical corrections noted.

Motion was made by Jeffery Jessop to approve the corrected minutes of the February 10, 2020 regular meeting and executive session. There was a second from Anthus Barlow, and all voted in favor.

PUBLIC COMMENT/INFORMATIONAL SUMMARIES

None

MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, APRIL 13, 2020, AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.

None

Alma Hammon made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, April 13, 2020, at 5:30 p.m. in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Ralph Johnson and passed unanimously.

PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS

None

FISCAL YEAR 2018-2019 AUDIT PRESENTATION BY HINTONBURDICK

David Wittwer of HintonBurdick CPA's and Advisors presented the results of the audit of the financial statements of the Town of Colorado City, Arizona as of June 30, 2019. He also presented and discussed the audit findings and financial statements of the Town.

DEPARTMENT REPORTS

Building

Building Official Andrew Barlow reported there are several ongoing projects with the Bee's Market and the two CDBG projects. He said we are a little behind schedule on the CDBG projects as we are waiting for documents from the engineers. He said the new software, Citi Inspect should be online in the next few weeks.

Dispatch

Dispatch Manager Warren Darger reported he continues to be busy with addressing, and he has pulled the street centerlines from the GIS data and passed them on to Public Works for submission to iWorQ. He also has been working on the annual 911 grant application and attended the quarterly Mohave County 911 meeting. Warren stated that he has been updating the policies and procedures manual for the dispatch center.

Public Works

Public Works Director Dean Cooke was excused, so Landfill Director John Barlow reported that they have been busy with the crusher plant getting ready for the upcoming projects this season. He noted that they are still working on the irrigation system on Mohave Ave. Central St. from the culvert to the highway is cut to sub grade, and the power line has been installed for the street lights. They have spent the last week or two hauling in the material to process for chip.

John reported that they have now added the roads to iWorQ and will be updating the road conditions. It has been a project to get all the information in to iWorQ, but Aaron LaCorti has been doing a lot of it, and it is now where we can begin to use it, and we need to train our employees to use it.

Utilities

Utilities Manager Harrison Johnson reported they have completed the gas line extension on Central St. to reach Bee's Marketplace. They also have been working on the fiber system for Hildale. Harrison said that Hildale City has agreed to waive future impact fees for South Zion Estates 24 lot project on north Jessop Ave. for fifteen years. He also noted that the State is requiring daily metering during your peak months to determine peak day usage. He said they will be reviewing the engineers reports from Bowen Collins and Canaan Peaks.

Actions taken at the December 19, 2019 Utility Board meeting were presented to the Council.

There was a motion from Anthus Barlow to ratify the Utility Board actions taken at the December 19, 2019 meeting, with a second from Ralph Johnson. All voted approval.

Administration

Town Manager Vance Barlow reported he has spent a lot of time on land use issues. The Planning Commission and staff have continued to work on the proposed zoning map and zoning ordinance. At the March 2, 2020 Planning Commission Meeting the Planning Commission voted to forward the proposed Zoning ordinance to the Town Council for consideration. During the last month he

attended the Government Finance Officers of Arizona Conference in Flagstaff. He noted that it is time to begin working on the upcoming budget, and he has been meeting with the department heads to review the needs and how to allocate the available resources.

CONSIDER RESOLUTION PROCLAIMING APRIL AS FAIR HOUSING MONTH TO ENCOURAGE EQUAL HOUSING ACCESS AS A FUNDAMENTAL HUMAN RIGHT FOR ALL AMERICANS

Town Manager Vance Barlow reported that April is National Fair Housing month and the Town would like to sponsor a proclamation declaring April as fair housing month. The Town provides annual fair housing training for staff, which states that it is unlawful for any person to discriminate in connection with housing because of race, color, religion, gender, national origin, familial status, or disability.

Donald Richter made a motion to adopt Resolution 2020-02 proclaiming April as fair housing month. It was seconded by Jeffery Jessop and all voted in favor.

CONSIDER RESOLUTION SPONSORING SPRING CLEAN-UP WEEK MARCH 31ST THROUGH APRIL 4TH AND ENCOURAGING ALL CITIZENS TO JOIN IN A COMMUNITY-WIDE CLEAN-UP AROUND THEIR HOMES AND BUSINESSES

Town Manager Vance Barlow explained that the Town has sponsored a community spring clean-up event in years past and would like to do so again in an effort to improve the community and assist low-to-moderate-income families.

It was noted that as in prior years the Public Works personnel and equipment will pick up items needing to be cleaned up as long as refuse items are separated from dirt, rocks and vegetation. Refuse items must not be stacked on the street right-of-way. The public will be able to call the Utility Office at 435-874-1160 to get on a pick-up list.

The clean-up event will be for only one week beginning Monday, March 31 and ending on Saturday April 4, 2020.

Town residents can also haul covered and secured loads of refuse to the Landfill (during regular Landfill hours) during this time period free of charge if they have proof of residency, such as a utility bill.

The Landfill personnel have agreed to open the landfill on Saturday April 4, 2020 from 8:00 a.m. to 3:30 p.m. to accommodate the spring clean-up event.

Motion from Alma Hammon with a second from Joanne Shapley to adopt Resolution 2020-03 sponsoring community spring clean-up event and encouraging citizens to improve surroundings and clean up along the streets in their neighborhoods. There was unanimous approval.

RATIFY INSURANCE RENEWALS FOR PROPERTY, AUTO, CRIME, POLLUTION & GENERAL LIABILITY INSURANCE

Vance Barlow, Town Manager reported that the various insurance policies had to be renewed by February 19. He had reviewed the options and authorized the renewals.

As noted in the renewal proposal, the total cost of the policies increased by 13% or \$17,823.00. The total cost for these polices for the 2020-2021 coverage period is \$150,472 and we will incur approximately \$60,000 when the D&O and the police liability insurance renew later in the year, for a total cost of insurance of approximately \$211,000.

We are still waiting on word from AMRRP. We have sent them the information that they have asked for and expect it will take several months to get an answer.

There was a motion from Jeffery Jessop with a second from Donald Richter to ratify the insurance renewals for Property, Auto, Crime Pollution and General Liability insurance. All voted in favor.

FIRST READING ORDINANCE 2020-01 ADOPTING AMENDMENTS TO THE TOWN OF COLORADO CITY TITLE XV LAND USAGE CHAPTER TITLES

Vance explained that in reviewing the layout in Title XV Land Usage, it was felt by the staff that the order of the chapters should be rearranged so that the Zoning Code was before the Land Division, Airport Overlay and Development Standards sections.

Ordinance 2020-01 Adopting Amendments to the Town of Colorado City Title XV Land Usage Chapter Titles was presented for Council consideration and a first reading.

Motion from Joseph Allred with a second from Alma Hammon to read proposed Ordinance 2020-01 Adopting Amendments to the Town of Colorado City Title XV Land Usage Chapter Titles as a first reading in the adoption process. All voted in favor.

Deputy Town Clerk Rosie White read aloud Ordinance 2020-01.

CONSIDER RESOLUTION 2020-04 DECLARING ORDINANCE NO. 2020-02 ADOPTING TOWN CODE, TITLE XV, CHAPTER 152, ZONING CODE, A PUBLIC RECORD

The Town Manager explained that the process for adopting Ordinances allows for the Ordinance to be declared a public record by resolution and then it may be read by title only.

Resolution 2020-04 declaring Ordinance 2020-02 amending the Town Code adding Section §152.00 Zoning Code a public record was presented for Council consideration. It was noted that the proposed zoning code is more than 200 pages and the recommendation is to read by title only.

There was a motion from Donald Richter with a second from Ralph Johnson to adopt Resolution 2020-04 Declaring Ordinance No. 2020-02 Adopting Town Code Title XV, Chapter 152 Zoning Code, a public record. All voted in favor.

CONSIDER FIRST READING BY TITLE ONLY, ORDINANCE NO. 2020-02 ADOPTING TOWN CODE, TITLE XV, CHAPTER 152, ZONING CODE

The Town Manager explained that staff have been working for several months on putting together a Zoning Code for the Town of Colorado City. The proposed Zoning Code has been reviewed extensively by the Planning Commission during several meetings, and a public hearing was held on February 3, 2020 with considerable public input.

At the March 2, 2020 Planning Commission meeting, the Planning Commission voted to recommend the proposed Zoning Code and Zoning Map to the Town Council for consideration and possible adoption.

As a first step in the process, Ordinance 2020-02 Revising Town Code adding Section §152.00 Zoning Code, which has been declared a public record, may be read by title only.

It was noted that the Council had received a complete copy of the proposed zoning ordinance prior to the public hearing in February and that a copy has been posted on the Town's web site and has been available for public review in the Town Clerk's office.

Motion from Ralph Johnson with a second from Anthus Barlow to read by title only Ordinance No. 2020-02 Revising Town Code, Title XV, adding Chapter 152 Zoning Code as a first reading in the adoption process. All voted in favor.

Deputy Town Clerk Rosie White then read Ordinance 2020-02 by title only.

The question of who enforces the code was brought up, and it was noted that if we have laws, they must be enforced. Vance replied that most code enforcement is done just by observation, and by educating people. The responsibility falls upon the Planning & Zoning Director Vance Barlow and the Building Official Andrew Barlow.

CONSIDER PROPOSAL BY ES177599, LLC FOR COST SHARING PROPOSAL TO CHIP SEAL ROADS IN THE PIONEER TRAILER COURT

Town Manager Vance Barlow reported that staff have been in discussion with Mr. Allen Zitting for several months on a proposal to enter into a cost sharing agreement to put chip seal surfaces on the roads in the Pioneer Trailer Court. After much discussion on options, Mr. Zitting has presented a proposal to the Town in which he would share half the cost of engineering and buy all the oil and most of the road base to do all roads public and private. The Town would put the roads to finish grade and provide and install the chip. This arrangement will divide the costs proportional to the amount of chip seal installed.

This proposal would put a chip seal on Edson Avenue from Pioneer Street to Richard Street and Hammon Street and Barlow Street from Township Avenue to Johnson Avenue as well as all of the private roads inside the trailer park.

This project, if approved, would make possible some much needed improvements and would help considerably with dust abatement as well as ongoing road maintenance.

There was a motion from Anthus Barlow with a second from Alma Hammon to approve the Road Surface Cost Sharing proposal with ES 177599, LLC (Allen K. Zitting). There was unanimous approval.

BUDGET REPORT AND ORDER TO PAY DUE CLAIMS

The Council reviewed the budget report and a detailed report of the due claims. 67% of the fiscal year has elapsed.

Motion was made by Joanne Shapley to pay the due claims as they become due and as funds become available. It was seconded by Alma Hammon, and all voted in favor.

Meeting adjourned at 8:02 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 9th Day of March 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of March 2020.

Town Clerk