

**SUMMARIZED MINUTES OF THE TOWN OF COLORADO CITY COUNCIL MEETING HELD MONDAY, JANUARY 13, 2020, AT 25 SOUTH CENTRAL STREET, COLORADO CITY, ARIZONA**

Meeting was called to order at 6:07 p.m. by Mayor Joseph Allred.

Roll call showed present: Mayor Joseph Allred, Vice-Mayor Anthus Barlow, and Council Members Alma Hammon, Ralph Johnson, Donald Richter, Joanne Shapley, and Jeffery Jessop.

**MINUTES**

The minutes of the December 16, 2019 regular meeting were presented, and several typographical corrections were noted.

**Motion was made by Anthus Barlow to approve the corrected minutes of the December 16, 2019 regular meeting. There was a second from Jeffery Jessop, and all voted in favor.**

**PUBLIC COMMENT/INFORMATIONAL SUMMARIES**

None

**MOTION FOR EXECUTIVE SESSION TO BE HELD MONDAY, FEBRUARY 10, 2020, AT 5:30 P.M. FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL FOR LEGAL ADVICE IN ACCORDANCE WITH ARS 38-431.03.**

**Joanne Shapley made a motion to set an executive session in advance to discuss pending or contemplated litigation, claims and demands to be held Monday, February 10, 2020, at 5:30 p.m. in Accordance with ARS 38-431.03(A)(3)(4) for discussion and consultation with legal counsel for legal advice and/or for negotiations. The motion was seconded by Alma Hammon and passed unanimously.**

**PENDING OR CONTEMPLATED LITIGATION, CLAIMS AND DEMANDS**

None

**DEPARTMENT REPORTS**

**Airport**

Airport Manager Ladell Bistline Jr. reported that they had approximately 3900 operations in 2019. He said the bidding for the Access Road Project will be this spring. He also noted that he expected the fence project to go out to bid and be constructed this spring and summer.

**Building**

Building Official Andrew Barlow reported that he is getting the new software system up and running. He will be using both the old and the new system for a time.

### **Dispatch**

Dispatch Manager Warren Darger said they have had issues with the 911 servers. The servers are seven years old and the normal life span is five years. He would like to see if the state will replace the equipment this year.

### **Public Works**

Public Works Director Dean Cooke said they have ground up the chip seal on Mohave Ave. west of Central St. in preparation for the upcoming CDBG Project. He said all that is left to do on the ADA Ramp project is the glue-down strips. He said they will be making lots of road base with the crusher plant this season to meet the needs of the current projects, including the Bee's Market project.

He reported that Garkane Power has finished removing the trees that were identified in the tree removal and replacement plan (about 40 trees were removed).

It was also reported that, because of the cost of contracting the stump grinding, the decision was made to purchase a new stump grinder that will grind the stumps of the trees down below the surface. The plan is to plant replacement trees when spring comes.

He said they have been working on a grant for an irrigation system on Mohave Ave. If we are unable to get a grant, we will only do the pipe under the roadway in order to be ahead of the CDBG project.

Their biggest project right now is the pavement upgrade on Central St. from Plum Ave to Hwy 389 alongside the Bee's Market. The crew has been working on the sub-grading, getting ready for road base.

### **Landfill**

Landfill Director John Barlow said that in their December meeting they usually reorganize the Landfill Board, but there was not a quorum present, so it will be done at this month's meeting. He said they will be hiring someone to drive the garbage truck part-time.

### **Utilities**

Utilities Manager Harrison Johnson reported that growth has gone up in the gas department. They are expecting reports back from Sunrise Engineering and Bowen Collins. He also reported that the Utility Dept. has been holding monthly safety meetings.

Harrison said that the Utility Department is considering adding the Centennial Park District as a water customer. There was much discussion about this and the potential of adding them as users, versus the risk of taking on the demands of such a large group when the low supply of water in this area has been such a concern. Harrison said the Centennial Park water company will request a certain number of gallons, like a wholesale customer. Councilmember Anthus Barlow asked about the impact fee, which has been removed, and if we now needed it. Harrison replied that it was not a concern at this time. Mayor Allred requested the Department look at the numbers involved and be careful not to overcommit.

The actions of the Utility Board at the November 7, 2019 meeting were reviewed by the Council.

**There was a motion from Ralph Johnson to ratify the Utility Board actions taken at the November 7, 2019 meeting, with a second from Jeffery Jessop. All voted approval.**

### **Police Department**

Chief Radley presented and said he would bring a year-end report for the Council next time. He reported on the progress of the new facility. He said that when IT gets the various phone and fiber systems installed, the building will be ready for use. He plans to hold an open house in the spring.

### **Administration**

Town Manager Vance Barlow reported it has been a busy year-end. He said AZ POST has indicated that they are ready to proceed with several cases that are pending against some of the officers. These cases have been sitting dormant for several years. The Town has asked their legal counsel Jeff Matura to contact AZ POST and represent the Town and the officers as much as possible. Vance reported that we currently have positions open for Sergeant and Police Officer. Chief Radley is planning to do some recruiting.

He also reported that the Planning Commission and staff have continued working on the proposed zoning map and ordinance. The Planning Commission has called for a public hearing on the proposed map and ordinance to be held on February 3, 2020 at 5:00 pm.

The Town Manager reported that the Town hosted a luncheon on December 27, 2019 for the staff, Councilmembers, and Board Members of both Colorado City and Hildale. He said there was good attendance and it was an enjoyable time together.

The Town Manager said that he had been in contact with Arizona Municipal Risk Retention Pool (AMRRP) which is the insurance carrier we formerly used, and he will be meeting with them on Friday in an effort to insure with them again. We are renewing with Lockton at the present time and they have done a good job, but by next year we hope to be insuring with the Pool, as it is better coverage at a better price.

### **CONSIDER RESOLUTION 2020-01 ADOPTING RELATED PARTY POLICY**

Town Manager Barlow explained that this is an annual requirement per ARS §38-503, which states that political subdivisions other than school districts may purchase through members of their governing bodies, without using public competitive bidding procedures, supplies, materials and equipment not exceeding three hundred dollars in cost in any single transaction, and not to exceed a total of one thousand dollars annually, from a member of the governing body if the policy for such purchases is approved annually.

**Motion from Donald Richter to adopt Resolution 2020-01 establishing procedures for purchasing from the Mayor and any member of the Council. It was seconded by Ralph Johnson and all voted in favor.**

**RATIFY AGREEMENT WITH LOCTON COMPANIES FOR INSURANCE BROKER SERVICES**

Town Manager Vance Barlow presented and said the Town has been using Lockton Companies as the insurance broker for the Town. Lockton has again requested an assurance of \$25,000 commissions or fees which is similar to the agreements we have entered into the last few years. It is still considered in the best interest of the Town to retain Lockton Companies and maintain the continuity of coverage.

Vance said the prior agreement expired on December 20, 2019 and he went ahead and signed the new agreement as Lockton is currently in the process of working on renewals for the 2020-21 coverage. Lockton is shopping several markets to see if we can get better coverage and/or rates.

**There was a motion from Jeffery Jessop with a second from Anthus Barlow to approve the agreement with Lockton Companies for general insurance broker services. There was unanimous approval.**

**RATIFY RENEWAL OF AIRPORT OPERATOR’S LIABILITY INSURANCE WITH OLD REPUBLIC INSURANCE COMPANY**

Town Manager Vance Barlow reported that the airport general liability insurance renewal was due by February 5, 2019, so they had gone ahead and signed the renewal with Old Republic Insurance Company. The premium is \$3,038 for the year, which is in line with prior years. Airport insurance is a very specialized market and we appreciate being able to obtain it through AMRRP.

**There was a motion from Anthus Barlow with a second from Donald Richter to ratify the renewal of the Airport Owners and Operators General Liability Policy with Old Republic Insurance Company. All voted in favor.**

**CONSIDER APPOINTMENT OR REAPPOINTMENT OF UTILITY BOARD MEMBERS**

Town Manager Vance Barlow explained that the terms of service for Arvin Black and Haven Barlow on the Utility Board had expired on December 31, 2019. The IGA allows the members to continue serving after the term has expired until the position is filled.

Arvin Black is serving as the joint appointee with Hildale per the terms of the IGA, and Hildale is planning to reappoint him to the Utility Board for another term.

He explained that the Council may re-appoint the members or appoint another member instead if they so desire.

**Motion from Jeffery Jessop to reappoint Arvin Black, as joint appointee with Hildale to the Utility Board for a three-year term ending December 31, 2022. It was seconded by Alma Hammon and passed unanimously.**

**There was a motion from Alma Hammon to reappoint Haven Barlow to the Utility Board for a three-year term ending December 31, 2022. This was seconded by Joanne Shapley and passed unanimously.**

**CONSIDER FAA GRANT APPLICATION FOR ACCESS ROAD REHABILITATION AND TERMINAL PARKING**

Airport Manager LaDell Bistline Jr. presented for Council consideration an FAA grant application for Access Road Rehabilitation and Terminal Parking Construction.

The proposed project includes:

- Reconstruction of 3,050 feet of Airport Avenue from Redwood Road to the Airport Terminal
- Improvement of approximately 3,600 SF of parking areas at the terminal building with new asphalt pavement
- Some stormwater control in the parking area

LaDell said this project was initially considered and approved by the Council in January of 2019 and then the scope was amended to only include design and administration while the Town worked through some right of way issues with the BLM. Those issues are resolved, and the Town is ready to proceed with the construction phase of the project.

The grant application for AIP 3-04-0076-023-2020 is in the amount of \$405,672.00 with a state & local match of \$19,914.00. Each is presented here for Council consideration.

**Motion from Joseph Allred to authorize application of FAA AIP Grant 3-04-0076-023-2020 for Access Road Rehabilitation and Terminal Parking (Construction only) in the amount of \$405,672.00, and approve the local match estimated to be \$19,914.00. It was seconded by Jeffery Jessop and all voted approval.**

**CONSIDER ARIZONA DEPARTMENT OF TRANSPORTATION AIRPORT GRANT STATE MATCH RECONSTRUCT ACCESS ROAD-DESIGN & CONSTRUCTION ADMINISTRATION SERVICES**

Airport Manager LaDell Bistline presented for Council consideration Arizona Department of Transportation Grant No. E0M3E for the state matching funds for the Reconstruct Access Road-Design & Construction Administration Services. The grant is in the amount of \$7,668.00 and represents 4.47% of the total project cost.

**There was a motion from Donald Richter with a second from Alma Hammon to approve Arizona Department of Transportation Grant No. E0M3E for Reconstruction of Access Road-Design & Construction Administration Services. All voted approval.**

**CONSIDER ARIZONA DEPARTMENT OF TRANSPORTATION AIRPORT GRANT FOR WILDLIFE DETERRENT FENCING, INSTALL PHASE I**

Airport Manager LaDell Bistline Jr. presenting again stated that at the October 21, 2019 meeting the Town Council approved applying for an ADOT grant to install the Wildlife Deterrent

Fencing around the western end of the airport. The Town applied for and has received a grant from ADOT in the amount of \$712,800.00 for wildlife deterrent fencing to be installed around the west end of the airport.

**Motion made by Joseph Allred with a second from Ralph Johnson to approve ADOT Grant E0S2H in the amount of \$712,800 to install the Wildlife Deterrent Fencing around the western end of the Colorado City Municipal Airport. All voted in favor.**

**CONSIDER AMENDMENT NO. THREE TO CONTRACT WITH JVIATION, INC. FOR ENGINEERING SERVICES FOR INSTALL PERIMETER FENCING**

Airport Manager LaDell Bistline presented for Council consideration Amendment No. Three to contract with Jviation, Inc. for engineering services. This amendment is for the Wildlife Deterrent Fencing project and specifies the scope of work and fee structure for this project.

The Council approved the grant application for the project at the October 21, 2019 meeting.

**There was a motion from Anthus Barlow with a second from Jeffery Jessop to approve Amendment No. Three to Contract with Jviation, Inc. for Wildlife Deterrent Fencing Project, and all voted approval.**

**CONSIDER LOCAL GOVERNMENT GUARANTEE FOR CLOSURE, POST-CLOSURE AND CORRECTIVE ACTION FOR ARIZONA STRIP LANDFILL**

Landfill Manager John Barlow explained that as part of the ongoing operations of the Landfill, the Landfill is required to provide cost estimates for landfill closure and post-closure annually. The Landfill has provided those estimates as part of the annual audit process. During a recent inspection by the Arizona Department of Environmental Quality (ADEQ) they gave a notice of violation because they did not have on file a Local Government Guarantee for Closure, Post-Closure and Corrective Action by the Towns of Colorado City and Fredonia, Arizona. It is noted that this guarantee is in the event that the landfill closed, the Towns would be responsible for the capping and monitoring costs for thirty years after closing. It is estimated that the current landfill will be viable for at least fifty years. The Council is being asked to authorize the Mayor to sign a commitment that the city will cover the landfill in case of closure. John explained that the Landfill is 76% Colorado City and 24% Fredonia. The Landfill has carried its own since 2000 with no rate increase since 2008.

**Motion from Anthus Barlow with a second from Jeffery Jessop to approve the Local Government Guarantee for Closure, Post-Closure, and Corrective Action for the Arizona Strip Landfill. Motion passed unanimously.**

**BUDGET REPORT AND ORDER TO PAY DUE CLAIMS**

The Council reviewed the budget report and a detailed report of the due claims. We are at 50% of the fiscal year.

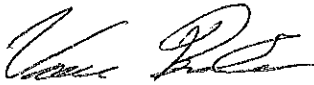
**Motion was made by Joanne Shapley to pay the due claims as they become due and as funds become available. It was seconded by Alma Hammon, and all voted in favor.**

Meeting adjourned at 7:30 p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Colorado City held on the 13<sup>th</sup> Day of January 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 15<sup>th</sup> day of January 2020.



Town Clerk

